



**WITHLACOOCHEE
REGIONAL
WATER
SUPPLY
AUTHORITY**

Board Meeting Package

March 18, 2015
3:30 p.m.

Meeting Location:

Lecanto Government Building
Room 166
3600 W. Sovereign Path
Lecanto, Florida 34461

**MEMORANDUM**

To: Water Supply Authority Board of Directors and Interested Parties

From: Richard S. Owen, Executive Director

Date: March 4, 2015

Subject: Monthly Meeting of the Withlacoochee Regional Water Supply Authority

The next meeting of the Withlacoochee Regional Water Supply Authority will be on **Wednesday, March 18, 2015, 3:30 p.m., at the Lecanto Government Center Building, Room 166, 3600 Sovereign Path, Lecanto, FL 34461.**

Enclosed for your review are the following items:

- Agenda
- Minutes of the January 21, 2015 meeting
- Board Package*

Please note that if a party decides to appeal any decision made by the Board with respect to any matter considered at the above cited meeting, that party will need a record of the proceedings, and for such purpose, that party may need to ensure that a verbatim record of the proceedings is made, which record includes that testimony and evidence upon which the appeal is to be based.

Enclosures

- * Copies of the Board Package are available through the Internet. Log on to www.wrwsa.org. On the Authority's Home Page go to the left side of the page and click on "Meetings." On the slide out menu is a button for the current Board Package. Click on the Board Package to download and print the Board Package.

**WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY
BOARD OF DIRECTORS MEETING
AGENDA**

**LECANTO GOVERNMENT BUILDING
3600 W. SOVEREIGN PATH, ROOM 166, LECANTO, FLORIDA 34461
March 18, 2015 @ 3:30 p.m.**

At the discretion of the Board, items may be taken out of order to accommodate the needs of the Board and the public.

- 1. Call to Order**
- 2. Roll Call**
- 3. Introductions and Announcements**
Presentation of Plaque to Immediate Past Chair
- 4. Approval of Minutes**
- 5. Public Comment**
- 6. Board Briefing . . . Richard Owen, WRWSA**
- 7. Local Government Grant Program . . . Richard Owen, WRWSA**
- 8. Water Conservation Month Resolution . . . Richard Owen, WRWSA**
- 9. Potential Regional Water Supply Projects . . . Richard Owen, WRWSA**
- 10. Bank Signature Cards . . . Nancy Smith, WRWSA**
 - a. Bank Resolution**
 - b. Bank Card Signatures**
- 11. Executive Director's Report . . . Richard Owen, WRWSA**
 - a. Bills to be Paid – February 2015 [Included in Packet; March 2015 Bills to be Provided in hand-out]**
 - b. Board Policies – Responsibilities of Officers and Members**
 - c. 1st Quarter Financial Report**
 - d. Correspondence**
 - e. News Articles**
 - f. Other**
- 12. Legislative Report . . . Diane Salz, Governmental Affairs Consultant**
 - a. Correspondence to Senator Dean**
- 13. Attorney's Report . . . Larry Haag, WRWSA Attorney**
- 14. Other Business**
- 15. Next Meeting Time and Location . . . April 15, 2015, 3:30 p.m., Lecanto Government Building, Room 166, 3600 W. Sovereign Path, Lecanto, Florida 34461**
- 16. Adjournment**

Please note that if a party decides to appeal any decision made by the Board with respect to any matter considered at the above cited meeting, that party will need a record of the proceedings, and for such purpose, that party may need to ensure that a verbatim record of the proceedings is made, which record includes that testimony and evidence upon which the appeal is to be based.

**Item 4.
Minutes
January 21, 2015**

**WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES
January 21, 2015**

TIME: 3:30 p.m.
PLACE: Lecanto Government Building
3600 W. Sovereign Path, Room 166
Lecanto, Florida 34461

The numbers preceding the items listed below correspond with the published agenda.

1. Call to Order

Chairman Adkins called the Withlacoochee Regional Water Supply Authority (WRWSA) meeting to order at 3:35 p.m. and asked for a roll call.

2. Roll Call

Richard Owen, Executive Director, called the roll and a quorum was declared present.

MEMBERS PRESENT

Jim Adkins, *Chairman*, Hernando County Commissioner
Al Butler, *Vice-Chairman*, Sumter County Commissioner
Stan McClain, *Treasurer*, Marion County Commissioner
Earl Arnett, Marion County Commissioner
Robert Battista, Brooksville City Councilor
Ken Brown, Crystal River City Councilor
Scott Carnahan, Citrus County Commissioner
Dennis Damato, Citrus County Commissioner
Gary Ernst, Belleview City Councilor
Don Hahnfeldt, Sumter County Commissioner

ALTERNATES PRESENT

Alys Brockway, Hernando County

MEMBERS ABSENT

Kathy Bryant, Marion County Commissioner
Nick Nicholson, Hernando County Commissioner
Dale Swain, Bushnell City Councilor

3. Introductions and Announcements

STAFF PRESENT

Richard Owen, Executive Director
Larry Haag, WRWSA Attorney
Diane Salz, Governmental Affairs Liaison
Nancy Smith, WRWSA Administrative Assistant

OTHERS PRESENT

Jacob Arnette Marion County
Debra Burden, Citrus County Water Resources
Ken Cheek, Citrus County Water Resources
Pete Hubbell, WRA

David O'Connor, Cardno
Richard Radacky, DPW City of Brooksville
Angel Roussel, Hernando County Utilities
Kevin Smith, Marion County
Mark White, Purvis Gray & Co.
Chris Zajac, SWFWMD

4. Approval of Minutes of November 19, 2014 Meeting

A copy of the minutes was provided in the Board packet for review.

Following consideration, a motion was made by Mr. Hahnfeldt to approve the minutes for the November 19, 2014 meeting. The motion was seconded by Mr. McClain and carried unanimously.

5. Public Comment

There was no public comment.

6. Election of Officers

a. Adoption of Board Policy – Election of Officers

Mr. Owen presented the draft Board Policy on Election of Officers, including a language change from the November 19, 2014 Board meeting.

Following consideration, a motion was made by Mr. Butler to approve Board Policy 2015-01, Election of Officers, as presented. The motion was seconded by Mr. McClain and carried unanimously.

b. Election of Officers

Mr. Owen advised the Board that the annual officer election provides for a Chair, Vice Chair and Treasurer. The executive director is the *ex-officio* Secretary. Chairman Adkins, based on the adopted Board Policy for Election of Officers, conducted the officer election process.

Chairman Adkins nominated Al Butler for Chair. The nomination was seconded by Mr. McClain and carried unanimously.

Chairman Adkins nominated Stan McClain for Vice-Chair. The nomination was seconded by Mr. Arnett and carried unanimously.

Chairman Adkins nominated Dennis Damato for Treasurer. The nomination was seconded by Mr. Carnahan and carried unanimously.

Mr. Owen advised the Board that the new officers would take their positions at the next Board meeting.

7. Fiscal Year 2013-14 Financial Audit . . . Mark White, Purvis Gray

Mr. White presented the 2013-14 Financial Audit and stated that the opinion provided to the Board is in accordance with generally accepted auditing standards. There are no issues with internal controls. Mr. White reviewed the Balance Sheet and Revenues and Expenses and expressed the opinion that the Authority is in good financial condition.

He attested that the WRWSA is in compliance with Section 218.245, Florida Statutes. This compliance statement is a new report for local governments, shown on page 19, rather than just a comment in the audit as in previous years.

The Audit does contain one comment together with a response from Management. This comment is that the Citrus County wellfield agreements go back into the 1980s. Some of the provisions are obsolete or have not been properly monitored and should be reviewed for the purpose of extending or replacing such provisions as needed to guide the parties going forward. As the Executive Director has pointed out in the management letter, work is continuing at a staff level to update the agreements. Mr. Owen confirmed the work in progress in coordination with Citrus County.

Following consideration, a motion was made by Mr. Damato to approve the **Annual Financial Report (AFR) and Fiscal Year 2013-14 Independent Auditors' Report, September 30, 2014**, as presented at the meeting and submittal of these reports to the Auditor General and to the Florida Department of Financial Services. The motion was seconded by Mr. Brown and carried unanimously.

8. Charles A. Black Wellfield Status Report . . . Ken Cheek, Citrus County

Ken Cheek, Director of Citrus County Water Resources, presented the FY 2013-14 Renewal and Replacement fund expenditures. A project to replace the generators and fuel tanks at CAB 1 and 2 is underway. These items have required outside engineering to provide appropriate specifications; because the replacement units are larger than the original generators, additional site work has also been necessary.

Following consideration, a motion was made by Mr. Damato to accept Citrus County's **annual report for the CAB Renewal & Replacement Fund, documenting expenditures and deposits for the fiscal year ending September 30, 2014**. The motion was seconded by Mr. McClain and carried unanimously.

9. Potential Regional Water Supply Projects . . . Richard Owen, WRWSA

Mr. Owen presented several Potential Regional Water Supply Projects based on the recently updated *Regional Water Supply Plan 2014*, the *Regional Framework*, and the 5-year capital improvement projects developed in conjunction with the proposed new Water Purchase Agreement with Citrus County. He requested discussion and comments from the Board.

There was consensus among the Board that the list of projects was a good beginning. The Board discussed the role of conservation, how projects should be reviewed and how to assign priority. Mr. Brown recommended that the Board be very careful to treat the conservation lands and trails respectfully, considering the primary purpose of Amendment 1 in purchasing lands for conservation and recreation. Mr. Owen suggested that the next logical step is to meet with local government staff and discuss the level of support for pursuing funding. He would come back to a future meeting to present the findings to the Board. Mr. Hahnfeldt recommended that to evaluate and prioritize the projects, the Board should know the cost, the amount of time and effort to initiate the project, time to build, and operation and maintenance costs; whether each project can piggyback on other projects in the region, the type of funding available and how it fits into the WRWSA long-term water management projects.

