



# **WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY**

## **Board Meeting Package**

May 19, 2021  
3:30 p.m.

### **Meeting Location:**

Lecanto Government Building  
Room 166  
3600 W. Sovereign Path  
Lecanto, Florida 34461

## Withlacoochee Regional Water Supply Authority

### Board of Directors

*Effective March 2021*

<b>Office</b>	<b>Board Members</b>
Acting Chair	The Honorable Kathy Bryant
Vice Chair	The Honorable Jeff Holcomb
Treasurer	The Honorable Jeff Kinnard

<b>Jurisdiction</b>	<b>Board Members</b>
Citrus County	The Honorable Holly Davis
	The Honorable Jeff Kinnard
Hernando County	The Honorable Jeff Holcomb
	The Honorable Eliza-BETH Narverud
Marion County	The Honorable Kathy Bryant
	The Honorable Michelle Stone
	The Honorable Craig Curry
Sumter County	The Honorable Oren Miller
	The Honorable Gary Search
City of Belleview	The Honorable Gary Ernst
City of Brooksville	The Honorable David Bailey
City of Bushnell	The Honorable Dale Swain
City of Crystal River	The Honorable Ken Brown

### Meeting Dates

The schedule of meetings for the 2020-2021 fiscal year are as follows:

November 18, 2020  
January 20, 2021  
March 17, 2021

May 19, 2021  
July 21, 2021  
September 15, 2021



May 7, 2021

**MEMORANDUM**

To: Water Supply Authority Board of Directors and Interested Parties

From: Suzannah J. Folsom, Executive Director

Subject: Withlacoochee Regional Water Supply Authority Board of Directors Meeting

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The Withlacoochee Regional Water Supply Authority will hold a regular business meeting on **Wednesday, May 19, 2021 3:30 p.m., at the Lecanto Government Center Building, Room 166, 3600 Sovereign Path, Lecanto, FL 34461.**

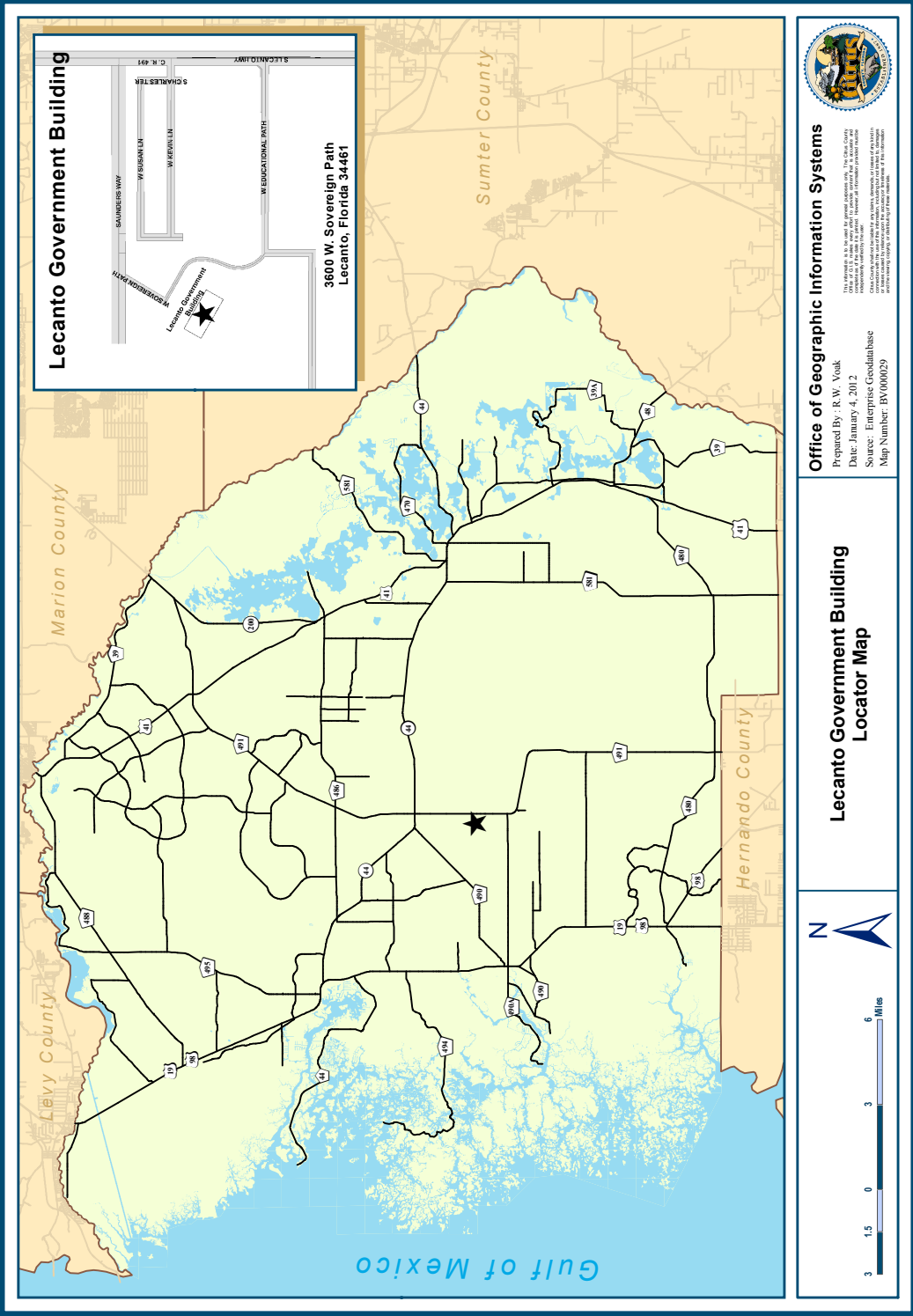
Enclosed for your review are the following items:

- Agenda
- Minutes of March 17, 2021
- Board Package\*

Please note that if a party decides to appeal any decision made by the Board with respect to any matter considered at the above cited meeting, that party will need a record of the proceedings, and for such purpose, that party may need to ensure that a verbatim record of the proceedings is made, which record includes that testimony and evidence upon which the appeal is to be based.

Enclosures

- \* Copies of the Board Package are available through the Internet. Log on to [www.wrwsa.org](http://www.wrwsa.org).
- On the Authority's Home Page go to the left side of the page and click on "Meetings."
  - On the slide out menu is a button for the current Board Package.
  - Click on the Board Package to download and/or print.





## **Driving Directions to 3600 W. Sovereign Path, Lecanto Government Building**

### **From Brooksville:**

- Go North on N. Main St. toward S. Broad St./E. Jefferson St.
- Take the 1<sup>st</sup> Left onto S. Broad St./W. Jefferson St.
- Turn Right onto US 98/Ponce De Leon Blvd.
- Turn Right onto CR 491 toward Lecanto (about 13.5 miles)
- Turn Left on W. Educational Path (traffic signal)
- Turn right at the Park onto W. Sovereign Path; continue to the right to the Lecanto Government Building

### **From Ocala**

- Go southwest on SR 200 into Citrus County
- Turn Right onto CR 491 (stay on 491 through Beverly Hills, crossing Hwy. 486 and SR 44)
- Turn Right on Saunders Way
- Turn Left onto W. Sovereign Path; follow to Lecanto Government Building

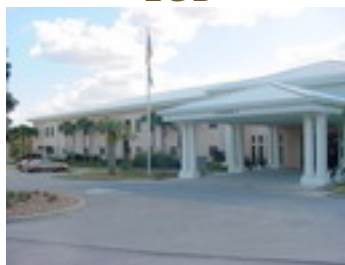
### **From Bushnell**

- In Bushnell, Go West on FL-48W
- Turn Right onto US 41; continue to follow US 41 N
- Continue straight onto FL 44 W/W Main St.; continue straight on SR 44
- Turn Left onto CR 491
- Turn Right onto Saunders Way
- Turn Left onto W. Sovereign Path; follow to Lecanto Government Building

### **From Wildwood**

- Go West on SR 44W; continue on SR 44 through Inverness
- Turn Left onto CR 491
- Turn Right onto Saunders Way
- Turn Left onto W. Sovereign Path; follow to Lecanto Government Building.

**LGB**





**WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY  
BOARD OF DIRECTORS MEETING**

**A G E N D A**

**May 19, 2021 -- 3:30 p.m.  
LECANTO GOVERNMENT BUILDING -- ROOM 166  
3600 W. Sovereign Path, Lecanto, Florida 34461**

*At the discretion of the Board, items may be taken out of order to accommodate the needs of the Board and the public.*

PAGE

1. **Call to Order** . . . Kathy Bryant, Chair
2. **Roll Call** . . . Suzy Folsom, WRWSA Executive Director
3. **Pledge of Allegiance** . . . Led by the Board
4. **Additions/Deletions to the Agenda** . . . Suzy Folsom, WRWSA
5. **Public Comment**
6. **Consent Agenda** . . . Kathy Bryant, Chair
  - a. **Approval of Minutes** [March 17, 2021] ..... 9
  - b. **Bills to be Paid** [April bills included; May bills provided at the meeting] ..... 15
  - c. **First Quarter Financial Report** ..... 17
  - d. **Second Quarter Financial Report** ..... 23
  - e. **Staff Travel to the Florida Chamber of Commerce Environmental Permitting Summer School, July 20-23, 2021** ..... 29
7. **Citrus County Office Lease Agreement** . . . Suzy Folsom, WRWSA ..... 31
8. **Establishment of Proposed Fiscal Year 2021-22 Budget** . . . Suzy Folsom, WRWSA
  - a. **FY 2021-22 Per Capita Rate** ..... 45
  - b. **Proposed FY 2021-22 Budget** ..... 47
9. **Legislative Report** . . . Suzy Folsom, WRWSA ..... 63
10. **Attorney's Report** . . . Rob Batsel, WRWSA Attorney ..... 65
11. **Executive Director's Report** . . . Suzy Folsom, WRWSA
  - a. **Irrigation Evaluation Program Status Report** ..... 69
  - b. **Water Use Permit Demand Summary** ..... 71
  - c. **Water Management Information System Water Use Permit Notifications** ..... 75
  - d. **H2OSAV Program** ..... 77
  - e. **Correspondence** ..... 79
  - f. **News Articles** ..... 83
  - g. **Other**
12. **Other Business**
13. **Next Meeting** . . . July 21, 2021; 3:30 p.m.; Lecanto Government Building, Room 166
14. **Adjournment**

*Please note that if a party decides to appeal any decision made by the Board with respect to any matter considered at the above cited meeting, that party will need a record of the proceedings, and for such purpose, that party may need to ensure that a verbatim record of the proceedings is made, which record includes that testimony and evidence upon which the appeal is to be based.*



## **Item 6.a.**

**Consent Agenda**

## **Approval of Minutes**

# DRAFT

## WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY BOARD OF DIRECTORS

### Minutes of the Meeting March 17, 2021

**TIME:** 3:31 p.m.  
**PLACE:** Lecanto Government Building  
**ADDRESS:** 3600 W. Sovereign Path, Room 280, Lecanto, Florida 34461

*The numbers preceding the items listed below correspond with the published agenda.*

*A quorum of voting members must be physically present; however, a teleconferencing option is available for audio listeners.*

#### 1. Call to Order

Treasurer Kinnard called the Withlacoochee Regional Water Supply Authority (WRWSA) Board of Directors meeting to order at 3:31 p.m. and requested a roll call.