Following consideration, a motion was made by Mr. Damato to select **Items 2.a. Charles A. Black Wellfield Expansion; 2.b., Marion County, Marion Oaks Upper Floridan Aquifer; 2.c., Marion County, Southeast-Central Marion County Lower Floridan Aquifer; and Item 3, Regional Water Conservation Project** as those projects most needed to address identified water supply issues. Staff was directed to bring additional information on the feasibility of each project to the next meeting. The motion was seconded by Gary Ernst.

After further discussion, the motion was amended by Mr. Damato to have staff research Items 4, Aquifer Recharge Project; 5, Regionalization of Water Supplies; 6, Lower Floridan Aquifer Evaluation and Enhancement of the Northern District Model; and 2.d., Recreational Trail Network Locations, and bring those to the Board, but not necessarily as priority items. The amended motion was seconded by Gary Ernst and carried unanimously.

10. Executive Director's Report ... Richard S. Owen, Executive Director

a. Bills to be Paid

Mr. Owen presented the December 2014 bills and requested ratification of payment of the bills totaling \$19,942.74.

Following consideration, a motion was made by Mr. Damato to ratify payment of the December 2014 bills of \$19,942.74. The motion was seconded by Mr. McClain and carried unanimously.

Mr. Owen presented the January 2015 bills and requested approval of payment of the bills totaling \$25,516.36.

Following consideration, a motion was made by Mr. Damato to approve payment of the January 2015 bills of \$25,516.36. The motion was seconded by Mr. Carnahan and carried unanimously.

b. Board Policies – Conduct of Meetings

Mr. Owen presented the Board with a draft policy on the Conduct of Meetings, as provided in the Board's packet.

Following consideration, a motion was made by Mr. Butler to approve Resolution 2015-02, Conduct of Board Meetings, as presented. The motion was seconded by Mr. Damato and carried unanimously.

c. Correspondence

Recent correspondence was provided in the Board's packet. This item was presented for the Board's information; no action was required.

d. News Articles

This item was presented for the Board's information; no action was required.

e. Other

- *Local Government Presentations.* Mr. Owen advised the Board that he presented information to City Councils in Belleview and Bushnell, and to the Boards of County Commissioners in Sumter and Marion counties. He is scheduled to make presentations to the City of Brooksville and to the Hernando County Board of County Commissioners.
- *Springs Coast Management Committee.* Mr. Owen attended the December 10, 2014 meeting and presented the 2014 Regional Water Supply Plan Update. The Committee adopted water quality recommendations in December and water quantity recommendations in January.
- *SWFWMD Regional Water Supply Plan.* The District's regional water supply plan update is underway, the WRWSA 2014 Plan Update is feeding into this update, and SWFWMD has requested our participation in that process.
- *Citrus County Chronicle Editorial Board.* Mr. Owen and Commissioner Damato met with the Editorial Board on January 7, 2015. The purpose of the meeting was to make

sure they know who we are, what we are doing, and to provide a resource for them in water supply issues.

These items were presented for the Board's information; no action was required.

11. Legislative Report . . . Diane Salz, Governmental Affairs Liaison

a. 2015 Legislative Policy Positions

Mrs. Salz reviewed the 2015 list of Legislative Policy positions; while many of these positions are not new to the Board, they are presented as a matrix to serve as a guide to discussions in the upcoming legislative session. A copy of the matrix has been sent with a letter to each Legislator in the Withlacoochee region, as directed last month by the Board. The legislative session is expected to include a comprehensive review of existing water legislation and the interrelated implementation of Amendment 1, so it would be useful to have our policy positions clearly stated and distributed. Public comment on the implementation of Amendment 1 may be submitted to www.flsenate.gov. Also, applications to the House of Representatives for water projects will be accepted through February 7, 2015; and directions may be found at www.myfloridahouse.gov.

Following consideration, a motion was made by Mr. McClain to approve the 2015 Legislative Policy Positions. The motion was seconded by Mr. Arnett and carried unanimously.

b. FSAWWA Fall Conference Report

Mrs. Salz reported on the FSAWWA Fall Conference that she attended on December 2, 2014. This conference is one of the ways that the WRWSA stays connected and engaged with water issues in preparation for the legislative session.

This item was presented for the Board's information; no action was required.

12. Attorney's Report . . . Larry Haag, WRWSA Attorney

Based on Board discussion, Mr. Haag cautioned the Board that the implementation of Amendment 1 requires legislation to be enacted. Much of this legislation will go before Senator Dean's committee as it is drafted; as he represents Citrus and Marion counties, a letter to Sen. Dean may be in order. When it comes to co-locating other uses on recreational trails, such as underground pipelines that would not interfere with the use or visual enjoyment of trails, we cannot wait until we have a need. He suggested contacting Senator Dean and getting this idea to the Legislature now.

Mrs. Salz suggested that a letter on this subject be drafted to Senator Dean from the WRWSA.

Following consideration, a motion was made by Mr. Butler to have staff draft a letter, for the next Board meeting, to Senator Dean requesting language in the legislation to implement Amendment 1 that would allow some beneficial uses to co-locate in recreational trails, where appropriate. The motion was seconded by Mr. McClain and carried unanimously.

13. Other Business

Mr. Owen recommended that the February 18, 2015 meeting be cancelled. The next meeting is March 18, 2015, as previously noticed.

Following consideration, a motion was made by Mr. Butler to cancel the February 18, 2015 meeting. The motion was seconded by Mr. Brown and carried unanimously.

14. Next Meeting Time and Location

The next meeting is scheduled for March 18, 2015, 3:30 p.m., at the Lecanto Government Building, Room 166, 3600 W. Sovereign Path, Lecanto, Florida 34461.

15. Adjournment

Chairman Adkins announced there was no further business or discussion to come before the WRWSA and adjourned the meeting at 5:13 p.m.

Al Butler, Chairman

Richard S. Owen, Executive Director

Item 6.
Board Briefing

Item 6. Board Briefing . . . Richard Owen, WRWSA

The purpose of this item is to provide the Board members with an overview of the Authority, its current work program and ongoing priorities.

Staff Recommendation: This is an information item and no action is required.

Item 7.
Local Government
Grant Program

**Item 7. Local Government Grant Funding for Fiscal Year 2015/16 Cycle . . . Richard S. Owen,
WRWSA**

Since 2005 the Authority has funded an annual grants program that has funded water conservation and water supply development projects. Member governments, other local governments and other utilities in the region have applied for and received cooperative grants for projects of mutual benefit. The 2015/16 grants cycle will begin with an announcement to be sent to utility directors and water conservation coordinators regarding the Authority's Local Government Grant Program (LGGP). A copy of the proposed announcement is included as an exhibit to this item. In order to provide for this continuing program in the upcoming 2015/16 fiscal year, staff requests the Board establish the total amount available in the fiscal year for the LGGP. In the recent past, the Board has established a total amount of \$130,000 and limited funding to water conservation projects. This amount would be a significant contribution toward implementing conservation in the region and is in line with budget expenditures in the coming year.

Staff Recommendation: Staff recommends the Board set the total allocation of funds in fiscal year 2015/16 for the LGGP at \$130,000 and limit such grants to water conservation projects.

See Exhibit.

DRAFT

MEMORANDUM

March 31, 2015

To: Local Governments and Utility Directors in the Withlacoochee Region

From: Richard S. Owen, Executive Director, WRWSA

Re: **WRWSA Funding for Regional Water Supply Projects**

This memorandum is to inform you that the Withlacoochee Regional Water Supply Authority will accept applications for its Fiscal Year 2015-16 Local Government Grants Program starting on May 1, 2015. Applications must be received no later than June 30, 2015. This grants program is sponsored by the Withlacoochee Regional Water Supply Authority to fund local water supply projects on a matching basis. The staff will recommend to the Board that the Authority continue to accept grant applications for water conservation-related projects only. Applications and instructions are available on the Authority web page at www.wrwsa.org. Applications will be considered by the Board at its July and August Board meetings as necessary. Awards will be made no later than at the September Board meeting.

If you have any questions about the grants program, please contact me at (352) 293-5955. You may also call Nancy Smith at the Lecanto Office (352) 527-5795. If you desire to contact me by FAX, my FAX number is (352) 527-5797 and my e-mail address is "richardowen@wrwsa.org".

Distribution List

Bruce Phillips, Belleview
Richard Radacky, Brooksville
Bruce Hickle, Bushnell
City of Center Hill
Ken Cheek, Citrus County
Debra Burden, Citrus County
City of Coleman
Dave Burnell, Crystal River
Eddie Esch, Dunnellon
Susan Goebel-Canning, P.E., Hernando County
Alys Brockway, Hernando County

Eric C. Williams, Inverness
Flip Mellinger, Marion County
Jacob Arnette, Marion County
Town of McIntosh
Jeff Halcomb, Ocala
Town of Reddick
Bradley Arnold, Sumter County
City of Webster
Gene Kornegay, Wildwood

cc: WRWSA Board Members

Item 8.
Water Conservation
Month

Item 8. Water Conservation Month Resolution . . . Richard S. Owen, WRWSA

The purpose of this item is to request the Board execute a resolution declaring April 2015 as "Water Conservation Month." Declaring April as "Water Conservation Month" has historically been used by the Authority as a means to focus the public's attention on the need for and benefits of conservation and to highlight the resources available to help them.

Since 1998, the state of Florida, water management districts, local governments and water-related organizations such as the Florida Section of the American Water Works Association, have declared April as "Water Conservation Month." April is typically the time of year when water demands increase due to generally hot and dry conditions. The concept of "Water Conservation Month" was developed by the Florida Water Wise Council, which has since evolved into the Water Efficiency Division of the Florida Section of the American Water Works Association. The Florida Water Wise Council board encouraged its members to declare "Water Conservation Month" within their own agencies and worked with Florida's Commissioner of Agriculture to have the state make a similar declaration. Declaring April as water Conservation Month will further the Authority's and its member governments' water conservation efforts.

The resolution for the Board's consideration is provided as an exhibit.

Staff Recommendation: Approve and execute Resolution No. 2015-01 declaring April 2015 as "Water Conservation Month."

See Exhibit.

RESOLUTION 2015-01

A RESOLUTION OF THE WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY BOARD OF DIRECTORS DESIGNATING APRIL AS WATER CONSERVATION MONTH.

WHEREAS, water is a basic and essential need of every living creature; and

WHEREAS, the State of Florida, the Southwest Florida Water Management District, the St. Johns River Water Management District and the Withlacoochee Regional Water Supply Authority designate April as water conservation month, and we urge every consumer to become more aware of the need to save water and to take appropriate measures to conserve and protect this vital natural resource; and

WHEREAS, the Withlacoochee Regional Water Supply Authority Board of Directors supports and encourages water conservation measures within the Withlacoochee Region; and

WHEREAS, the support of April as Florida's Water Conservation Month reinforces conservation messages and efforts put forth by the Withlacoochee Regional Water Supply Authority.

NOW, THEREFORE, BE IT RESOLVED THAT THE WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY BOARD OF DIRECTORS HEREBY PROCLAIMS APRIL 2015, AS WATER CONSERVATION MONTH IN THE WITHLACOOCHEE REGION.

ADOPTED in Regular Session this 18th day of March 2015, A.D.

**BOARD OF DIRECTORS, WITHLACOOCHEE
REGIONAL WATER SUPPLY AUTHORITY**

Al Butler, Chairman

Attest:

Richard S. Owen, Executive Director

**Item 9.
Potential Regional
Water Supply Projects**

Item 9. Potential Regional Water Supply Projects . . . Richard Owen, WRWSA

At the January 2015 meeting staff provided the Board with a series of potential water supply development projects for possible future submittal for State funding. At the meeting the Board prioritized the following projects and directed staff to bring back additional information:

- Charles A. Black Wellfield Expansion,
- Marion County, Marion Oaks Upper Floridan Aquifer,
- Marion County, Southeast-Central Marion County Lower Floridan Aquifer, and
- Regional Water Conservation Project

Staff was also directed to further research the following additional projects concepts and bring additional information in the future, but not necessarily as priority items:

- Aquifer Recharge Project,
- Regionalization of Water Supplies,
- Lower Floridan Aquifer Evaluation and Enhancement of the Northern District Model, and
- Recreational Trail Network Locations.

Staff will provide a report on progress to-date in further investigating these projects including discussions with member government staff.

Staff Recommendation: This item is for information only and no action is required.

Item 10.
Bank Resolution and
Signature Card

Item 10 a. and b. Bank Resolution and Signature Card . . . Nancy H. Smith, WRWSA

Following the election of new officers for the Authority, a new business account signature card is needed to provide the bank with a list of authorized signatures. The Board must also take action on a "Deposit Account Resolution and Authorization." The documents are included here in draft form.

The officers of the Authority are those whose names and signatures will appear on the Account Signature Card:

Al Butler, Chairman

Stan McClain, Vice-Chairman

Dennis Damato, Treasurer

Richard S. Owen, Secretary

Staff Recommendation: Approve and authorize the Chairman, the Vice-Chairman, the Treasurer and the Ex Officio Secretary to execute the new bank signature card and the *Deposit Account Resolution and Authorization* with Sun Trust bank.



Business Account Signature Card

Region Number 036		Account Number [REDACTED]	
Account Title Withlacoochee Regional Water Supply Authority			
Organization Type			
Tax ID Number			
Authorized Signature(s)			
Name/Title		Signature	
1. Richard S Owen Secretary			
2. Al Butler Chairman			
3. Stan McClain Vice Chairman			
4. Dennis Damato Treasurer			
5.			
6.			
Date Opened 06/28/1999		Date Revised 03/18/2015	
Cost Center Number 1341130		Officer Number	
Work Phone Number		Prepared By Dawn Flanders	
		Maintenance Type <input type="checkbox"/> New <input type="checkbox"/> Replacement <input checked="" type="checkbox"/> Change	

SunTrust Bank ("Bank")

It is agreed that all transactions between the Bank and the entity listed in the above Account Title ("Depositor") shall be governed by the rules and regulations for this account and the above signed as the authorized agent(s) of the Depositor hereby acknowledge(s) receipt of such rules and regulations and the funds availability policy. The Depositor also acknowledges the funds availability policy has been explained.

Check Appropriate Box

☐ Individual / Sole Proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/Estate

☐ Limited Liability Company

Enter the tax classification (C=C corporation, S=S corporation, P=partnership) _____

☒ Other (See Instructions.) Special

☐ Exempt Payee Exempt payee code (if any) _____ Exemption from FATCA* reporting code (if any) N/A

Certification—Under penalties of perjury, I, as authorized agent of the Depositor certify that:

- 591-96-1659 is the correct taxpayer identification number for the Depositor (or the Depositor is waiting for a number to be issued), and
- The Depositor is not subject to backup withholding because: (a) the Depositor is exempt from backup withholding, or (b) the Depositor has not been notified by the Internal Revenue Service (IRS) that it is subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified the Depositor that it is no longer subject to backup withholding, and
- The depositor is a U.S. citizen or other U.S. person (defined in the instructions), and
- The FATCA* reporting code(s) entered on this form (if any) indicating that I am exempt from FATCA* reporting is correct.

Certification Instructions. You must cross out item 2 above if the depositor has been notified by the IRS that the depositor is currently subject to backup withholding because the depositor has failed to report all interest and dividends on the depositor's tax return.

Signature of U.S. Person _____

Date March 18, 2015

- Locations with DCOR scanning software submit with cover sheet via local scanner
- Locations without DCOR scanning software send to Output Review, FL-Orlando-7021

*FATCA = Foreign Account Tax Compliance Act



Deposit Account Resolution and Authorization for Business Entities

I. Business Entity Account Information

Name

Withlacoochee Regional Water Supply Auth

Business Type

Special District of the State of Florida

Governed By

Florida

Taxpayer ID Number

[REDACTED]

Date Resolution and Authorization Adopted

March 18, 2015

Account Number(s)

[REDACTED]

The undersigned in Section IX or X hereby certify to SunTrust Bank ("Bank") that the above named Business Entity is organized and existing under the laws of the Florida and has been registered in the manner prescribed by law and is currently in full compliance with all requirements relating to its organization and continued existence under applicable law.

These resolutions and authorizations apply to the above referenced deposit account(s) (hereinafter "Account") currently open with the Bank and any additional Accounts opened in the future in the name of the Business Entity. For purposes of this resolution and authorization, Accounts will include any certificates of deposit in the name of the Business Entity. These resolutions and authorizations shall remain in full force and effect until written notice in a form acceptable to the Bank of their rescission or modification certified by the appropriate authorized individual(s) applicable to the Business Entity has been received by Bank and the Bank has had a reasonable time to act on said change. Receipt of such notice shall not affect any action taken by Bank prior thereto and Bank shall be held harmless from any claims, demands, expenses, loss, or damage resulting from, or growing out of, honoring the acts or instructions of any individual so certified or authorized in these resolutions to sign by delegation of authority in accordance herewith or refusing to honor any signature not so certified or authorized.

- II. Authority to sign, act, give instructions, access information, use Bank's services, perform transactions, enter into agreements and delegate authority on behalf of Business Entity.** Resolved, that Bank be and is hereby designated a depository for the Business Entity; that any one of the individuals or entities named in Section III below is an "Authorized Signer" and is authorized to act, give instructions, access information, use Bank's services, and perform transactions on behalf of Business Entity with respect to any Accounts of Business Entity with Bank or services provided to Business Entity by the Bank, to enter into on behalf of the Business Entity any of Bank's agreements including checking, savings, certificates of deposit, wire or electronic funds transfer, night deposit, cash management, or other treasury management services agreements and to delegate to any other individual or entity his or her authority to act, give instructions, access information, use Bank's services, perform transactions, and enter into agreements on behalf of the Business Entity, including agreements that delegate his or her authority to other individuals or entities with respect to the Business Entity's Accounts or Bank's services; that the Business Entity shall be bound by the terms and conditions of all such agreements and Bank's Rules and Regulations for Deposit Accounts related thereto, all as now existing or as amended from time to time; and that any Authorized Signer named in Section III, is authorized on behalf of this Business Entity to sign and to endorse for deposit, negotiation or collection, any and all checks, drafts, certificates of deposit, savings certificates, items or other instruments or written orders for the payment of money payable by or to the order of this Business Entity. Signatures and endorsements, if any, may be in writing, by stamp, or otherwise affixed, with or without designation or signature of the person so endorsing, it being understood that all prior endorsements on such items are guaranteed by this Business Entity, regardless of the lack of an express guarantee in the endorsement of this Business Entity.

Further Resolved, Bank is hereby directed to honor, pay and charge to the Accounts of this Business Entity, without inquiry as to the circumstances of the issuance or application of the proceeds of, any checks, drafts, items or other written orders on any of this Business Entity's Accounts with Bank, whether payable to, endorsed or negotiated by or for the credit of any person signing the same or any other of the Authorized Signers named in Section III when signed by any of the Authorized Signers named in Section III.