#### 2. Roll Call

Ms. Suzannah Folsom, WRWSA Executive Director, called the roll and a quorum was declared present.

##### BOARD MEMBER PRESENT

Kathy Bryant, *Chair*, Marion County  
Commissioner  
Jeff Kinnard, *Treasurer*, Citrus County  
Commissioner  
David Bailey, Brooksville City Councilor  
Ken Brown, Crystal River City Councilor  
Craig Curry, Marion County Commissioner  
Holly Davis, Citrus County Commissioner  
Gary Ernst, Belleview City Commissioner  
Oren Miller, Sumter County Commissioner  
Beth Narverud, Hernando County Commissioner  
Gary Search, Sumter County Commissioner  
Dale Swain, Bushnell City Councilor

##### BOARD MEMBER(S) ABSENT

Jeff Holcomb, *Vice Chair*, Hernando County  
Commissioner  
Michelle Stone, Marion County Commissioner

#### 3. Introductions and Announcements

In response to Treasurer Kinnard's question, Ms. Folsom said there are no additions or deletions to the agenda. **Mr. Brown moved, seconded by Ms. Davis, to accept the agenda as presented. Motion carried unanimously.**

##### WRWSA STAFF PRESENT

Suzannah J. Folsom, PE, PMP, Executive  
Director  
Gwen Williams, Gilligan, Gooding, Batsel,  
Anderson & Phelan, P.A.  
LuAnne Stout, Administrative Asst.

##### OTHERS PRESENT

Danny Brooks, Brooksville Interim Utilities Director  
Debra Burden, Citrus Co Water Conservation Mgr  
Frank Gargano, SWFWMD Govt Affairs Reg Mgr  
Mark Hammer, Lecanto Resident  
Kevin Mims, Citrus County IT  
Mark White, Purvis Gray & Company LLP

##### OTHERS VIA TELECONFERENCE

Alys Brockway, Hernando County Water Res Mgr  
Michon Fabio, Marion County Water Res Liaison

#### 4. Pledge of Allegiance – Treasurer Kinnard led those present in reciting the Pledge of Allegiance.

**5. Public Comment** – Treasurer Kinnard opened public comment.

Mr. Mark Hammer, resident of Lecanto and representing himself, addressed the Board regarding the lake restoration efforts by the TOO FAR Foundation.

(Chair Bryant entered the meeting at 3:36 p.m.)

There being no other members of the audience to address the Board, Chair Bryant closed public comment.

**6. Consent Agenda**

- a. **Approval of Minutes** – The January 20, 2021 draft minutes were provided in the Board's meeting materials and recommended for approval as presented.
- b. **Bills to be Paid** – Staff recommended ratification of bills for February (\$26,889.20) and approval of March (\$26,648.39).
- c. **Water Conservation Awareness Month Resolution** – Staff recommended approval and authorization of the Chair to sign Resolution 2021-01.
- d. **Springs Protection Awareness Month Resolution** – Staff recommended approval and authorization of the Chair to sign Resolution 2021-02.

**Mr. Kinnard moved, seconded by Mr. Curry, to approve Consent Agenda Items 6.a., 6.b., 6.c. and 6.d. as presented. Motion carried unanimously.**

**7. Fiscal Year 2019-20 Financial Audit**

Mr. Mark White, Partner with Purvis Gray & Company, LLP, presented this item. Purvis Gray and Company has prepared the annual audit of the Authority's financial statements for the Fiscal Year ending September 30, 2020. Mr. White reviewed the items included as exhibits in the Board's meeting materials was the Authority's financial position provided to Purvis Gray & Company: (1) March 1, 2020 letter from Purvis Gray and Company; and (2) Financial Statements and Independent Auditors' Report for Fiscal Year 2019-20. He noted that there has been a decreased timeline for wellfield depreciation due to its life and possible national change to the standard definition of capital lease.

Staff recommended the Board approve the Financial Statements and Independent Auditors' Report for Fiscal Year 2019-20, dated March 1, 2021, as presented at the meeting and submittal of this report to the Auditor General and to the Florida Department of Financial Services.

(Ms. Narverud entered the meeting at 3:52 p.m.)

In response to Mr. Brown's inquiry, Mr. White said the Authority's operations are concise and working well with segregation of activities.

**Chair Bryant asked if the Board had additional questions and there were none. The Board was in consensus to approve the report as presented and submit to state departments as required.**

Chair Bryant thanked Mr. White for attending today's meeting to present the Authority's financial audit.

**8. Establishment of Proposed Fiscal Year 2021-22 Budget Components**

**a. Grant Funding Amount and Guidelines**

Ms. Folsom, WRWSA Executive Director, presented this item. Since 2005, the Authority has funded an annual grants program that provides matching funds for water conservation and water supply development projects. Member governments and other utilities in the region have applied for and received cooperative grants for projects of mutual benefit. The 2021-22 grants cycle will

begin with an announcement to be sent to utility directors and water conservation coordinators in the region regarding the Authority's Local Government Grant Program. A copy of the proposed announcement was included as an exhibit to this item and distribution names will be updated prior to sending.

For the current fiscal year 2020-21 budget, the Board increased the grant funding budget amount by \$10,000 to \$140,000, and clarified on the forms and website that the grant funds could be available for Water Supply and Conservation Projects. In order to provide for this continuing program in the upcoming 2021-22 fiscal year and to allow staff to prepare the 2021-22 budget, staff requests the same amount for the Grant Program.

**Mr. Swain moved, seconded by Mr. Kinnard, to approve the Board set the total allocation of funds in fiscal year 2021-22 budget for the Local Government Grant Program at \$140,000 for water supply and conservation projects. Motion carried unanimously.**

**b. FY 2021-22 Per Capita Rate**

Ms. Folsom, WRWSA Executive Director, presented this item. Each year the Authority Board must approve a per capita rate for each of the member counties. The current rate of \$0.19 per capita has been in effect for eleven years, since the 2009-10 fiscal year. The per capita rate is applied to the latest county population estimates prepared by the Bureau of Economic and Business Research, which prepare the State's official population estimates.

In the coming fiscal year, a per capita rate of \$0.19 will generate a total revenue of \$161,716, an increase of \$4,934 or approximately 3.1% from the current fiscal year.

County	BEBR Population (April 1, 2020)	FY 2021-2022 Assessment
Citrus	149,383	\$28,383
Hernando	192,186	\$36,546
Marion	368,135	\$69,946
Sumter	141,422	\$26,871
Total	851,126	\$161,716

Staff recommended the Board approval of no change in the per capita rate of \$0.19 for preparation of the Fiscal Year 2021-22 Budget.

Mr. Kinnard raised the question that due to the Authority's strong financial position, he suggested staff research budget implications should per capita be reduced rather than being kept at the same rate in the coming year and maintain existing income. Mr. Brown expressed his agreement with further discussion.

Chair Bryant said she recommends further investigation to ensure no unintended financial consequences. She requested staff return with a report at the May Board meeting when the proposed FY2021-22 budget will be considered.

Ms. Folsom said she will be contacting each member to review the draft budget prior to the May Board meeting.

**The Board was in consensus to review Per Capita Rate in consideration of proposed Fiscal Year 2021-22 Budget.**

**9. H2OSAVE Presentation**

Mr. Nick Taylor, representing the University of Florida Institute of Food and Agricultural Sciences (UF IFAS), provided the presentation on this item.



Mr. Taylor said the H2OSAV is an online GIS tool that uses an archive of multi-year, utility territory datasets that merge water meter, conservation program and property appraiser data for evaluating water consumption patterns and the effectiveness of individual water conservation programs. H2OSAV also serves as a repository of measured and verified conservation program water savings that extend over multi-year timeframes, allowing for more tangible, direct comparisons of retrofit programs, construction practices and land development policies focused on water conservation.

WRWSA is not currently a Member of H2OSAV. It would be very beneficial purchase membership to utilize this tool to help with the irrigation evaluation program. Specifically, it would be very helpful in selecting the target high use residential properties for our outreach, and to analyze the lower water usage after the irrigation evaluations are complete. Membership would include a setup fee and an annual subscription. It would also require the member utilities to submit their monthly billing data for analysis. This information would NOT be available to the public.

Staff recommended including the cost for participation in the H2OSAV program in the FY 2021-2022 Budget.

Ms. Debra Burden, Citrus County Water Conservation Manager, asked questions of Mr. Taylor about capabilities of the online tool.

**Following discussion by Board members, there was consensus for staff to investigate member participation in the online tool, and cost(s) for the WRWSA and/or utilities.**

Ms. Folsom said she will determine interest from the Irrigation Evaluation Program cooperators; and prepare budget and implementation plan proposal for the FY 2021-2022 Budget.

Chair Bryant thanked Mr. Taylor for his time spent in providing this information.

At this time, the order of consideration changed to hear Item 11 prior to Item 10.

**11. Water Management Information System Water Use Permit Notification**

Mrs. Suzannah Folsom, WRWSA Executive Director, and Mr. Frank Gargano, SWFWMD Government Affairs Regional Manager, presented this item.

In the January 2021 WRWSA Board meeting, Crystal River City Council Member Ken Brown requested instruction for the Board members on how to get notifications from the Southwest Florida Water Management District (SWFWMD) for Water Use Permit (WUP) activity.

On February 5, 2021, Ms. Folsom received instruction from Mr. Gargano on how to set up the notifications for WUP Renewals and new applications from the WMIS system for the four counties that are in the WRWSA service area. The exhibit included in the Board's meeting material was a table summarizing the WUP notifications received since February 5.

Mr. Gargano provided a demonstration to the Board on how to sign up for permit notifications from the WMIS system. Several Board members expressed interest in receiving notifications. Mr. Gargano said he is available to provide assistance.

Mr. Brown noted that a bottler received a permit to withdraw water in the City of Crystal River and staff was not aware it occurred until too late to respond.

This item is for information only and no action is required. Ms. Folsom noted this update will be added to the Executive Director's board report for each future meeting agenda packet.

Chair Bryant thanked Mr. Gargano for his presentation.

**10. Legislative Report**

Ms. Folsom, Executive Director said the 2020-2021 Legislative Regular Session began March 2 and is scheduled to end April 30. She reviewed the exhibit included in the Board's meeting materials summarizing the draft bills and their status. Staff will continue to track the status of these bills, and report on their status at the May Board meeting.

This item was provided for information only and no Board action was required.

The order of consideration returned to the published agenda.

**12. Attorney's Report**

Ms. Gwen Williams represented Mr. Batsel, General Counsel, at the meeting. No report was provided.