- III. Officers/Owner/General Partners/Members/Managers/Governors authorized to act, give instructions, access information, use Bank's services, perform transactions, enter into agreements, and delegate authority on behalf of the Business Entity**

The full name, title, and signature of each person authorized to act, give instructions, access information, use Bank's services, perform transactions, enter into agreements, and delegate his or her authority on behalf of the Business Entity as described in the resolutions set forth in this document is immediately below. (Instruction: If the General Partner, Member or Manager is also an entity (e.g., a corporation, LLC, or partnership), the name of the entity is entered in the column headed "Name", applicable title of General Partner, Member or Manager is entered in the column headed "Title", and the name of the individual signing on behalf of that entity and individual's title or position are entered in the column headed "Signature" and the individual signs directly underneath his/her name and title. The individual must provide a resolution on that entity reflecting the individual's authority.)

User ID ufdf38

Account Number [REDACTED]

- * Locations with DCOR scanning software submit with cover sheet via local scanner
- * Locations without DCOR scanning software send to Output Review, FL-Orlando-7021

Name	Title	Signature
<u>Richard S. Owen</u>	<u>Secretary</u>	<u></u>
<u>Al Butler</u>	<u>Chairman</u>	<u></u>
<u>Stan McClain</u>	<u>Vice-Chairman</u>	<u></u>
<u>Dennis Damato</u>	<u>Treasurer</u>	<u></u>
<u></u>	<u></u>	<u></u>

- IV. Facsimile Signatures** (Complete this section only if machine or facsimile stamped signatures are to be used on items.) Further Resolved, that Bank is hereby requested, authorized and directed to honor any check, draft, item or other written order on any of this Business Entity's Accounts with Bank when bearing or purporting to bear the following authorized machine or facsimile signature of any of the above named individuals whose signatures are reproduced below, regardless of by whom or by what means the actual or purported machine or facsimile signatures may have been affixed. The Business Entity shall indemnify and hold the Bank harmless from any and all claims, expenses, losses, damages and costs, including attorneys' fees, resulting from, or growing out of the Bank's honoring the facsimile signature of any of the following individuals, its refusal to honor any facsimile signature of an individual not named below, or resulting from the unauthorized use of the instrument used to provide the facsimile signatures by persons other than authorized individuals.

Name of Authorized Signer Listed in Section III	Machine/Facsimile Stamped Signature of Authorized Signer
<u></u>	<u></u>
<u></u>	<u></u>

- V. Additional Signatories on Business Entity's Accounts.** Further resolved, the following individual(s) are authorized as additional signatories only to sign and to endorse for deposit or collection any checks, drafts, or other instruments or written orders for the payment of money payable to the order of the Business Entity and to sign checks, drafts, items or other written orders, and initiate wire or funds transfers and execute Bank's Funds Transfer Authorization wire request and disclosure form on any of the Business Entity's Accounts with Bank. [Instruction: If an additional signatory is not authorized to sign on all Accounts, specify the Account Number applicable to the signatory as indicated below.] **Refer to the Signature Card(s) on the Account(s) for signatures of the Additional Signatories.**

Additional Signatory's Name	Position with Entity	Specific Deposit Account Number(s) Applicable to Signatory (Complete only if signatory is <u>not</u> authorized on all accounts)
<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>

- VI. Qualification Certification for Public Fund, Organization, Political Organization, Homeowners and Condominium Owners Association or Corporation Not Operated for Profit to earn interest on a checking account (NOW Account)**

Mark this section with an "X" only if Business Entity is eligible to earn interest on a checking account.

☐ I/We further certify that the above named Business Entity is eligible to earn interest on a checking account (referred to as a Negotiable Order of Withdrawal or NOW Account) in compliance with Regulation D of the Federal Reserve Act (12CFR 204) as a Public Fund or a Non-Profit Organization that is operated primarily for Religious, Philanthropic, Charitable, Educational, Political or other similar purposes under one of the following sections: Organization – Section 501 (C) (3) through (13), and (19) of the Internal Revenue Code (26 USC (IRC 1954) 501 (C) (3) – (13) and (19). Political Organization – Section 527 of the Internal Revenue Code (26 USC (IRC 1954) 527). Homeowners and Condominium Owners Associations – Section 528 of the Internal Revenue Code (26 USC (IRC 1954) 528).

- VII. Power to Act.** The undersigned certifies that there are no limits to the undersigned's powers to adopt this Authorization and to attest that the resolutions stated herein are accurate and that this Deposit Account Resolution and Authorization is in conformity with the provisions of the organizational instruments, which include the Business Entity's charter, bylaws, operating agreement, partnership agreement, shareholders' agreement or similar agreements by which the Business Entity or the undersigned party may be bound and does not violate the provisions thereof.

- VIII. Prior Acts.** All previous acts of or on behalf of the Business Entity as provided for above are hereby approved and ratified.

- IX. Certification—Corporation or Professional Corporation.** I, the undersigned, hereby certify to Bank that the above is a true copy of resolutions and authorizations of said Business Entity and that such resolutions and authorizations are in full force and effect and have not been amended or rescinded.

User ID Account Number

* Locations with DCOR scanning software submit with cover sheet via local scanner

* Locations without DCOR scanning software send to Output Review, FL-Orlando-7021

In witness whereof, I have hereunto subscribed my name and affixed the seal of the Corporation this _____ of _____.

(Affix Seal here, if available)

Authorized Signature

Richard S. Owen, Secretary

Name and Title of President, Secretary, Assistant Secretary or Other Officer as designated in the Corporation's Bylaws

X. Certification—Limited Liability Company, Partnership, Public Fund, Sole Proprietorship, Unincorporated Organization or Association, or Other Entity. I/We, the undersigned, hereby certify to Bank that the above is a true copy of resolutions and authorizations of said Business Entity and that such resolutions are in full force and effect and have not been amended or rescinded. [Instruction: If the General Partner, Member or Manager is also an entity (e.g., a corporation, LLC, or partnership), the name of the entity and the word "By" are entered in the column headed "Signature"; the individual signing on behalf of that entity signs directly below the name of the entity; and the name of the individual and individual's title or position are entered in the column headed "Title". The individual must provide a resolution on that entity reflecting the individual's authority.]

Name and Title

Signature

Date

Name and Title	Signature	Date

Signature Requirement instructions

The following signatures are required to complete and certify the Deposit Account Resolution and Authorization to be correct:

- **Corporations:** Corporate Officers authorized to act on behalf of the corporation named in Section III should include the **President and Secretary** and any other applicable corporate officers, such as Vice President or Treasurer. The **President, Secretary, Assistant Secretary, or other corporate officer as designated in the bylaws of the corporation** is required to certify the Deposit Account Resolution and Authorization under Section IX.
- **Limited Liability Companies:** Section III and X require the signatures of all **members/managers/board members**, unless the Operating Agreement authorizes one or more members/managers/board members to conduct banking business, in which case the signatures of all such authorized members/managers/board members are sufficient.
- **Public Fund Entities:** Section III requires the signatures of individuals authorized to sign on behalf of the Public Fund Entity as **designated by the governing unit**, e.g., Board of County Commissioners, Mayor, Secretary of State, etc. The individual(s) authorized to **represent the governing unit** is required to certify the Deposit Account Resolution and Authorization under Section X.
- **Partnerships:** Section III and X require the signatures of all General Partners, unless the Partnership Agreement designates one or more partners to conduct banking business and perform banking transactions. In such cases, the designated general partner(s) are named in Section III as the **General Partners** authorized to act on behalf of the entity and these same General Partners will certify the Deposit Account Resolution and Authorization under Section X.
- **Sole Proprietorships:** Section III and X require the signature of the proprietor (owner) or in the case of a spousal proprietorship, the signatures of the husband and wife who own the Business Entity.
- **Unincorporated Organizations or Associations:** Section III requires the signatures of the **Officers or Positions** designated in the Organization or Association's bylaws or charter as authorized to act on behalf of the organization or association. The **President or Secretary** of the organization or association (or other individual designated to do so) is required to certify the Deposit Account Resolution and Authorization under Section X.

Bank Use Only

Bank Number 0175	Cost Center Number 1341130	Cost Center Name WEST INVERNESS OFFICE	
Prepared By		Phone Number	Date
Account Number(s)			
Verification Method			

User ID

Account Number

* Locations with DCOR scanning software submit with cover sheet via local scanner

* Locations without DCOR scanning software send to Output Review, FL-Orlando-7021

Item 11.a.
Bills to be Paid

Withlacoochee Regional Water Supply Authority
3600 W. Sovereign Path, Suite 228
Lecanto, Florida 34461

Bills For Payment
2/18/15

<u>Administrative Invoices</u>	<u>Invoice Number</u>	<u>Invoice Date</u>	<u>Amount</u>
Richard S. Owen, AICP	2015-01	2/2/15	\$6,884.14
Nancy Smith, Administrative Assistant	2015-01	2/2/15	\$3,163.58
Haag, Friedrich & Williams, P.A.	30347-48	2/2/15	\$780.24
Diane Salz - Monthly Contract fee	#013115	1/31/15	\$3,500.00
Diane Salz	Bd. Mtg. Travel	1/21/15	\$191.98
Florida Dept. of State	502479	2/3/15	\$35.84
Karen Allen	#0059	2/5/15	\$75.00
James Adkins	Bd. Mtg. Travel	1/21/15	\$19.58
Al Butler	Bd. Mtg. Travel	1/21/15	27.59
Gary Ernst	Bd. Mtg. Travel	1/21/15	\$36.49
Don Hahnfeldt	Bd. Mtg. Travel	1/21/15	\$27.59
Sun Trust Business Card Statement	2.02.2015	2/2/15	63.20*
Total Administrative Invoices			\$14,742.03