**13. Executive Director's Report**

- a. **Water Use Permit Demand Summary** – Ms. Folsom said that a summary and two graphs were included in the Board's meeting materials regarding Charles A. Black Wellfield pumpage showing the permit has been exceeded, comparing the last 12 months to the prior 12 months, and comparing the 12-month rolling average to the permit capacity. The graphs show that each month the pumpage is coming closer to being back in compliance. The reduction is most likely due to the change that Citrus County implemented in June 2020 to once per week watering restrictions.
- b. **Correspondence** – Items provided in the meeting materials.
- c. **News Article(s)** – Two articles were included in the meeting materials.
- d. **Other** – None

**14. Other Business**

- **Mr. Brown noted that permit revocation for unused permit capacities may be an item for discussion regarding legislative action during next year's session. In response to Chair Bryant's inquiry if the Board is interested, the Board voiced consensus for future consideration.**

**15. Next Meeting Time and Location**

- Next Regular Board Meeting – May 19, 2021 at 3:30 p.m. at the Lecanto Government Building, Room 166.

**16. Adjournment** – Chair Bryant adjourned the meeting at 4:56 p.m.

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Kathy Bryant, Chair

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Suzannah J. Folsom, Executive Director

## **Item 6.b.**

**Consent Agenda**

### **Bills to be Paid**

**February bills in the meeting materials;  
March bills to be provided at meeting.**

**Withlacoochee Regional Water Supply Authority**  
3600 W. Sovereign Path, Suite 228, Lecanto, Florida 34461

**Bills For Payment**  
**4/15/2021**

<u>Administrative Invoices</u>	<u>Invoice Number(s)</u>	<u>Invoice Date</u>	<u>Amount</u>
Suzannah J. Folsom, PE, Executive Director	1095	4/1/2021	\$7,107.12
Rob Batsel, General Counsel	62235	3/31/2021	\$1,222.00
C. LuAnne Stout, Admin Asst (Services)	3-Mar-21	4/1/2021	\$3,125.00
David Bailey (March Board Travel)		3/17/2021	\$19.58
Kathy Bryant (March Board Travel)		3/17/2021	\$36.49
Gary Ernst (March Board Travel)		3/17/2021	\$36.49
Beth Narverud (March Board Travel)		3/17/2021	\$19.58
Dale Swain (March Board Travel)		3/17/2021	\$27.59
Karen Allen (Web Maintenance)	134	4/6/2021	\$100.00
Purvis Gray & Co, LLP (Annual Audit)	45689	3/17/2021	\$10,950.00
Sun Trust Business Card Statement	4.2.2021	4/2/2021	\$285.28
<b>Total Administrative Invoices</b>			<b>\$22,929.13</b>

<u>Water Supply Studies and Facilities</u>	<u>Contract/ Budget</u>	<u>Balance Remaining</u>	<u>Current Invoice(s)</u>
General Services Contract	\$75,000.00	\$75,000.00	
Work Order 2021-01 INTERA Incorporated	\$10,000.00	\$10,000.00	
Work Order 2021-01 WRA	\$10,000.00	\$10,000.00	
Work Order 2021-01 Reiss - CAB Wellfield	\$25,000.00	\$23,217.60	\$1,782.40 (1)
FY20-21 Water Conservation Grants Program			
Citrus County	\$45,650.00	\$45,650.00	
Hernando County	\$48,350.00	\$48,350.00	
Marion County	\$25,847.00	\$25,847.00	
Crystal River	\$9,090.00	\$9,090.00	
Phase 5 Irrigation Program	\$145,000.00	\$30,981.27	
Phase 6 Irrigation Program	\$121,200.00	\$74,912.34	\$15,203.74 (2)
<b>Total Project Invoices</b>	<b>\$515,137.00</b>		<b>\$16,986.14</b>
<b>Total Bills to be Paid</b>			<b>\$39,915.27</b>
<b>State Board of Administration</b>	<b>Transfer from SBA2 to SBA1</b>		<b>\$16,986.14</b>
<b>State Board of Administration</b>	<b>Transfer from SBA1 to SunTrust Bank</b>		<b>\$39,915.27</b>

Notes:

(1) CAB Wellfield and WTF Evaluations

Reiss Engineering, Inc.      \$1,782.40      Invoice 192001-01

(2) Phase 6 (Q138) - Irrigation Audits

Jack Overdorff, ECO Land Design	\$13,553.74	439
C. LuAnne Stout, Admin Services	\$1,650.00	Invoice 3-Mar-Q138-2021
	\$15,203.74	

## **Item 6.c.**

**Consent Agenda**

### **First Quarter Financial Report**

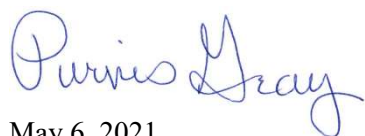
To The Governing Board  
Withlacoochee Regional Water Supply Authority  
Ocala, Florida

Management is responsible for the accompanying financial statements of the Withlacoochee Regional Water Supply Authority (the Authority), an Independent Special District, as of and for the three (3) months ended December 31, 2020, which collectively comprise the Authority's basic financial statements, in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any assurance on these financial statements.

Management has elected to omit substantially all of the disclosures and the statement of cash flows as required by accounting principles generally accepted in the United States of America. If the omitted disclosures and the statement of cash flows were included in the financial statements, they might influence the user's conclusions about the Authority's financial position, results of operations, and cash flows. Accordingly, these financial statements are not designed for those who are not informed about such matters.

### **Supplementary Information**

The budgetary comparison information is not a required part of the basic financial statements but is supplementary information. The supplementary information has been compiled from information that is the representation of management. This information was subject to our compilation engagement, however, we have not audited or reviewed the supplementary information, and do not express an opinion, a conclusion, nor provide any assurance on such information.



May 6, 2021  
Ocala, Florida

CERTIFIED PUBLIC ACCOUNTANTS

*Gainesville | Ocala | Tallahassee | Sarasota | Orlando*

[purvisgray.com](http://purvisgray.com)

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*Members of American and Florida Institutes of Certified Public Accountants  
An Independent Member of the BDO Alliance USA.*

**Withlacoochee Regional Water Supply Authority**  
**STATEMENT OF NET POSITION**

As of December 31, 2020

**ASSETS**

Cash in Bank - SunTrust	\$ 18,732.59
Cash in Bank - SBA1	735,168.99
Cash in Bank - SBA2	1,031,125.35
Accounts Receivable	2,820.14
Accounts Receivable - SWFWMD	7,217.86
Accounts Receivable - County	17,945.86
Prepaid Expense	<u>2,177.45</u>
<b>Total Current Assets</b>	<b>1,815,188.24</b>
<b>PROPERTY AND EQUIPMENTS</b>	
Equipment	3,728.84
Accum Deprec - Equipment	(3,254.07)
Citrus Co. Wellfield	3,105,814.56
Citrus Co. Wellfield 90	1,613,006.01
Citrus Co. Wellfield 88	176,410.64
Accum Deprec - Wellfield	<u>(4,466,901.17)</u>
<b>Total Property and Equipment</b>	<b><u>428,804.81</u></b>
<b>TOTAL ASSETS</b>	<b><u>\$ 2,243,993.05</u></b>

**LIABILITIES AND NET POSITION**

<b>CURRENT LIABILITIES</b>	
Acct Payable - Special Projects	\$ 828.25
Acct Payable - General	<u>13,565.92</u>
<b>Total Current Liabilities</b>	<b>14,394.17</b>
<b>NET POSITION</b>	
Beginning Net Position	2,183,459.02
Net Income	<u>46,139.86</u>
<b>Total Net Position</b>	<b><u>2,229,598.88</u></b>
<b>TOTAL LIABILITIES AND NET POSITION</b>	<b><u>\$ 2,243,993.05</u></b>

# Withlacoochee Regional Water Supply Authority

## STATEMENT OF REVENUES AND EXPENSES

For the Period Ended December 31, 2020

	<u>3 months ended</u> <u>December 31,</u> <u>2020</u>	<u>%</u>
<b>Revenue</b>		
Citrus Co. Assessments	\$ 7,018.00	7.14 %
Hernando Co. Assessments	8,947.25	9.10 %
Sumter Co. Assessments	6,110.25	6.21 %
Marion Co. Assessment	17,120.00	17.41 %
Interest Income - SBA Accounts	1,046.13	1.06 %
CAB Wflld Project Revenues	49,690.88	50.53 %
CAB Wflld Operating Revenues	6,309.50	6.42 %
Ph5 Irg Audit Prgm SWFWMD Match	1,115.00	1.13 %
Ph5 Irg Audit Prgm Coop Match	974.91	0.99 %
<b>Total Revenue</b>	<b>98,331.92</b>	<b>100.00 %</b>
<b>Operating Expenses</b>		
Administrative Assistant	9,375.00	9.53 %
Advertising	494.37	0.50 %
Audit	0.00	0.00 %
Bank Charges	25.00	0.03 %
Bookkeeping Services	0.00	0.00 %
Depreciation Expense	12,238.00	12.45 %
Executive Director	21,049.99	21.41 %
General Services Contracts	0.00	0.00 %
Legal - Monthly Meeting	1,010.50	1.03 %
Legal - Other Services	564.00	0.57 %
Legislative Consultant	0.00	0.00 %
Liability Insurance	725.81	0.74 %
Office Supplies	725.51	0.74 %
Ph6 Irg Audit Program	375.00	0.38 %
Ph6 Irg Audit Program	2,230.00	2.27 %
Postage	168.40	0.17 %
Printing & Reproduction	477.20	0.49 %
Publications/Software	65.95	0.07 %
Registration/Dues	500.00	0.51 %
Rent (Lecanto Gov't Bldg)	511.92	0.52 %
State Fees/Assessments	175.00	0.18 %
Telephone	276.69	0.28 %
Travel (Board Members & Staff)	159.85	0.16 %
Web Page/Computer Maintenance	1,043.87	1.06 %
<b>Total Operating Expenses</b>	<b>52,192.06</b>	<b>53.08 %</b>
<b>Net Income (Loss)</b>	<b>\$ 46,139.86</b>	<b>46.92 %</b>

See Accompanying Independent Accountant's Compilation Report



ACCOMPANYING SUPPLEMENTARY INFORMATION

# Withlacoochee Regional Water Supply Authority

## BUDGET TO ACTUAL

For the Period Ended December 31, 2020

	<u>3 months ended</u> <u>December 31,</u> <u>2020 Actual</u>	<u>3 months ended</u> <u>December 31,</u> <u>2020 Budget</u>	<u>Variance</u> <u>Over/(Under)</u> <u>Budget</u>	<u>Annual</u> <u>Budget</u>	<u>Variance</u>
<b>Revenue</b>					
Citrus Co. Assessments	\$ 7,018.00	\$ 7,018.00	\$ -	\$ 28,072.00	\$ (21,054.00)
Hernando Co. Assessments	8,947.25	8,947.25	-	35,789.00	(26,841.75)
Sumter Co. Assessments	6,110.25	6,110.25	-	24,441.00	(18,330.75)
Marion Co. Assessment	17,120.00	17,120.00	-	68,480.00	(51,360.00)
Interest Income - SBA Accounts	1,046.13	-	1,046.13	-	1,046.13
CAB Wifld Project Revenues	49,690.88	49,690.50	0.38	198,762.00	(149,071.12)
CAB Wifld Operating Revenues	6,309.50	6,309.50	-	25,238.00	(18,928.50)
Ph5 Irg Audit Prgm SWFWMD Match	1,115.00	15,150.00	(14,035.00)	60,600.00	(59,485.00)
Ph5 Irg Audit Prgm Coop Match	974.91	7,575.00	(6,600.09)	30,300.00	(29,325.09)
<b>Total Revenue</b>	<b>98,331.92</b>	<b>117,920.50</b>	<b>(19,588.58)</b>	<b>471,682.00</b>	<b>(373,350.08)</b>
<b>Operating Expenses</b>					
Administrative Assistant	\$ 9,375.00	\$ 9,375.00	\$ -	\$ 37,500.00	\$ (28,125.00)
Advertising	-	200.00	(200.00)	800.00	(800.00)
Audit	-	2,738.75	(2,738.75)	10,955.00	(10,955.00)
Bank Charges	25.00	-	25.00	-	25.00
Bookkeeping Services	-	500.00	(500.00)	2,000.00	(2,000.00)
Contingencies	0.00	375.50	(375.50)	1,502.00	(1,502.00)
Depreciation Expense	12,238.00	-	12,238.00	-	12,238.00
Executive Director	21,049.99	21,050.00	(0.01)	84,200.00	(63,150.01)
FY21 Local Govt Water Cons Pr		35,000.00	(35,000.00)	140,000.00	(140,000.00)
General Services Contracts		12,500.00	(12,500.00)	50,000.00	(50,000.00)
Legal - Monthly Meeting	1,010.50	1,057.50	(47.00)	4,230.00	(3,219.50)
Legal - Other Services	564.00	5,640.00	(5,076.00)	22,560.00	(21,996.00)
Liability Insurance	725.81	750.00	(24.19)	3,000.00	(2,274.19)
Office Supplies	725.51	300.00	425.51	1,200.00	(474.49)
Ph5 Irg Audit Program	375.00	-	375.00	-	375.00
Ph6 Irg Audit Program	2,230.00	30,300.00	(28,070.00)	121,200.00	(118,970.00)
Postage	168.40	175.00	(6.60)	700.00	(531.60)
Printing & Reproduction	477.20	375.00	102.20	1,500.00	(1,022.80)
Publications/Software	65.95	37.50	28.45	150.00	(84.05)
Registration/Dues	500.00	375.00	125.00	1,500.00	(1,000.00)
Rent (Lecanto Gov't Bldg)	511.92	512.00	(0.08)	2,048.00	(1,536.08)
State Fees/Assessments	175.00	43.75	131.25	175.00	-
Telephone	276.69	250.00	26.69	1,000.00	(723.31)
Travel (Board Members & Staff)	159.85	1,250.00	(1,090.15)	5,000.00	(4,840.15)
Web Page/Computer Maintenance	1,043.87	500.00	543.87	2,000.00	(956.13)
<b>Total Operating Expenses</b>	<b>51,697.69</b>	<b>123,305.00</b>	<b>(71,607.31)</b>	<b>493,220.00</b>	<b>(441,522.31)</b>
<b>Operating Income (Loss)</b>	<b>46,634.23</b>	<b>(5,384.50)</b>	<b>(5,384.50)</b>	<b>(5,384.50)</b>	<b>(5,384.50)</b>

**Item 6.d.**

**Consent Agenda**

## **Second Quarter Financial Report**

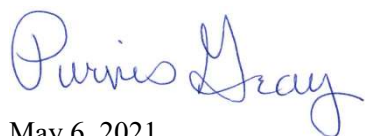
To The Governing Board  
Withlacoochee Regional Water Supply Authority  
Ocala, Florida

Management is responsible for the accompanying financial statements of the Withlacoochee Regional Water Supply Authority (the Authority), an Independent Special District, as of and for the three (3) and six (6) months ended March 31, 2021, which collectively comprise the Authority's basic financial statements, in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any assurance on these financial statements.

Management has elected to omit substantially all of the disclosures and the statement of cash flows as required by accounting principles generally accepted in the United States of America. If the omitted disclosures and the statement of cash flows were included in the financial statements, they might influence the user's conclusions about the Authority's financial position, results of operations, and cash flows. Accordingly, these financial statements are not designed for those who are not informed about such matters.

### **Supplementary Information**

The budgetary comparison information is not a required part of the basic financial statements but is supplementary information. The supplementary information has been compiled from information that is the representation of management. This information was subject to our compilation engagement, however, we have not audited or reviewed the supplementary information, and do not express an opinion, a conclusion, nor provide any assurance on such information.



May 6, 2021  
Ocala, Florida

CERTIFIED PUBLIC ACCOUNTANTS

*Gainesville | Ocala | Tallahassee | Sarasota | Orlando*

[purvisgray.com](http://purvisgray.com)

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*Members of American and Florida Institutes of Certified Public Accountants  
An Independent Member of the BDO Alliance USA.*

**Withlacoochee Regional Water Supply Authority**  
**STATEMENT OF NET POSITION**

As of March 31, 2021

**ASSETS**

Cash in Bank - SunTrust	\$ 18,731.59
Cash in Bank - SBA1	733,157.01
Cash in Bank - SBA2	1,058,843.41
Accounts Receivable	13,834.56
Accounts Receivable - SWFWMD	30,361.69
Accounts Receivable - County	21,637.46
Prepaid Expense	<u>2,646.12</u>

<b>Total Current Assets</b>	<b>1,879,211.84</b>
-----------------------------	---------------------

**PROPERTY AND EQUIPMENTS**

Equipment	3,728.84
Accum Deprec - Equipment	(3,254.07)
Citrus Co. Wellfield	3,105,814.56
Citrus Co. Wellfield 90	1,613,006.01
Citrus Co. Wellfield 88	176,410.64
Accum Deprec - Wellfield	<u>(4,479,139.17)</u>

<b>Total Property and Equipment</b>	<b><u>416,566.81</u></b>
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<b>TOTAL ASSETS</b>	<b><u>\$ 2,295,778.65</u></b>
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**LIABILITIES AND NET POSITION**

**CURRENT LIABILITIES**

Acct Payable - General	<u>\$ 29,225.54</u>
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<b>Total Current Liabilities</b>	<b>29,225.54</b>
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**NET POSITION**

Beginning Net Position	2,183,459.02
Net Income	<u>83,094.09</u>
<b>Total Net Position</b>	<b><u>2,266,553.11</u></b>

<b>TOTAL LIABILITIES AND NET POSITION</b>	<b><u>\$ 2,295,778.65</u></b>
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# Withlacoochee Regional Water Supply Authority

## STATEMENT OF REVENUES AND EXPENSES

For the Period Ended March 31, 2021

	<u>3 months ended</u> <u>March 31, 2021</u>	<u>%</u>	<u>6 months ended</u> <u>March 31, 2021</u>	<u>%</u>
<b>Revenue</b>				
Citrus Co. Assessments	\$ 7,018.00	5.40 %	\$ 14,036.00	6.15 %
Hernando Co. Assessments	8,947.25	6.89 %	17,894.50	7.84 %
Sumter Co. Assessments	6,110.25	4.70 %	12,220.50	5.35 %
Marion Co. Assessment	17,120.00	13.18 %	34,240.00	15.00 %
Interest Income - SBA Accounts	670.43	0.52 %	1,716.56	0.75 %
CAB Wifid Project Revenues	49,584.18	38.17 %	99,275.36	43.49 %
CAB Wifid Operating Revenues	6,309.50	4.86 %	12,619.00	5.53 %
Ph6 Irg Audit Prgm SWFWMD Match	23,143.83	17.81 %	24,258.83	10.63 %
Ph6 Irg Audit Prgm Coop Match	<u>11,014.42</u>	<u>8.48 %</u>	<u>11,989.33</u>	<u>5.25 %</u>
<b>Total Revenue</b>	<b>129,917.86</b>	<b>100.00 %</b>	<b>228,250.08</b>	<b>100.00 %</b>
<b>Operating Expenses</b>				
Administrative Assistant	9,375.00	7.22 %	18,750.00	8.21 %
Advertising	0.00	0.00 %	494.37	0.22 %
Audit	0.00	0.00 %	0.00	0.00 %
Bank Charges	32.01	0.02 %	57.01	0.02 %
Bookkeeping Services	0.00	0.00 %	0.00	0.00 %
CABlack Wellfield & WTF Eval	1,782.40	1.37 %	1,782.40	0.78 %
Depreciation Expense	12,238.00	9.42 %	24,476.00	10.72 %
Executive Director	21,050.00	16.20 %	42,099.99	18.44 %
FY 20 Local Govt Grant Prg	0.00	0.00 %	0.00	0.00 %
General Services Contracts	0.00	0.00 %	0.00	0.00 %
Legal - Monthly Meeting	728.50	0.56 %	1,739.00	0.76 %
Legal - Other Services	1,010.50	0.78 %	1,574.50	0.69 %
Legislative Consultant	0.00	0.00 %	0.00	0.00 %
Liability Insurance	725.81	0.56 %	1,451.62	0.64 %
Office Supplies	4.32	0.00 %	729.83	0.32 %
Ph5 Irg Audit Program	375.00	0.29 %	375.00	0.16 %
Phase 6 Q138 Irrigation Prgm	43,682.66	33.62 %	46,287.66	20.28 %
Postage	118.15	0.09 %	286.55	0.13 %
Printing & Reproduction	348.89	0.27 %	826.09	0.36 %
Publications/Software	0.00	0.00 %	65.95	0.03 %
Registration/Dues	0.00	0.00 %	500.00	0.22 %
Rent (Lecanto Gov't Bldg)	511.92	0.39 %	1,023.84	0.45 %
State Fees/Assessments	0.00	0.00 %	175.00	0.08 %
Telephone	271.38	0.21 %	548.07	0.24 %
Travel (Board Members & Staff)	163.24	0.13 %	323.09	0.14 %
Web Page/Computer Maintenance	<u>546.15</u>	<u>0.42 %</u>	<u>1,590.02</u>	<u>0.70 %</u>
<b>Total Operating Expenses</b>	<b>92,963.93</b>	<b>71.56 %</b>	<b>145,155.99</b>	<b>63.60 %</b>
<b>Net Income (Loss)</b>	<b>\$ 36,953.93</b>	<b>28.44 %</b>	<b>\$ 83,094.09</b>	<b>36.40 %</b>