<u>Water Supply Studies and Facilities (FY 14-15)</u>	<u>Contract/Budget</u>	<u>Balance Remaining</u>	<u>Current Invoice</u>
General Services Contract	\$75,000.00	\$47,645.76	
Work Order 14-03. Water Resource Associates	\$35,000.00	\$23,953.46	\$3,311.19
FY14-15 Local Government Water Supply Projects			
Citrus Water Conservation Pgm	\$40,250.00	\$40,250.00	\$0.00
Hernando Water Conservation Pgm	\$48,150.00	\$48,150.00	\$0.00
Marion Water Conservation Pgm	\$32,350.00	\$32,350.00	\$0.00
Phase 2 Irrigation Program (2013-2015)	\$69,584.00	\$68,084.00	\$400.00
Phase 3 Irrigation Program	\$57,000.00	\$56,085.00	\$6,571.35
Purvis Gray CAB Rate Analysis Work Order	\$12,000.00	\$12,000.00	\$0.00
Total FY 14-15	\$334,334.00	\$304,564.76	\$10,282.54

Total Bills to be Paid	\$25,024.57
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State Board of Administration	Transfer from SBA2 to SBA1	\$10,282.54
State Board of Administration	Transfer from SBA1 to SunTrust Bank	\$25,025.00

* Total SunTrust amount is \$69.55. \$6.35 postage expense charged to Phase 3 Irrigation Program

Item. 11.b.
Board Policies –
Responsibilities of Officers
And Members

Item 11.b. Board Policies – Responsibilities of Officers and Members . . . Richard Owen, WRWSA

The purpose of this item is for the Board to adopt a new Board policy entitled “Responsibilities of Officers and Members.” The benefit of adopting a policy will be to provide clarity to the Board on officer and member responsibilities, to provide consistency over time and to provide guidance to staff. Staff is seeking any input from the Board on the draft policy. A copy of the draft policy is included as an Exhibit.

The Authority has a number of other Board approved policies. Most recently, the Board approved two policies at its January 2015 meeting, including Policy 2015-1 “Election of Officers” and Policy 2015-2 “Conduct of Board Meetings.” Other policies adopted by the Board in the past include the following:

Title / Topic	Created By	Date
Investment	Resolution # 2004-1	April 21, 2004
Expenditure of Authority Funds	Resolution # 03-1	July 16, 2003
Direct Deposit of Funds	Resolution # 94-1	November 10, 1994
Accounting Policies and Procedures	Information Handbook	2006-2007
Local Government Water Supply Funding Assistance Program	N.A.	No Date
Travel Policy	Memorandum	April 20, 1995
Copying Policy	Memorandum	March 7, 1995

A number of the policies listed above are outdated and should be revised to reflect current conditions. In addition, staff has reviewed policies adopted by the other water supply authorities in Florida and by the Southwest Florida Water Management District. Based on this review, there are several additional topics that may warrant policy development, including but not limited to records management and ethics. Staff will bring the policies listed above and these additional topics for Board consideration in an orderly manner when future meetings agendas and anticipated meeting durations allow.

Staff Recommendation: Staff recommends the Board adopt Board Policy 2015-03, Responsibilities of Officers and Members, as shown in the Exhibit.

See Exhibit.

BOARD POLICY WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY			
TITLE: BOARD MEMBER DUTIES AND RESPONSIBILITIES NUMBER 2015-03			
APPROVED BY:		PAGE: 1 OF 4	
AL BUTLER, CHAIR		EFFECTIVE DATE: SUPERSEDES:	

The purpose of this Policy is to clarify and facilitate the duties and responsibilities of members of the Board of Directors.

The WRWSA's Board of Directors is comprised of thirteen (13) members who are appointed by the respective member governments governing bodies. Annually in January, members of the Board elect three (3) officers: Chair, Vice Chair and Treasurer, who serve in their respective offices for one year. The following is an outline of the duties and responsibilities of the three Board Officers and the general duties of all Board members.

1. CHAIR

The Board Chair has the duties and responsibilities historically associated with the presiding officer in an organizational setting, as governed by Robert's Rules of Order, as well as certain other specific duties established by Board Policy. The duties of the Board Chair include, but may not be limited to, the following:

- a. Presiding over all meetings of the Board, which includes keeping order, being fair and impartial, enforcing the rules and decorum of debate and protecting the rights of all Board members;
- b. Being familiar with the basic rules of calling a meeting to order and declaring a meeting adjourned, establishing and following an agenda and the proper steps in making, debating and voting on motions;
- c. Recognizing Board members who wish to speak; no member may speak to a subject under discussion or introduce a motion without recognition by the Chair. When more than one member requests recognition at the same time, the order of speakers will be determined as fairly as possible by the Chair;
- d. Using the Chair's prerogative, when appropriate, to limit member debate by enacting time limits in accordance with Board Policy;
- e. Using the Chair's prerogative, when appropriate, to grant exception to the three-minute time limit allowed to members of the public wishing to address the Board;
- f. Ruling out of order any member of the public who speaks out of order, who fails to address the Board according to Board Policy or who is making profane, irrelevant or inflammatory statements;
- g. Presiding over annual elections by accepting nominations and motions to nominations, putting the nominations to vote and announcing the results in accordance with Board Policy;

BOARD POLICY WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY			
TITLE: BOARD MEMBER DUTIES AND RESPONSIBILITIES NUMBER 2015-03		PAGE: 2 OF 4	
APPROVED BY:	AL BUTLER, CHAIR	EFFECTIVE DATE:	SUPERSEDES:

- h. Annually appointing members, committee chairs, committee vice chairs and Board liaisons to any Board and other committees that may be established, after seeking input from Board members.
- i. Signing the official minutes of Board meetings, Board Policies and other documents;
- j. Signing (along with the Executive Director or, in the absence of the Executive Director, another Board officer) Authority checks, either manually or by facsimile signature;
- k. Approving non-scheduled travel outside the Authority or travel to attend conferences or conventions outside the Authority by Board members or the Executive Director, as required by the Authority's Travel Policy when travel is expected to occur prior to the Board's ability to approve such travel;
- l. Concurring with the Executive Director and General Counsel in the initiation of legal action initiated in advance of full Board approval, if necessary, in the best interest of the Authority;
- m. Consulting with the Executive Director and General Counsel in the procurement of outside legal services necessary to adequately represent the Board and the Authority;
- n. Executing certain documents on behalf of the Board, including agreements for the recruitment, selection and compensation of the Executive Director, Board Policies, Settlement Agreements and certain other documents where signature authority has not been delegated to the Executive Director;
- o. Making final legislative policy decisions in the event that time frames preclude formal Board action as it pertains to any pending legislation, and reporting the same to the full Board at the next regularly scheduled meeting; and
- p. Other such duties as may be required on behalf of the Board of Directors.

2. VICE CHAIR

The office of the Board Vice Chair generally involves assuming all the duties and responsibilities of the Chair, including presiding at Board of Director meetings, when the Chair is unable to be physically present at a meeting or if the office of the Chair is vacated for any reason. In the case of disability, resignation, non-reappointment or death of the Chair, the Vice Chair shall become the Chair for the remainder of the Chair's term. The Vice Chair may have other duties as assigned by the Chair on behalf of the Board.

<p align="center">BOARD POLICY WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY</p>			
<p>TITLE: BOARD MEMBER DUTIES AND RESPONSIBILITIES NUMBER 2015-03</p>		<p>PAGE: 3 OF 4</p>	
APPROVED BY:	AL BUTLER, CHAIR	EFFECTIVE DATE:	SUPERSEDES:

3. TREASURER

The Board Treasurer has specific duties and responsibilities as expressed by Robert's Rules of Order and by Board Policy. The duties of the Board Treasurer include, but may not be limited to, the following:

- a. Signing, in the absence of the Chair and Vice Chair, either manually or by facsimile signature, all checks issued by the Authority, which are counter-signed by the Executive Director or another Board Officer;
- b. Signing, as primary signatory, either manually or by facsimile signature, all Authority financial account documents, documents to alter account structure or close accounts, and other financial reporting documents required by statute;
- c. Receiving the Authority's monthly report on cash and investments;
- d. Consulting with the Executive Director and staff in the preparation of the annual budget and annual third-party financial audit;
- e. Presiding over meetings, and assuming all of the duties of the Chair, in the event that the Chair and the Vice Chair are unable to physically be present at a meeting, if the Chair and the Vice Chair have to step down for any reason, or if the offices of the Chair and the Vice Chair are vacated for any reason;
- f. Customarily presiding over Budget Hearings conducted pursuant to Sections 200.065 and 373.536, Florida Statutes, at the prerogative of the Chair; and
- g. Assuming other such duties as assigned by the Chair and on behalf of the Board of Directors.

4. MEMBERS OF THE BOARD OF DIRECTORS

Each Board member has certain duties and responsibilities in the public trust, as set forth generally in Robert's Rules of Order, and as further established by Board Policy, to wit:

- a. Regularly attending meetings, hearings and workshops;
- b. Adequately preparing for meetings, hearings and workshops by reviewing the Agenda and Board Packet and being versed on the issues to come before the Board;
- c. Knowing the rules of order and debate, having an adequate knowledge of the various motions and parliamentary procedure and participating in debate as appropriate;

BOARD POLICY WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY
TITLE: BOARD MEMBER DUTIES AND RESPONSIBILITIES NUMBER 2015-03
PAGE: 4 OF 4
APPROVED BY: _____ AL BUTLER, CHAIR EFFECTIVE DATE: _____ SUPERSEDES: _____

- d. Accepting Board Committee and other committee assignments as assigned by the Chair and performing assigned tasks in a timely manner;
- e. Complying with laws governing public service, including Florida's Government-in-the Sunshine law and the Code of Ethics for Public Officers and Employees, as well as the financial reporting requirements found in Chapter 112, Florida Statutes and the Florida Constitution;
- f. Calling out a Point of Order only when a serious breach of the rules of debate has taken place;
- g. Voting on all issues before the Board except in the case of a voting conflict of interest pursuant to Section 112.3143, Florida Statutes, which requires that a Board member recuse him or herself in the event of conflicts of interest as outlined therein; and
- h. Other such duties as may be assigned by the Chair of the Board of Directors.