See Accompanying Independent Accountant's Compilation Report

ACCOMPANYING SUPPLEMENTARY INFORMATION

# Withlacoochee Regional Water Supply Authority

## BUDGET TO ACTUAL

For the Period Ended March 31, 2021

	<u>6 months ended</u> <u>March 31, 2021</u> <u>Actual</u>	<u>6 months ended</u> <u>March 31, 2021</u> <u>Budget</u>	<u>Variance</u> <u>Over/(Under)</u> <u>Budget</u>	<u>Annual</u> <u>Budget</u>	<u>Variance</u>
<b>Revenue</b>					
Citrus Co. Assessments	\$ 14,036.00	\$ 14,036.00	\$ -	\$ 28,072.00	\$ (14,036.00)
Hernando Co. Assessments	17,894.50	17,894.50	-	35,789.00	(17,894.50)
Sumter Co. Assessments	12,220.50	12,220.50	-	24,441.00	(12,220.50)
Marion Co. Assessment	34,240.00	34,240.00	-	68,480.00	(34,240.00)
Interest Income - SBA Accounts	1,716.56	-	1,716.56	-	1,716.56
CAB Wifld Project Revenues	99,275.36	99,381.00	(105.64)	198,762.00	(99,486.64)
CAB Wifld Operating Revenues	12,619.00	12,619.00	-	25,238.00	(12,619.00)
Ph6 Irg Audit Prgm SWFWMD Match	24,258.83	30,300.00	(6,041.17)	60,600.00	(36,341.17)
Ph6 Irg Audit Prgm Coop Match	11,989.33	15,150.00	(3,160.67)	30,300.00	(18,310.67)
<b>Total Revenue</b>	<b>228,250.08</b>	<b>235,841.00</b>	<b>(7,590.92)</b>	<b>471,682.00</b>	<b>(243,431.92)</b>
<b>Operating Expenses</b>					
Administrative Assistant	\$ 18,750.00	\$ 18,750.00	\$ 0.00	\$ 37,500.00	\$ (18,750.00)
Advertising	494.37	400.00	94.37	800.00	(305.63)
Audit	-	5,477.50	(5,477.50)	10,955.00	(10,955.00)
Bank Charges	57.01	-	57.01	-	57.01
Bookkeeping Services	-	1,000.00	(1,000.00)	2,000.00	(2,000.00)
Contingencies	-	751.00	(751.00)	1,502.00	(1,502.00)
CABlack Wellfield & WTF Eval	1,782.40	-	1,782.40	-	1,782.40
Depreciation Expense	24,476.00	-	24,476.00	-	24,476.00
Executive Director	42,099.99	42,100.00	(0.01)	84,200.00	(42,100.01)
FY 20 Local Govt Grant Prg	0.00	70,000.00	(70,000.00)	140,000.00	(140,000.00)
General Services Contracts	0.00	25,000.00	(25,000.00)	50,000.00	(50,000.00)
Legal - Monthly Meeting	1,739.00	2,115.00	(376.00)	4,230.00	(2,491.00)
Legal - Other Services	1,574.50	11,280.00	(9,705.50)	22,560.00	(20,985.50)
Liability Insurance	1,451.62	1,500.00	(48.38)	3,000.00	(1,548.38)
Office Supplies	729.83	600.00	129.83	1,200.00	(470.17)
Ph5 Irg Audit Program	375.00	-	375.00	-	375.00
Phase 6 Q138 Irrigation Prgm	46,287.66	60,600.00	(14,312.34)	121,200.00	(74,912.34)
Postage	286.55	350.00	(63.45)	700.00	(413.45)
Printing & Reproduction	826.09	750.00	76.09	1,500.00	(673.91)
Publications/Software	65.95	75.00	(9.05)	150.00	(84.05)
Registration/Dues	500.00	750.00	(250.00)	1,500.00	(1,000.00)
Rent (Lecanto Gov't Bldg)	1,023.84	1,024.00	(0.16)	2,048.00	(1,024.16)
State Fees/Assessments	175.00	87.50	87.50	175.00	-
Telephone	548.07	500.00	48.07	1,000.00	(451.93)
Travel (Board Members & Staff)	323.09	2,500.00	(2,176.91)	5,000.00	(4,676.91)
Web Page/Computer Maintenance	1,590.02	1,000.00	0.00	2,000.00	(409.98)
<b>Total Operating Expenses</b>	<b>145,155.99</b>	<b>246,610.00</b>	<b>(102,044.03)</b>	<b>493,220.00</b>	<b>(348,064.01)</b>
<b>Increase (Decrease) in Net Position</b>	<b>83,094.09</b>	<b>(10,769.00)</b>	<b>94,453.11</b>	<b>(21,538.00)</b>	<b>104,632.09</b>



## Item 6.e.

### **Staff Travel to the Florida Chamber of Commerce Environmental Permitting Summer School, July 20-23, 2021**

Mr. Suzy Folsom, Executive Director, will present this item.

The Florida Chamber of Commerce holds the annual Environmental Permitting Summer School, which is attended by attorneys, consultants, engineers, state and local government officials, developers, landowners and others with a strong interest in environmental issues in Florida. Program features advanced and current instruction on Florida's environmental, energy and growth management laws, rules and programs. Attendees can also earn continuing education credits.

It is recommended that Suzy Folsom, WRWSA Governmental Executive Director, be authorized to attend this year's event. Estimated costs include only Registration: \$600.00. There are adequate funds budgeted for this purpose.

#### **Staff Recommendation:**

Board approval for Suzy Folsom, WRWSA Executive Director, to attend this year's Professional Engineer Legislative Days at a cost of \$600.00.



### **Citrus County Office Lease Agreement**

Mrs. Suzannah Folsom, WRWSA Executive Director, will present this item.

The current lease with Citrus County for office space at their Lecanto Government Center expires on October 31, 2021. Included as an exhibit to this item is a proposed new lease with the County. The terms and conditions remain the same, including the annual lease fee of \$2,047.68. The lease is for a five- year period, expiring on October 31, 2026.

See Exhibit

#### **Staff Recommendation:**

Board approve the Lease Agreement with Citrus County and authorize the Executive Director to execute the Agreement.

**RESOLUTION NO. 2021 – \_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA ACKNOWLEDGING A REQUEST FROM THE WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY TO LEASE SPACE AT THE CITRUS COUNTY LECANTO GOVERNMENT BUILDING.**

**WHEREAS**, Section 125.38, Florida Statutes, sets forth the general provisions with regard to how the County may acquire, lease and dispose of real property, and

**WHEREAS**, Citrus County, Florida owns the property known as the Lecanto Government Building, located at 3600 W. Sovereign Path, Lecanto, FL 34461, and

**WHEREAS**, the Withlacoochee Regional Water Supply Authority, a multi-county special district of the State of Florida charged with planning for and developing cost-efficient, high-quality water supplies for its member governments for the purpose of promoting the community interest and welfare, has requested to lease Suites 228 and 229 at the Lecanto Government Building, and

**WHEREAS**, the Board of County Commissioners of Citrus County, Florida finds the lease of the suites is within the community's best interest and welfare and will benefit Citrus County, Florida and its citizens, and

**WHEREAS**, Section 125.38, Florida Statutes, provides that the County may enact a resolution for the lease of real property to the state or any political subdivision or agency thereof

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Citrus County, Florida, in regular session this \_\_\_\_\_ day of \_\_\_\_\_, 2021, as follows:

1. The above "whereas clauses" are true and correct and incorporated herein by reference.
2. Suites 228 and 229 of the Lecanto Government Building are not needed at this time for County purposes.
3. The lease of Suites 228 and 229 to the Withlacoochee Regional Water Supply Authority will promote the interests and welfare of the community.

4. The rate and term of the lease shall be as set forth in the copy of the Lease Agreement attached hereto as Exhibit "A."
5. That given the foregoing, the Board of County Commissioners of Citrus County, Florida, by these presents, expresses its intent to enter into a lease agreement with Withlacoochee Regional Water Supply Authority to utilize Suites 228 and 229 of the Lecanto Government Building for the purpose of providing planning for and developing cost-efficient, high-quality water supplies for its member governments. Said use satisfies the requirements of Section 125.38, Florida Statutes.

BOARD OF COUNTY COMMISSIONERS  
OF CITRUS COUNTY, FLORIDA

ATTEST:

\_\_\_\_\_  
ANGELA VICK, CLERK

BY: \_\_\_\_\_  
SCOTT CARNAHAN, CHAIRMAN

APPROVED AS TO FORM FOR THE  
RELIANCE OF CITRUS COUNTY ONLY:

\_\_\_\_\_  
DENISE A. DYMOND LYN  
COUNTY ATTORNEY

**EXHIBIT A**  
**LEASE AGREEMENT**

**LEASE AGREEMENT**

**THIS LEASE AGREEMENT**, ("Agreement"), is made and entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by and between **CITRUS COUNTY, FLORIDA** a political subdivision of the State of Florida, hereinafter called "County", whose mailing address is 110 N. Apopka Ave., Inverness, FL 34450 and the **WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY**, hereinafter called "WRWSA or Lessee" whose mailing address is 3600 W. Sovereign Path, Suite 228, Lecanto, FL 34461.

**WITNESSETH:**

**WHEREAS**, Citrus County, Florida is a political subdivision of the State of Florida, with the authority under Florida Statute 125.35, to sell, lease and or donate real property when it is determined by the Board of County Commissioners (the Board) to be in the best interest of the County; and

**WHEREAS**, County owns the Lecanto Government Building located at 3600 W. Sovereign Path, Suite 228 and 229, Lecanto, FL 34461; and

**WHEREAS**, WRWSA is desirous of leasing Suites 228 and 229 of the Leanto Government Building, hereinafter referred to as the "Premises," for use as office space for a period of five years;; and

**WHEREAS**, the Board finds it in the County's best interest to lease the Premises to WRWSA, since said Premises is currently not needed for any purposes and the endeavor of WRWSA is worthwhile and in the interests of the citizens of Citrus County;

**NOW THEREFORE**, the parties hereto agree as follows:

**I. TERM**

The term of this Lease shall be for five (5) years and shall commence on November 1, 2021 and expire on October 31, 2026.

**II. RENT**

The Lessee shall pay the County Two Thousand Forty-Seven and 68/100 Dollars (\$2,047.68) per year, at the rate of Seven and 07/100 Dollars (\$7.07) per square foot for the term described in Paragraph I. The rent shall be due and payable by the last day of November each year. The County shall submit invoices for rent each year to the Lessee, WRWSA, 3600 W. Sovereign Path, Suite 228, Lecanto, FL 34461. The rent shall be paid to Citrus County Board of County Commissioners, Attn: Cashier-Leases, 3600 W. Sovereign Path, Suite 127, Lecanto, FL 34461. In the event that either party cancels the Agreement prior to its termination, the County shall reimburse the WRWSA any prorated amount paid by the WRWSA for the remainder of that year.

**III. Possessory Interest.** Lessee shall have the right of possession, occupation, and

control of Suites 228 and 229 of the Lecanto Government Building, consisting of approximately 289.73 square feet. Lessee shall also have the right to use the Lecanto Government Building parking area, conference room, board/public meeting room and equipment, employee lounges and other common areas.

**IV. HEATING, AIR CONDITIONING AND COMMUNICATIONS**

1. The County, at its expense, shall furnish, clean and maintain in satisfactory operating condition heating and air conditioning equipment adequate for the leased premises at all times during the term thereof.
2. The County shall provide Lessee 2 telephone and 1 fax line on the County's telephone system. Lessee will pay for any additional service based on actual equipment and rate costs, plus any additional wiring. The County shall be responsible for all required repairs and maintenance costs associated with the telephone lines, data cables and jacks provided.

**V. SIGNS**

The County, at its expense, shall install for the Lessee, WRWSA, a sign at the entrance of the Lecanto Government Complex and in the lobby of the Lecanto Government Building. The sign must be acceptable to both parties and comply with all applicable statutes, laws, ordinances, rules and regulations.

**VI. MAINTENANCE AND REPAIRS**

1. The County, at its own expense, shall provide interior maintenance and repairs in accordance with generally accepted good practices, including repainting, replacement of worn or damaged floor covering, and repair and replacement of interior equipment as may be necessary due to normal usage. The Lessee shall keep the interior of the leased premises in as good a state of repair as at the time of the beginning of lease term, reasonable wear and tear and unavoidable casualties excepted.
2. The County, at its own expense, shall maintain and keep in good repair the exterior of the leased premises, including parking and roads, and shall be responsible for the replacement of all windows broken or damaged in the leased premises, except such breakage or damage caused by the Lessee and its agents, employees and officers.
3. The County, at its expense, shall maintain the interior and exterior of the leased premises so as to conform to the Americans with Disabilities Act and all applicable public law, health and safety requirements presently in effect and which may be enacted during their term hereof.
4. The County, at its expense, shall furnish regular pest control services for the leased premises.



5. The County shall provide janitorial services and supplies.

**VII. UTILITIES**

The County shall promptly pay all charges, rates or fees which may become payable during the term of this lease agreement for electricity, garbage, sewer and water used by the Lessee on the leased premises. The Lessee shall be responsible for the payment of all telephone rates or charges.

**VII. INTERNET SERVICE -**

1. **Internet Access.** Internet access will be provided to WRWSA by Citrus County, Florida and it is to be utilized exclusively for official use only to provide access to information, resources, and customer services. The use of the County's public internet access constitutes acceptance that users will comply with Federal, State, and Local laws, as well as WRWSA policies. WRWSA employees are authorized to take prompt and appropriate actions to enforce the official use by staff who fail to comply with the Internet and Citrus County Computer Use Policy as stated or implied herein.

- a. Bandwidth limit shall be that allowed by Systems Management and could be increased or decreased as conditions change.
- b. Connectivity shall consist of wireless access point(s) within the leased office space and will be maintained by Systems Management.
- c. Computer equipment to access the internet shall be provided by the WRWSA at its sole expense.
- d. All current and future WRWSA employees are required to take and successfully complete all current and future Internet, Computer use and phone training required of Citrus County, Florida employees. Failure to do so could result in termination of services for that employee.

2. **Limitation of Liability.** Citrus County, Florida disclaims all liability whatsoever for indirect, consequential, and incidental damages arising out of the failure or inability of County to provide access to or use of the internet access or otherwise in respect of this agreement, including, but not limited to, losses or damages resulting from the loss of data or services.

3. **Disclaimer of Warranties.** Citrus County, Florida makes absolutely no warranties whatsoever with respect to the internet access or any other services provided hereunder, and specifically disclaims any and all

warranties, whether expressed or implied, including the warranties of merchantability and fitness for an intended purpose.

- a. WRWSA acknowledges that the Internet Access is provided by the third parties to County. Use of the Internet Access and its operation may be subject to events over which County has no control, including but not limited to, equipment failure, telecommunications interruptions, Internet service interruptions, and power outages.
  - b. WRWSA has sole responsibility for ensuring the security of its computer equipment, software and data. Citrus County, Florida does not provide any security or protection against unauthorized access to WRWSA computers, software or data via the internet, or from viruses or other acts by third parties which may be committed via the internet.
  - c. WRWSA agrees to meet any minimum current or future security standards established by Citrus County, Florida in terms of network security, virus protection, operating system updates, etc. Citrus County, Florida will provide WRWSA staff notice of these requirements.
4. **Indemnification.** Tenant shall indemnify, defend and hold harmless Citrus County, Florida from and against any and all losses, liabilities, damages, costs of suit, attorney's fees and any other expenses which may be incurred by or asserted against Citrus County, Florida or in connection with the WRWSA use of the Internet Access.
  5. **Disconnection or Termination.** WRWSA agrees that the County may disconnect or terminate this service at any time should Systems Management deem it necessary to protect its system; should this need cause a cost for such, it shall be invoiced independently of this lease and the WRWSA agrees to pay this invoice upon receipt. WRWSA also agrees to notify Citrus County Systems Management prior to installing any new equipment which will use any Citrus County Resources.

#### **IX. ALTERATIONS**

WRWSA shall not make any alterations or improvements to the property without the prior written consent of County. Any and all improvements made to the Premises during the term hereof shall belong to the County, except trade fixtures of WRWSA. WRWSA may, upon termination hereof, remove all of their trade fixtures, but shall repair or pay for repairs necessary for damages to the Premises occasioned by removal. Trade fixtures for purposes of this document shall be defined as WRWSA's personal property used in the business and not permanently affixed or attached to the structure or Premises. Lessee must comply with and obtain permits for all local, state and federal requirements. The

County shall not arbitrarily or unreasonably withhold consent to any such alterations.

**X. INJURY OR DAMAGE TO PERSONAL PROPERTY ON PREMISES**

All personal property of any kind that may be in or on the leased premises during the term of this Agreement shall be at the risk of the Lessee and, except for any negligence of the County, the County shall not be liable to the Lessee or to any other person for any damages, injury or loss to any person or personal property on the leased premises.

**XI. FIRE, SECURITY AND OTHER HAZARDS**

1. In the event that the leased premises, or the major part thereof, is damaged or destroyed by fire, lightning, storm, or other casualty, the County, at its option and expense, may immediately repair or restore the leased premises. The rent thereon shall cease until the completion of such repairs or restoration and the County shall immediately refund the pro rata part of any rent paid in advance by the Lessee prior to the damage or destruction to the extent that the damaged or destroyed part bears to the whole of the leased premises. Upon the completion of such repairs or restoration, the full rent shall resume and continue for the balance of the term hereof.
2. The County, at its expense, shall provide for fire protection during the term of the lease agreement in accordance with the fire safety standards of the State Fire Marshal, and the County shall maintain and repair all fire protection equipment necessary to conform to the requirements of the State Fire Marshal. The leased premises shall be available for inspection by the State Fire Marshal after delivery of possession to the Lessee and at any reasonable time thereafter.
3. The County, at its expense, shall provide a 24-hour, seven-day-a-week, commercial alarm, security service and monitoring system acceptable to the Lessee. The County shall provide the Lessee with a security access code to the alarm system for entering the leased premises at any time after normal working hours, holidays or weekends and a key-locked door to the office area for the private use of the Lessee. The County shall promptly pay all charges and fees for the maintenance and operation of the 24-hour monitoring system, 24-hour test signal for the operation of the alarm system, and security service.
4. The County certifies that no asbestos was used in the construction of the leased premises and the leased premises are free of or from hazardous materials or unlawful amounts of formaldehyde or radon gas or that, if the leased premises are not free therefrom, the County shall correct such hazardous or unlawful condition or conditions.

**XII. EXPIRATION OF TERM**

At the expiration of the term hereof, the Lessee shall peaceably yield up to the County the leased premises in good and tenantable repair. The Lessee shall have the right to remove from the premises all personal property of the Lessee and all appliances, appurtenances, equipment, fixtures, and machinery placed or installed on the leased premises by it, provided the Lessee restores the leased premises to as good a state of repair as prior to the replacement or installation.

**XIII. INDEMNIFICATION**

Lessee shall indemnify, save and hold harmless County and all its officers, agents and employees from and against any and all causes of action, demands, claims, losses, liabilities and expenditures of any nature whatsoever, including defense costs and fees, caused by the intentional or negligent act of, or omission of, Lessee, its subcontractors, agents or employees or accruing, resulting from, or related to the subject matter of this Agreement including, without limitation, any and all claims, losses, liabilities, expenditures, demands or causes of action of any nature whatsoever resulting from injuries or damages sustained by any person or property. Neither Lessee nor any of its agents will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of County or any of its officers, agents or employees. In the event any lawsuit or other proceeding is brought against County by reason of any such claim, cause of action or demand, Lessee shall, upon written notice from County, resist and defend such lawsuit or proceeding by counsel satisfactory to County or, at County's option, pay for an attorney selected by County to defend County. This indemnification includes attorney's fees and all costs of litigation including appellate attorney's fees and costs as well as any judgments. The parties agree that this clause shall not waive the benefits or provisions of Section 768.28, Florida Statutes, or any similar provision of law. The provisions and obligations of this section shall survive the expiration or earlier termination of this Agreement. To the extent considered necessary by County, any sums due Lessee under this Agreement may be retained by County until all of County's claims for indemnification pursuant to this Agreement have been settled or otherwise resolved; and any amount withheld shall not be subject to payment of interest by County.

**XIV. VENUE** In the event of any dispute between County and WRWSA with respect to the provisions hereof, jurisdiction and venue shall be in the Circuit Court for the Fifth Judicial Circuit in and for Citrus County, Florida. This agreement and the rights of the parties hereunder shall be governed by and interpreted in accordance with the laws of the State of Florida. WRWSA shall comply with all laws, statutes, ordinances and requirements of all municipal, county, state and federal authorities now in force or which may hereafter be in force which pertains to the Premises or its use.

- XV. ENTIRE AGREEMENT** This Lease contains the entire agreement between the parties hereto and all previous negotiations leading thereto and it may be modified only by an agreement in writing and sealed by the County and Lessee. No surrender of the demised Premises or of the remainder of the term of this Lease shall be valid unless accepted by the County in writing. Provided always and these presents are upon the express condition that, if WRWSA shall fail and neglect to perform or observe any of the covenants on County's part herein contained, it shall be lawful for the County at any time thereafter, without notice or demand, to enter into and upon the demised Premises and repossess the same as of its former state and to expel WRWSA and any person claiming under WRWSA forcibly, if necessary, and to remove their effects without prejudice to any remedies which might be available for any previous breach of covenant. Any notice required or permitted under this Agreement shall be deemed sufficiently given or served as sent by certified mail, postage prepaid, return receipt requested, to WRWSA, 3600 W. Sovereign Path, Suite 228, Lecanto, Florida 34461 and to Citrus County, Florida, County Administrator, 3600 W. Sovereign Path, Lecanto, Florida 34461.
- XVI. NOT CONSENT TO SUE**  
The terms and conditions of this Agreement shall not be construed as a waiver of sovereign immunity or as consent of the Lessee to be sued because of said leasehold.
- XVII. WAIVER OF BREACH**  
The waiver by the County of any breach of this Agreement by the Lessee shall not be construed as a waiver of any subsequent breach of any duty or covenant imposed by this Agreement.
- XVIII. RIGHT TO INSPECT**  
The County, at all reasonable times during normal business hours, may enter into and upon the leased premises for the purposes of inspecting the same and making any repairs required under the terms of this Agreement.
- XIX. BREACH OF COVENANT**  
Except as provided otherwise in this Agreement, if the Lessee shall neglect or fail to perform or observe any duty or covenant contained herein, which on the Lessee's part is to be performed and such default shall continue for a period of thirty (30) days after receipt of written notice thereof from the County to the Lessee, then the County lawfully may, immediately or at any time thereafter, and without further notice or demand, enter into and upon the leased premises, or any part thereof, and repossess the same as its former estate and expel the Lessee and remove its effect, if necessary, without being taken or deemed to be guilty of trespass, whereupon, this Agreement shall terminate without prejudice to any remedy available to the County for arrears of rent or for breach of any of the duties or covenants contained herein.