AUTHORITY: Chapter 373, Florida Statutes
Chapter 112, Florida Statutes
Section 200.065, Florida Statutes

REFERENCE: Board Policy 2015-01, Election of Board Officers
Board Policy 2015-02, Conduct of Board Meetings
Robert's Rules of Order Newly Revised, Eleventh Edition (2011)

Item 11.c.
1st Quarter Financial
Report

INDEPENDENT ACCOUNTANTS' COMPILATION REPORT

To The Governing Board
Withlacoochee Regional Water Supply Authority
Ocala, Florida

We have compiled the accompanying financial statements of the Withlacoochee Regional Water Supply Authority (the Authority), an Independent Special District, as of and for the three months ended December 31, 2014. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

The management of the Authority is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist the management of the Authority in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management has elected to omit substantially all of the disclosures and the statement of cash flows as required by accounting principles generally accepted in the United States of America. If the omitted disclosures and the statement of cash flows were included in the financial statements, they might influence the user's conclusions about the Authority's financial position, results of operations, and cash flows. Accordingly, these financial statements are not designed for those who are not informed about such matters.

The budgetary comparison information is not a required part of the basic financial statements but is supplementary information. The supplementary information has been compiled from information that is the representation of management. We have not audited or reviewed the supplementary information and accordingly, we do not express an opinion or provide any assurance on the supplementary information.

Purvis, Gray and Company

March 4, 2015
Tallahassee, Florida

Certified Public Accountants

443 East College Avenue • Tallahassee, Florida 32301 • (850) 224-7144 • FAX (850) 224-1762

MEMBERS OF AMERICAN AND FLORIDA INSTITUTES OF CERTIFIED PUBLIC ACCOUNTANTS
MEMBER OF AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS PRIVATE COMPANIES AND S.E.C. PRACTICE SECTIONS

Withlacoochee Regional Water Supply Authority
Statement of Net Position
As of December 31, 2014

Assets

Current Assets

Cash in Bank - SunTrust	\$ 1,996.78
Cash in Bank - LGIP	543,208.68
Cash in Bank - LGIP/Citrus Revenue	909,523.11
Prepaid Expense	<u>170.64</u>

Total Current Assets **1,457,177.96**

Property and Equipment

Equipment	3,728.84
Accum Deprec - Equipment	(1,947.10)
Citrus Co. Wellfield	4,895,231.21
Accum Deprec - Wellfield	<u>(3,589,839.29)</u>

Total Property and Equipment **1,307,173.66**

Total Assets **\$ 2,764,351.62**

Liabilities and Net Position

Current Liabilities

Accounts Payable	\$ 23,776.36
Accounts Payable - Special Projects	<u>1,665.00</u>

Total Current Liabilities **25,441.36**

Net Position

Net Position - Unrestricted	2,714,339.16
Net Income	<u>24,571.10</u>

Total Net Position **2,738,910.26**

Total Liabilities and Net Position **\$ 2,764,351.62**

Withlacoochee Regional Water Supply Authority
Statement of Revenue and Expenses
For the Period Ended December 31, 2014

	3 months ended December 31, 2014	%
Revenue		
Citrus Co. Assessments	\$ 6,676.00	7.37 %
Hernando Co. Assessments	8,256.00	9.12 %
Sumter Co. Assessments	4,992.50	5.52 %
Marion County Assessment	15,913.00	17.58 %
Interest Income - SBA Accounts	601.93	0.66 %
Citrus Co Facilities Recovery	40,896.75	45.18 %
Citrus County Wlfl Admin Recov	15,000.00	16.57 %
LG Match Phase 2 Irr Audit Pgm	<u>(1,813.75)</u>	<u>(2.00) %</u>
Total Revenue	90,522.43	100.00 %
Operating Expenses		
Consulting Admin Asst	9,375.00	10.36 %
Executive Director	20,000.01	22.09 %
Advertising	32.76	0.04 %
Bank Charges	15.00	0.02 %
Lecanto Rent	2,047.68	2.26 %
Registration/Dues	284.00	0.31 %
Legal - Monthly Meeting	1,000.00	1.10 %
Legal - Other Services	1,861.74	2.06 %
Liability Insurance	2,362.68	2.61 %
Office Supplies	70.77	0.08 %
Printing & Reproduction	565.01	0.62 %
Postage	123.65	0.14 %
Audit	9,130.00	10.09 %
State Fees/Assessments	175.00	0.19 %
Web Page/Internet Services	367.50	0.41 %
Telephone	234.96	0.26 %
Travel	1,985.73	2.19 %
Legislative Consultant	10,500.00	11.60 %
Phase 2 Irrigation Auditor	1,500.00	1.66 %
General Services Acct	3,400.78	3.76 %
Phase 3 Irrigation Audit Progra	<u>919.06</u>	<u>1.02 %</u>
Total Operating Expenses	<u>65,951.33</u>	<u>72.86 %</u>
Increase (Decrease) in Net Position	<u>\$ 24,571.10</u>	<u>27.14 %</u>

ACCOMPANYING SUPPLEMENTARY INFORMATION

Withlacoochee Regional Water Supply Authority
Budget to Actual
For the Period Ended December 31, 2014

	3 months ended December 31, 2014 Actual	3 months ended December 31, 2014 Budget	Variance Over/(Under) Budget	Annual Budget	Variance
Revenue					
Citrus Co. Assessments	\$ 6,676.00	\$ 6,676.00	\$ 0.00	\$ 26,704.00	\$ 20,028.00
Hernando Co. Assessments	8,256.00	8,256.00	0.00	33,024.00	24,768.00
Sumter Co. Assessments	4,992.50	4,992.50	0.00	19,970.00	14,977.50
Marion County Assessment	15,913.00	15,913.00	0.00	63,652.00	47,739.00
Interest Income - SBA Accounts	601.93	0.00	601.93	0.00	(601.93)
Citrus Co Facilities Recovery	40,896.75	40,896.75	0.00	163,587.00	122,690.25
Citrus County Wflid Admin Recov	15,000.00	15,000.00	0.00	60,000.00	45,000.00
Phase 2 SWFWMD MatchReglrrAudit	0.00	8,823.75	(8,823.75)	35,295.00	35,295.00
LG Match Phase 2 Irr Audit Pgm	(1,813.75)	958.50	(2,772.25)	3,834.00	5,647.75
Ph 3 Irrig Aud Pgm SWFWMD Match	0.00	7,125.00	(7,125.00)	28,500.00	28,500.00
Ph 3 Irrig Aud Pgm County Match	0.00	3,562.50	(3,562.50)	14,250.00	14,250.00
Total Revenue	90,522.43	112,204.00	(21,681.57)	448,816.00	358,293.57
Operating Expenses					
Consulting Admin Asst	9,375.00	9,375.00	0.00	37,500.00	28,125.00
Executive Director Richard Owen	20,000.01	20,000.00	0.01	80,000.00	59,999.99
Advertising	32.76	250.00	(217.24)	1,000.00	967.24
Lecanto Rent	2,047.68	512.00	1,535.68	2,048.00	0.32
Depreciation Expense	0.00	0.00	0.00	163,353.12	163,353.12
Registration/Dues	284.00	500.00	(216.00)	2,000.00	1,716.00
Legal - Monthly Meeting	1,000.00	1,500.00	(500.00)	6,000.00	5,000.00
Legal - Other Services	1,861.74	3,500.00	(1,638.26)	14,000.01	12,138.27
Liability Insurance	2,362.68	577.50	1,785.18	2,310.00	(52.68)
Office Supplies	70.77	300.00	(229.23)	1,200.00	1,129.23
Printing & Reproduction	565.01	500.00	65.01	2,000.00	1,434.99
Postage	123.65	225.00	(101.35)	900.00	776.35
Audit	9,130.00	2,282.50	6,847.50	9,130.00	0.00
Bookkeeping/Financial Asst.	0.00	500.00	(500.00)	2,000.00	2,000.00
Publications/Software	0.00	50.00	(50.00)	200.00	200.00
State Fees/Assessments	175.00	43.76	131.24	175.00	0.00
Web Page/Internet Services	367.50	537.50	(170.00)	2,150.00	1,782.50
Telephone	234.96	275.00	(40.04)	1,100.00	865.04
Travel	1,985.73	2,375.00	(389.27)	9,500.00	7,514.27
Contingency Funds	0.00	307.25	(307.25)	1,229.00	1,229.00
Legislative Consultant	10,500.00	10,500.00	0.00	42,000.00	31,500.00
FY12 Purvis Gray Rate Analysis	0.00	3,000.00	(3,000.00)	12,000.00	12,000.00
Phase 2 Irrigation Auditor	1,500.00	17,396.00	(15,896.00)	69,584.00	68,084.00
FY15 Local Govt Water Cons Proj	0.00	32,500.00	(32,500.00)	130,000.00	130,000.00
General Services Acct	3,400.78	18,750.00	(15,349.22)	75,000.00	71,599.22
Phase 3 Irrigation Audit Progra	919.06	14,250.00	(13,330.94)	57,000.00	56,080.94
Total Operating Expenses	65,951.33	140,006.51	(74,055.18)	723,379.13	657,427.80
Increase (Decrease) in Net Position	24,571.10	(27,802.51)	52,373.61	(274,563.13)	(299,134.23)

Item. 11.d.
Correspondence

W. L. Hill
1907



January 29, 2015

Auditor General
Local Government Audits/342
Claude Pepper Building, Room 401
111 West Madison Street
Tallahassee, Florida 32399-1450

RE: Withlacoochee Regional Water Supply Authority FYE 2014 Audit

Auditor General:

Enclosed per instructions is one copy of the Withlacoochee Regional Water Supply Authority's FYE 2014 Audit Report as well as a Submittal Checklist. The Authority has submitted an electronic copy of the FYE 2014 Audit to the Auditor General email address as requested.

Please contact me if you have questions or need additional information.

Sincerely,

Richard S. Owen, AICP
Executive Director

Attachments

cc: WRWSA Board Members ✓

AUDITOR GENERAL
LOCAL GOVERNMENTAL ENTITY AUDIT REPORT SUBMITTAL CHECKLIST
(SECTION 218.39, FLORIDA STATUTES)

Local Governmental Entity Name Withlacoochee Regional Water Supply Authority

Contact Person Name and Title Richard S. Owen, AICP
Executive Director

Contact Person Mailing Address 3600 W. Sovereign Path, Ste 228, Lecanto, FL 34461

Contact Person Phone Number 352-527-5795

Contact Person Email Address richardowen@wrwsa.org

Fiscal Year Audited FYE 2014

Date Auditor Delivered Audit Report to Local Government January 7, 2015

Does the audit report include the following items required by Auditor General Rule 10.557(3):

Required for municipalities, special districts, the county as a whole, and county agencies **

- | | |
|--------------|--|
| <u> X </u> | The financial statements described in Auditor General Rules 10.556(3) and (4), as applicable, together with related notes to financial statements? |
| <u> X </u> | Required supplementary information (RSI) such as the Management's Discussion and Analysis (not required for county agencies), or the Budgetary Comparison Schedule (required as RSI if not presented as part of the financial statements)? |
| <u> X </u> | The auditor's report on the financial statements? |
| <u> X </u> | The auditor's report on compliance and internal control? |
| <u> X </u> | The management letter defined in Auditor General Rule 10.554(1)(i)? |
| <u> X </u> | The written statement of explanation or rebuttal, including corrective action to be taken, required by Auditor General Rule 10.558(1)? |
| <u> X </u> | The auditor's report based on an examination conducted in accordance with <i>AICPA Professional Standards</i> , prepared in accordance with AT Sections 601.55 and 601.56, promulgated by the American Institute of Certified Public Accountants, regarding the compliance requirements referenced in Rule 10.556(10)? |

**** Pursuant to Section 218.39(2), Florida Statutes, an audit of the board of county commissioners is not required. However, if the county report includes an audit of the board of county commissioners, it should include the items required by Auditor General Rule 10.557(3).**

Required for municipalities, special districts, and the county as a whole

- | | |
|----------------|--|
| <u> N/A </u> | Any auditor's reports and related financial information required pursuant to the Federal <i>Single Audit Act Amendments of 1996</i> , OMB Circular A-133, or other applicable Federal law? |
|----------------|--|

<u>N/A</u>	Any auditor's reports and related financial information required pursuant to the <i>Florida Single Audit Act</i> (see Auditor General Rule 10.557(3)(e))?
<u>N/A</u>	For any fiscal year in which funds related to the Deepwater Horizon oil spill are received or expended, a schedule of receipts and expenditures of such funds required by Auditor General Rule 10.557(3)(n)?
<u>N/A</u>	For any fiscal year in which funds related to the Deepwater Horizon oil spill are received or expended, a report that includes an opinion (or disclaimer of opinion) as to whether the schedule of receipts and expenditures of such funds required by Auditor General Rule 10.557(3)(n), is presented fairly in all material respects in relation to the financial statements taken as a whole. The report shall be prepared in accordance with AICPA Professional Standards, AU-C Section 725, promulgated by the American Institute of Certified Public Accountants. (see Auditor General Rule 10.557(3)(f))?

In addition to the above, have the following requirements been complied with:

<u>X</u>	Are all of the above elements of the audit report included in a single document as required by Auditor General Rule 10.557(3)?
<u>X</u>	Are one paper copy and one electronic copy of the audit report being submitted as required by Auditor General Rule 10.558(3)?
<u>X</u>	Is the electronic copy named using all lower case letters as follows: [fiscal year] [name of entity].pdf. Counties should include the word "county" in the entity name; however, it is not necessary for municipalities to include "city of," "town of," etc. in the entity name. For example, the converted document for the 2013-14 fiscal year for Alachua County should be named 2014 alachua county.pdf while the converted document for the 2013-14 fiscal year for the City of Alachua should be named 2014 alachua.pdf.
<u>X</u>	Is the audit report being submitted within 45 days after receipt of the audit report from the auditor, but no later than 9 months after the end of the fiscal year? NOTE: There are no provisions in the statutes for any extensions for filing the audit report.
<u>N/A</u>	If the audit report is for a county or municipality, and a dependent special district was audited as part of the county or municipality audit, did the notes to financial statements clearly indicate that the special district had been included as part of the county's or municipality's reporting entity? NOTE: Pursuant to Section 218.39(3), Florida Statutes, an independent special district may not be audited as part of a county or municipality audit. When a dependent special district is audited as part of the county or municipality audit, the county or municipality notes to financial statements should clearly disclose that the special district is a component unit included within the county's or municipality's reporting entity.

This checklist should accompany the audit report. It is suggested that you retain a copy of the checklist for your files. Do not hesitate to contact this office if assistance or clarification is needed regarding reporting requirements. Our telephone and fax numbers, and electronic addresses, are as follows:

Address –
Auditor General
Local Government Audits/342
Claude Pepper Building, Room 401
111 West Madison Street
Tallahassee, FL 32399-1450
Telephone: (850) 412-2881
Fax: (850) 487-4403
Email Address: flaudgen_localgovt@aud.state.fl.us
Web site Address: www.myflorida.com/audgen



An Equal
Opportunity
Employer

Southwest Florida Water Management District

2379 Broad Street, Brooksville, Florida 34604-6899

(352) 796-7211 or 1-800-423-1476 (FL only)

WaterMatters.org

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Bartow Service Office
170 Century Boulevard
Bartow, Florida 33830-7700
(863) 534-1448 or
1-800-492-7862 (FL only)

Sarasota Service Office
6750 Fruitville Road
Sarasota, Florida 34240-9711
(941) 377-3722 or
1-800-320-3503 (FL only)

Tampa Service Office
7601 U.S. 301 North (Fort King Highway)
Tampa, Florida 33637-6759
(813) 985-7481 or
1-800-836-0797 (FL only)

Michael A. Babb
Chair, Hillsborough
Randall S. Maggard
Vice Chair, Pasco
Jeffrey M. Adams
Secretary, Pinellas
David W. Dunbar
Treasurer, Hillsborough, Pinellas
Carlos Beruff
Former Chair, Manatee
H. Paul Senft, Jr.
Former Chair, Polk
Ed Armstrong
Pinellas
Bryan K. Beswick
DeSoto, Hardee, Highlands
Thomas E. Bronson
Hernando, Marion
Wendy Griffin
Hillsborough
George W. Mann
Polk
Michael A. Moran
Charlotte, Sarasota
Vacant
Citrus, Lake, Levy, Sumter
Robert R. Beltran, P.E.
Executive Director

January 5, 2015

Dear Vendors and Contractors of the District:

The Southwest Florida Water Management District is funded primarily by ad valorem taxes and has a responsibility to be a good steward of taxpayer dollars.

Much of the work of the District is conducted through legal agreements (Contracts) with contractors, the vast majority of whom fulfill the terms of their contracts satisfactorily. To ensure good stewardship of taxpayer funds and encourage appropriate business practices, the District has created rule (40D-7) under the statutory authority of Chapter 373.610, Florida Statutes. This rule allows for the suspension of a contractor from working with the District, either temporarily or permanently, when a contractor materially breaches a contract with the District.

The determination that a contractor has materially breached a contract with the District shall be based upon a finding that the contractor acted in a manner that was inconsistent with the terms and conditions of the contract. Examples of a breach include, but are not limited to:

- Actions having an adverse impact to the District of greater than \$10,000.
- Delaying completion of a project by more than three months.
- Failing to perform in accordance with professional licensing standards and regulations.

By temporarily or permanently suspending a contractor from doing business with the District, the District does not waive any other legal or equitable remedies for breach of contract.

As noted above, the vast majority of contractors fulfill the terms of their contracts satisfactorily. However, for those rare circumstances in which material breaches occur, this new policy provides clear guidelines for the Governing Board to determine the appropriate action while also communicating the District's performance expectations to all contractors.

If you have any questions, please do not hesitate to contact me at 352-796-7211.

Sincerely,

Linda S. Howard

Linda S. Howard
Finance Bureau Chief

LSH:spa
Enclosure

CHAPTER 40D-7 CONTRACTOR SUSPENSION

40D-7.001	Policy
40D-7.002	Definitions
40D-7.003	Determination and Notice of a Material Breach of a Contract with the District
40D-7.004	Determination and Notice of a Contractor Suspension
40D-7.005	Administrative Hearings

40D-7.001 Policy.

(1) This chapter establishes the policy and procedure for suspending a contractor from working with the District, either temporarily or permanently, when a contractor materially breaches a contract with the District.

(2) The District's objective in enacting this chapter is to serve as a good steward of taxpayer funds and encourage business practices that require contractors to materially perform in accordance with the terms and conditions of the District contract.

(3) The District Governing Board shall be authorized to temporarily or permanently suspend a contractor from doing business with the District, based upon a determination that the contractor has materially breached its contract with the District. The Governing Board may elect not to take action.

(4) By temporarily or permanently suspending a contractor from doing business with the District, the District does not waive any other legal or equitable remedies for breach of contract.

Rulemaking Authority 373.610 FS. Law Implemented 373.610 FS. History—New 1-5-15.

40D-7.002 Definitions.

When used in this chapter:

(1) "Contractor" means an individual, partnership, corporation, joint venture, professional association, an obligor to a third party beneficiary contract, or any other legal entity, including any associated principals, that has entered into a contract with the District for the performance of work. Contractor shall not include recipients of District grant funds.

(2) "District" means the Southwest Florida Water Management District.

(3) "Notice to Defaulting Contractor" means a written notification from the District to a contractor stating that the contractor materially breached a contract with the District for the purposes of this chapter and is being referred to the Governing Board for a determination as to whether the contractor should be placed on the District's Temporary or Permanent Suspension List.

(4) "Obligor" means an entity that has promised or is otherwise legally obligated to perform an act or deed for the benefit of a third party beneficiary. Obligors to the District include but are not limited to insurance companies and surety companies.

(5) "Principal(s)" means a sole proprietor, partner, owner, officer, or director of the contractor that materially breached a District contract.

(6) "Re-procurement costs" means the total amount of additional expense, which may include administrative costs or attorney's fees, that the District has or will incur in order to obtain substitute goods or services from another contractor to complete the requirements that the contractor failed to perform in accordance with the District contract.

(7) "Suspension Notice" means a written notification from the District informing a contractor that it has not been suspended from doing business with the District or advising a contractor that it has been placed on the District's Suspension List and is temporarily or permanently suspended from doing business with the District.

(8) "Suspension List" means a list of contractors maintained by the District that are temporarily or permanently suspended from doing business with the District.

(9) "Third-party beneficiary" means whenever the District is the intended beneficiary of a contract but is not a party to the contract.

Rulemaking Authority 373.610 FS. Law Implemented 373.610 FS. History—New 1-5-15.

40D-7.003 Determination and Notice of a Material Breach of a Contract with the District.

(1) For the purposes of this chapter, the Procurement Manager, or subsequently titled position, shall determine, in consultation with the District's Executive Director and General Counsel, whether a contractor has materially breached a contract with the District.

(2) The determination that a contractor has materially breached a contract with the District shall be based upon a finding that the contractor acted in a manner that was inconsistent with the terms and conditions of the contract under circumstances not excused by the contract, and the action resulted in or involved one or more of the following conditions:

- (a) An adverse economic impact to the District of greater than \$10,000;
- (b) A delay in the completion of a District project by more than 3 months;

- (c) The contractor failing to perform in accordance with professional licensing standards and regulations;
- (d) The contractor intentionally failing to comply with Florida public records laws;
- (e) The contractor discriminating on the basis of race, color, creed, national origin, sex, age, or handicap;
- (f) The contractor violating requirements of a District solicitation to ensure the fair award of District contracts, including price fixing between competitors, allocation of customers between competitors, and bid rigging;
- (g) The contractor demonstrating willful or gross misconduct;
- (h) The commission of a criminal offense, including public entity crimes as defined in Section 287.133(1)(g), F.S.;
- (i) The commission of any act indicating a lack of business integrity or honesty; and,
- (j) The contractor knowingly doing business with a suspended contractor.

(3) Upon determining that a contractor materially breached a District contract in accordance with the requirements of subsection 40D-7.003(2), F.A.C., the District will notify the contractor that the Governing Board will determine whether the contractor should be placed on the District's Temporary or Permanent Suspension List by forwarding a Notice to Defaulting Contractor sent Certified U.S. Mail, return receipt requested. The Notice to Defaulting Contractor shall be provided to the contractor at least 7 days prior to the Governing Board meeting.

Rulemaking Authority 373.610 FS. Law Implemented 373.610 FS. History—New 1-5-15.

40D-7.004 Determination and Notice of a Contractor Suspension.

(1) Once the District has sent a Notice to Defaulting Contractor to the contractor, the Governing Board shall determine whether the contractor should be suspended from doing business with the District, and if suspended, the duration of the suspension.

(2) The Governing Board shall consider the following when determining whether a contractor should be temporarily suspended from doing business with the District for a period of time no more than 5 years:

- (a) The material breach resulted in an adverse economic impact to the District of less than \$50,000;
- (b) The material breach resulted in a delay in the completion of a District project of less than 1 year;
- (c) The contractor failed to perform in accordance with professional licensing standards and regulations;
- (d) The contractor failed to comply with Florida public records laws;
- (e) The material breach involved discrimination on the basis of race, color, creed, national origin, sex, age, or handicap;
- (f) The material breach involved willful or gross misconduct;
- (g) The District has terminated a District contract with the contractor due to the contractor's material breach within the past 5 years;
- (h) The material breach involved the commission of any act indicating a lack of business integrity or honesty; and,
- (i) The material breach involved knowingly doing business with a suspended contractor.

(3) The Governing Board shall consider the following when making a determination whether a contractor should be permanently suspended from doing business with the District:

- (a) The material breach resulted in an adverse economic impact to the District of \$50,000 or more;
- (b) The material breach resulted in a delay in the completion of a District project of 1 year or more;
- (c) The material breach involved discrimination on the basis of race, color, creed, national origin, sex, age, or handicap;
- (d) The contractor violated a District solicitation to ensure the fair award of District contracts, including price fixing between competitors, allocation of customers between competitors, and bid rigging; and,
- (e) The material breach involved the commission of a criminal offense, including public entity crimes as defined in Section 287.133(1)(g), F.S.;

(4) The District shall issue a Suspension Notice by Certified U.S. Mail, return receipt requested, upon the Governing Board's determination that the contractor will not be suspended or has been temporarily or permanently suspended from doing business with the District. The Suspension Notice shall specify the basis for the Governing Board's determination and the duration of any suspension. The notice shall inform the contractor that its principals shall not do business with the District under a different name or form a new legal entity in order to do business with the District while the contractor remains on the Suspension List.

(5) Upon written request to the District a contractor placed on the Temporary Suspension List will be reinstated at the conclusion of the contractor's suspension period after reimbursing the District for all re-procurement costs.

(6) Contractors that are placed on the Permanent Suspension List will be permanently suspended from doing business with the District.

Rulemaking Authority 373.610 FS. Law Implemented 373.610 FS. History—New 1-5-15.

40D-7.005 Administrative Hearings.

The Suspension Notice shall constitute agency action subject to the provisions of Chapter 120, F.S.

Rulemaking Authority 373.610 FS. Law Implemented 373.610 FS. History—New 1-5-15.

Item 12.
Legislative Report

**Item 12. Legislative Report, Correspondence to Senator Dean . . . Diane Salz,
Governmental Affairs Consultant**

At the January meeting, during the Attorney's Report, the Board directed staff to draft a letter to Senator Dean requesting language be included in the legislation implementing Amendment 1 that would allow some beneficial uses to co-locate in recreational trails, where appropriate. The intent that water supply development and transmission facilities could be potentially located on such lands and specific language authorizing such uses would facilitate the process. A draft of the proposed letter is included as an exhibit to this item.

Staff Recommendation: Board approval of the proposed letter to Senator Dean.

See Exhibit.

DRAFT

March 18, 2015

The Honorable Charles S. Dean
Florida Senate, District 5
415 Tompkins St.
Inverness, FL 34450

Dear Senator Dean:

I am writing regarding the implementation of Amendment 1. This topic has been discussed at several recent Withlacoochee Regional Water Supply Authority (Authority) Board meetings. The Authority Board is comprised of elected officials from Citrus, Hernando, Marion and Sumter counties and the cities of Belleview, Brooksville, Bushnell and Crystal River. The Board requested that I write you to relay the Authority's interests in these matters.

At these recent Board meetings it was recognized that Amendment 1 funds may be directed toward the acquisition of lands for a variety of purposes, including the protection of land and water resources, springs protection and recreational trail systems, among others. The Authority has recently completed updating its' Regional Water Supply Plan. Through this and other recent water supply planning efforts, the Authority has identified a number of potential water supply development projects to meet growing water supply needs in the region. These include:

- Groundwater Project Options
- Charles A. Black Wellfield Expansion
- Marion County, Marion Oaks Upper Floridan Aquifer
- Marion County, Southeast-Central Marion County Lower Floridan Aquifer
- Recreational Trail Network Locations
- Regional Water Conservation Project Option
- Aquifer Recharge Project Option
- Regionalization of Water Supplies
- Lower Floridan Aquifer Evaluation and Enhancement of the Northern District Model Project Option

A number of these projects are currently being pursued or are anticipated to be necessary within the 5-10 year short-term time frame (e.g., conservation, groundwater options), while others are longer term. Some mixture of these projects will inevitably be necessary to meet the region's growing water supply needs in an environmentally sustainable manner. These projects, in combination with existing water supply infrastructure, will ultimately form the basis of a regionally interconnected, sustainable water supply system of both traditional and alternative water supply sources. These projects and water supply development in general would benefit by close

Sen. Charles S. Dean

March 18, 2015

Page 2 of 2

coordination and integration with the land acquisition programs that will, in part, implement Amendment 1 provisions in the region.

The Authority recommends that lands acquired using Amendment 1 funds be available for water resource and water supply development where such use would be compatible with the purposes for which the lands are acquired. Examples of such potential conjunctive uses include wellfield development on such lands and utilization of recreational trail systems for water supply transmission systems and linear wellfields. Further, we recommend that any legislation proposed to implement Amendment 1 specifically support and encourage such conjunctive uses of lands, again, where such conjunctive uses are determined to be compatible with the purposes for which the lands are acquired.

I greatly appreciate your consideration of the WRWSA interests as you consider Amendment 1 legislation and am available to provide any additional information. Please let me know if you wish to meet at any time convenient for you.

Sincerely,

Richard S. Owen, AICP
Executive Director

cc: WRWSA Board Members