**XX. TAXES, INSURANCE AND COMMISSIONS**

1. The County shall pay all real estate taxes or assessments, if any, and fire insurance premiums on the leased premises. The County shall not be required to carry fire insurance on the Lessee or any other person or property which may now or hereinafter be placed in the premises.
2. WRWSA shall be responsible for the payment of any taxes due upon its personal property.
3. The County certifies to the Lessee that no portion of the rent payable pursuant to Paragraph II. of this Agreement includes, represents, is based on, or is attributable to any commission or fee paid or payable by the County as the result of the County having utilized or contracted for the services of any real estate broker, salesperson, agent, or firm in any aspect of the County's dealings or any dealing involving the leasing of the leased premises to the Lessee, nor shall the Lessee be liable therefor.

**XXI. ATTORNEY'S FEES**

WRWSA agrees to pay and discharge all reasonable costs, attorney's fees and expenses that shall be made or incurred by the County enforcing the covenants and agreements hereof and said County shall have a lien for such costs, fees and expenses upon all personal property of WRWSA.

**XXII. AVAILABILITY OF FUNDS**

The obligations of the Lessee under this Agreement are subject to the availability of funds lawfully appropriated annually for its purposes by the Governing Board of the Lessee and/or the availability of funds through applicable contract or grant programs.

**XXIII. USE OF PREMISES**

The Lessee shall not make or allow any unlawful, improper, or offensive use of the leased premises, or any use or occupancy thereof, contrary to the laws of the State of Florida or such ordinances of the county in which the leased premises are located applicable during the term hereof to the Lessee.

**XXIV. TERMINATION**

This lease may be terminated by either party by delivering thirty (30) days written notice to the other party.. WRWSA shall, upon termination of this Lease by the lapse of time or otherwise, yield up the Premises to the County in as good repair and condition as the same are at the commencement of said term, reasonable use and wear thereof or other casualty not occurring through the fault of WRWSA only accepted.

**XXV. NOTICES AND INVOICES**

All notices to the County shall be hand-delivered or sent by certified mail, return receipt requested, to the Citrus County Administrator, 3600 W. Sovereign Path, Suite 267, Lecanto, Florida 34461, and all notices to the Lessee shall be hand-delivered or sent by certified mail, return receipt requested to 3600 W. Sovereign Path, Suite 228, Lecanto, FL 34461.

**XXVI. DEFINITION OF TERMS**

1. The terms "agreement", "lease", or "lease agreement" shall be inclusive of each other and shall also include any renewals, option terms, extensions, or modifications of this Agreement.
2. The Terms "County" and "Lessee" shall include the successors and assigns of the parties hereto.
3. The singular shall include the plural and the plural shall include the singular whenever the context so requires or permits.

**XXVII. APPLICABLE LAW**

This Agreement shall be interpreted according to the laws of the State of Florida.

**XXVIII. ENTIRE AGREEMENT AND ADDITIONAL TERMS**

This Agreement contains the entire understanding between the parties and may be amended only in writing and incorporated herein by reference.

**IN WITNESS WHEREOF**, the parties hereto have caused this instrument to be executed, in duplicate, on the day and year first above written.

ATTEST:

LESSOR:  
CITRUS COUNTY, FLORIDA

\_\_\_\_\_  
ANGELA VICK, CLERK

BY: \_\_\_\_\_  
SCOTT CARNAHAN., CHAIRMAN

APPROVED AS TO FORM FOR THE  
RELIANCE OF CITRUS COUNTY ONLY:

\_\_\_\_\_  
DENISE A. DYMOND LYN,  
COUNTY ATTORNEY

LESSEE:  
WITHLACOOCHEE REGIONAL  
WATER SUPPLY AUTHORITY

\_\_\_\_\_  
SUZANNAH FOLSOM,  
EXECUTIVE DIRECTOR

STATE OF FLORIDA  
COUNTY OF CITRUS

The foregoing instrument was acknowledged before me, by means of ☐ physical presence or ☐ online notarization, this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by Suzannah Folsom, as Executive Director of Withlacoochee Regional Water Supply Authority, who is personally known to me or who produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
Notary Public, State of Florida  
Printed Name: \_\_\_\_\_  
Commission No. \_\_\_\_\_  
Expiration Date: \_\_\_\_\_



## Item 8.a.

### **Establishment of Proposed Fiscal Year 2021-22 Budget**

Mr. Suzy Folsom, Executive Director, will present this item.

#### **a. FY 2021-22 Per Capita Rate**

Each year the Authority Board must approve a per capita rate for each of the member counties. The current rate of \$0.19 per capita has been in effect for eleven years, since the 2009-10 fiscal year. The per capita rate is applied to the latest county population estimates prepared by the Bureau of Economic and Business Research, which prepare the State's official population estimates.

In the coming fiscal year, a per capita rate of \$0.19 will generate a total revenue of \$161,716, an increase of \$4,934 or approximately 3.1% from the current fiscal year. The table below shows the assessment for each county based on the \$0.19 per capita rate. Based on discussion from the March Board meeting, estimates for the assessments are also provided below for reduced per capita rates of \$0.18, and \$0.17.

<b>County</b>	<b>BEBR Population (April1, 2020)</b>	<b>FY 2021-2022 Assessment @ 19¢</b>	<b>FY 2021-2022 Assessment @ 18¢</b>	<b>FY 2021-2022 Assessment @ 17¢</b>
Citrus	149,383	\$28,383	\$26,888	\$25,396
Hernando	192,186	\$36,546	\$34,594	\$32,672
Marion	368,135	\$69,946	\$66,265	\$62,583
Sumter	141,422	\$26,871	\$25,456	\$24,042
<b>Total</b>	<b>851,126</b>	<b>\$161,716</b>	<b>\$153,204</b>	<b>\$144,693</b>

#### **Staff Recommendation:**

Board approval of no change in the per capita rate of \$0.19 for preparation of the Fiscal Year 2021-22 Budget.



## Item 8.b.

### **Establishment of Proposed Fiscal Year 2020-21 Budget**

Mr. Suzy Folsom, Executive Director, will present this item. The budget has been prepared in a conservative manner to keep costs in check and enhance efficiencies for member governments.

#### **b. FY 2021-22 Draft Budget for Review**

Included as Exhibit A are draft budget proposals for the various per capita rates for the Board's review.

Included as Exhibit B is a description of the Authority's FY 2021-22 work program that is supported by the proposed budget.

See Exhibits included in the Board's meeting materials:

##### A. Proposed FY 2021-22 Budget

- (1) Per Capita - \$0.17 (page 48)
- (2) Per Capita - \$0.18 (page 52)
- (3) Per Capita - \$0.19 (page 56)

##### B. WRWSA FY 2021-22 Work Program (page 60)

#### **Staff Recommendation:**

This item is provided for review and will be presented, incorporating any comments received, at the July 21, 2021 Board Meeting for approval.

**WITHLACOCHEE REGIONAL WATER SUPPLY AUTHORITY**

**Fiscal Year 2021-22 Budget**

*Draft May 6, 2021*

	4/1/2020 Population Estimate	Comments	Fiscal Year 2021-22	Fiscal Year 2020-21	\$ Change	% Change
<b>Revenues: Administrative</b>						
Assessments:		Official BEBR Population Estimates				
Citrus	149,383	1,639 person increase	\$25,396	\$28,072	-\$2,676	-9.5%
Hernando	192,186	3,828 person increase	\$32,672	\$35,789	-\$3,117	-8.7%
Marion	368,135	7,714 person increase	\$62,583	\$68,480	-\$5,897	-8.6%
Sumter	141,422	12,789 person increase	\$24,042	\$24,441	-\$399	-1.6%
Total Population/Assessments @ 17¢/Capita	851,126		\$144,693	\$156,782	-\$12,089	-7.7%
Administrative Revenue from Citrus Contract		Based on Citrus County contract and Board direction	\$33,841	\$25,238	\$8,603	34.1%
Subtotal			\$178,534	\$182,020	-\$3,486	-1.9%
Carryover Administration Reserve Funds (FYE 20/21 Estimate) (SBA1)		See Attachment 2	\$692,676	\$604,380	\$88,296	14.6%
<b>Total Administrative Revenue Available</b>			<b>\$871,210</b>	<b>\$786,400</b>	<b>\$84,810</b>	<b>10.8%</b>
<b>Revenues: Water Resource Development (WRD) Projects</b>						
Phase 5 Irrigation Audit Program SWFWMD Matching Funds		Based on Project Schedule	\$0	\$0	\$0	NA
Phase 5 Irrigation Audit Program Cooperator Matching Funds		Based on Project Schedule	\$0	\$0	\$0	NA
Phase 6 Irrigation Audit Program SWFWMD Matching Funds		50% of Total Project Budget	\$30,300	\$60,600	-\$30,300	-50.0%
Phase 6 Irrigation Audit Program Cooperator Matching Funds		25% of Total Project Budget	\$15,150	\$30,300	-\$15,150	-50.0%
Annual Citrus WRD Payments (SBA2)		Based on CAB wellfield contract minimum production charge of \$224,000 minus funds allocated to administrative revenue above	\$190,159	\$198,762	-\$8,603	-4.3%
Subtotal			\$235,609	\$289,662	-\$54,053	-18.7%
Carryover WRD Reserve Funds (FYE 20/21 Estimate) (SBA2)		See Attachment 2	\$1,019,301	\$917,825	\$101,476	11.1%
<b>Total Water Resource Development Revenue Available</b>			<b>\$1,254,910</b>	<b>\$1,207,487</b>	<b>-\$6,630</b>	<b>-0.5%</b>
<b>Total Revenues Available</b>						
			<b>\$2,126,120</b>	<b>\$1,993,887</b>	<b>\$78,180</b>	<b>3.9%</b>

WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY					
Fiscal Year 2021-22 Budget					
Draft May 3, 2021					
		Fiscal Year 2021-22	Fiscal Year 2020-21	\$ Change	% Change
<b>Expenditures: General Administration</b>					
Executive Director	Based on annual contract	\$84,200	\$84,200	\$0	0.0%
Administrative Assistant	Based on annual contract	\$38,625	\$37,500	\$1,125	3.0%
Legal Services	Based on annual contract:				
Monthly Meetings @ \$235/hr	6 meetings/year, 3 hrs/meeting = 18 hrs	\$4,230	\$4,230	\$0	0.0%
Other Services @ \$235/hr.	6 hrs/month = 72 hrs	\$16,920	\$22,560	-\$5,640	-25.0%
Advertising	Based on FY 2019-20 actual	\$800	\$800	\$0	0.0%
Audit	FY 20-21 plus 3% COLA	\$11,284	\$10,955	\$329	3.0%
Bookkeeping Services	\$500/quarter per Engagement Letter	\$2,000	\$2,000	\$0	0.0%
Liability Insurance	FY 20-21 actual plus 5%	\$3,000	\$3,000	\$0	0.0%
Office Supplies	Based on FY 2019-20 actual	\$1,000	\$1,000	\$0	0.0%
Postage	Based on FY 2019-20 actual	\$800	\$800	\$0	0.0%
Printing and Reproduction	Based on FY 2019-20 actual	\$1,600	\$1,600	\$0	0.0%
Publications/Software	Based on FY 2019-20 actual	\$150	\$150	\$0	0.0%
Rent (Lecanto Gov't Bldg)	Based on Lease Agreement	\$2,048	\$2,048	\$0	0.0%
Registrations/Dues	Based on FY 2019-20 actual	\$1,500	\$1,500	\$0	0.0%
State Fees/Assessments	Based on FY 2019-20 actual	\$175	\$175	\$0	0.0%
Telephone	Based on FY 2019-20 actual	\$1,200	\$1,000	\$200	20.0%
Travel (Board Members & Staff)	Based on FY 2019-20 actual	\$5,000	\$5,000	\$0	0.0%
Web Page / Computer Maintenance	Based on FY 2019-20 actual	\$2,500	\$2,000	\$500	25.0%
Contingencies	@ 5% of non-contract admin costs	\$1,502	\$1,502	\$0	0.0%
<b>Subtotal - General Administration Expenditures</b>		<b>\$178,534</b>	<b>\$182,020</b>	<b>-\$3,486</b>	<b>-1.9%</b>
Fund Balance for Admin. Reserves FYE 21/22	FYE20/21 Admin Funds Bal + FY21/22 Admin Rev's - FY21/22 Admin Exp's	\$692,676	\$604,380	\$88,296	14.6%
<b>Expenditures: Water Resource Development Projects</b>					
General Services Contracts	As Needed Eng. & Tech. Firms	\$50,000	\$50,000	\$0	0.0%
Local Government Grant Program	Approved 3/17/21	\$140,000	\$140,000	\$0	0.0%
Phase 5 Irrigation Audit Program	0% of Project Budget	\$0	\$0	\$0	NA
Phase 6 Irrigation Audit Program	50% of Project Budget	\$60,600	\$121,200	-\$60,600	-50.0%
<b>Subtotal - Water Resource Development Projects</b>		<b>\$250,600</b>	<b>\$311,200</b>	<b>-\$60,600</b>	<b>-19.5%</b>
Fund Balance for Water Resource Development Reserves FYE 21/22	FYE20/21 WRD Funds Bal + FY21/22 WRD Rev's - FY21/22 WRD Exp's	\$1,004,310	\$896,287	\$108,023	12.1%
<b>Total Administration and WRD Expenses</b>		<b>\$429,134</b>	<b>\$493,220</b>	<b>-\$64,086</b>	<b>-13.0%</b>
<b>Total Administration and WRD Fund Balances at F</b>	See Attachment 2 for detail	<b>\$1,742,436</b>	<b>\$1,500,667</b>	<b>\$241,769</b>	<b>16.1%</b>
<b>Combined FYE 21/22 Expenditures and Fund Balances</b>		<b>\$2,171,570</b>	<b>\$1,993,887</b>	<b>\$177,683</b>	<b>8.9%</b>

# ATTACHMENT 1

## CALCULATION OF REVENUE FOR 2021-22 AND CALCULATION OF AMOUNT OF FUNDS NEEDED FROM RESERVES

Draft May 6, 2021

Revenue	4/1/2020 Population	
LOCAL ASSESSMENTS @ 17¢ PER CAPITA		
Citrus	149,383	\$25,396
Hernando	192,186	\$32,672
Marion	368,135	\$62,583
Sumter	141,422	\$24,042
Subtotal	851,126	\$144,693
CHARLES A. BLACK WATER SUPPLY FACILITY		
Minimum Production Charge		\$224,000
Subtotal		\$224,000
MATCHING CONTRIBUTIONS FOR STUDIES		
SWFWMD Match for Phase 5 Irrigation Audit Program		\$0
Local Cooperator Match for Phase 5 Irrigation Audit Program		\$0
SWFWMD Match for Phase 6 Irrigation Audit Program		\$60,600
Local Cooperator Match for Phase 6 Irrigation Audit Program		\$30,300
Subtotal		\$90,900
TOTAL REVENUE FOR FY 2021-22		\$459,593
Less: 2021-22 Administration Expense		-\$178,534
Less: 2021-22 WRD Cost		-\$250,600
<b>Funds Deposited to WRWSA Reserves</b>		<b>\$30,459</b>

## ATTACHMENT 2

### ANALYSIS OF BEGINNING FUND BALANCES

FY 2020 - 2021

Draft May 6, 2021

#### ESTIMATE OF WATER RESOURCES DEVELOPMENT FUND BALANCE AT END OF FY 2020-21

03/31/21 WRDF Balance (SBA2)	\$1,099,325
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#### FY 2020-21 Remaining WRD Fund Revenues

6 Citrus Co. Payments @ \$18,666.67/month minus administrative component below	\$99,381
Phase 5 Irrigation Audit Local Cooperator Revenue	\$0
Phase 5 Irrigation Audit SWFWMD Revenue	\$1,652
Phase 6 Irrigation Audit Local Cooperator Revenue	\$12,120
Phase 6 Irrigation Audit SWFWMD Revenue	\$24,240

Revenues Subtotal	\$137,393
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#### Less: FY 2020-21 Remaining Contract Expenditures:

2020-21 Citrus Water Conservation Program	\$45,650
2020-21 Hernando Water Conservation Program	\$48,350
2020-21 Marion Water Conservation Program	\$25,847
2020-21 Crystal River Water Conservation Program	\$9,090
2020-21 General Services Contracts	\$40,000
Phase 6 Irrigation Audit Program	\$48,480

Expenditures Subtotal	\$217,417
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Total WRD Funds at end of FY 2020-21	<b>\$1,019,301</b>
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#### ESTIMATE OF ADMINISTRATIVE FUND BALANCE AT END OF FY 2020-21

03/31/21 Admin Bal (SBA1)	\$692,676
Admin Revenue from CAB WSF	\$12,619
Admin Revenue from Per Capita Contributions	\$78,391
Less remaining FY Admin costs for 6 months	-\$91,010

Total Administrative Funds at end of FY 2020-21	<b>\$692,676</b>
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#### ESTIMATE OF TOTAL FUND BALANCE AT END OF FY 2020-21

Total WRD Funds at end of FY 2020-21	\$1,019,301
Total Administrative Funds at end of FY 2020-21	\$692,676

Total Fund Balance at end of FY 2020-21	<b>\$1,711,977</b>
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#### PROJECTED FUND BALANCES AT END OF FY 2021-22

Total Fund Balances beginning of FY 2021-22:	\$1,711,977
Add: 2021-22 Revenues	\$459,593
Deduct 2021-22 Expenses:	-\$429,134

Projected Fund Balances at end of FY 2021-22:	<b>\$1,742,436</b>
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**WITHLACOCHEE REGIONAL WATER SUPPLY AUTHORITY**

**Fiscal Year 2021-22 Budget**

*Draft May 6, 2021*

	4/1/2020 Population Estimate	Comments	Fiscal Year 2021-22	Fiscal Year 2020-21	\$ Change	% Change
<b>Revenues: Administrative</b>						
Assessments:		Official BEBR Population Estimates				
Citrus	149,383	1,639 person increase	\$26,889	\$28,072	-\$1,183	-4.2%
Hernando	192,186	3,828 person increase	\$34,594	\$35,789	-\$1,195	-3.3%
Marion	368,135	7,714 person increase	\$66,265	\$68,480	-\$2,215	-3.2%
Sumter	141,422	12,789 person increase	\$25,456	\$24,441	\$1,015	4.2%
Total Population/Assessments @ 18¢/Capita	851,126		\$153,204	\$156,782	-\$3,578	-2.3%
Administrative Revenue from Citrus Contract		Based on Citrus County contract and Board direction	\$25,330	\$25,238	\$92	0.4%
Subtotal			\$178,534	\$182,020	-\$3,486	-1.9%
Carryover Administration Reserve Funds (FYE 20/21 Estimate) (SBA1)		See Attachment 2	\$692,676	\$604,380	\$88,296	14.6%
<b>Total Administrative Revenue Available</b>			<b>\$871,210</b>	<b>\$786,400</b>	<b>\$84,810</b>	<b>10.8%</b>
<b>Revenues: Water Resource Development (WRD) Projects</b>						
Phase 5 Irrigation Audit Program SWFWMD Matching Funds		Based on Project Schedule	\$0	\$0	\$0	NA
Phase 5 Irrigation Audit Program Cooperator Matching Funds		Based on Project Schedule	\$0	\$0	\$0	NA
Phase 6 Irrigation Audit Program SWFWMD Matching Funds		50% of Total Project Budget	\$30,300	\$60,600	-\$30,300	-50.0%
Phase 6 Irrigation Audit Program Cooperator Matching Funds		25% of Total Project Budget	\$15,150	\$30,300	-\$15,150	-50.0%
Annual Citrus WRD Payments (SBA2)		Based on CAB wellfield contract minimum production charge of \$224,000 minus funds allocated to administrative revenue above	\$198,670	\$198,762	-\$92	0.0%
Subtotal			\$244,120	\$289,662	-\$45,542	-15.7%
Carryover WRD Reserve Funds (FYE 20/21 Estimate) (SBA2)		See Attachment 2	\$1,019,301	\$917,825	\$101,476	11.1%
<b>Total Water Resource Development Revenue Available</b>			<b>\$1,263,421</b>	<b>\$1,207,487</b>	<b>\$10,392</b>	<b>0.9%</b>
<b>Total Revenues Available</b>			<b>\$2,134,631</b>	<b>\$1,993,887</b>	<b>\$95,202</b>	<b>4.8%</b>



WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY					
Fiscal Year 2021-22 Budget					
Draft May 3, 2021					
		Fiscal Year 2021-22	Fiscal Year 2020-21	\$ Change	% Change
<b>Expenditures: General Administration</b>					
Executive Director	Based on annual contract	\$84,200	\$84,200	\$0	0.0%
Administrative Assistant	Based on annual contract	\$38,625	\$37,500	\$1,125	3.0%
Legal Services	Based on annual contract:				
Monthly Meetings @ \$235/hr	6 meetings/year, 3 hrs/meeting = 18 hrs	\$4,230	\$4,230	\$0	0.0%
Other Services @ \$235/hr.	6 hrs/month = 72 hrs	\$16,920	\$22,560	-\$5,640	-25.0%
Advertising	Based on FY 2019-20 actual	\$800	\$800	\$0	0.0%
Audit	FY 20-21 plus 3% COLA	\$11,284	\$10,955	\$329	3.0%
Bookkeeping Services	\$500/quarter per Engagement Letter	\$2,000	\$2,000	\$0	0.0%
Liability Insurance	FY 20-21 actual plus 5%	\$3,000	\$3,000	\$0	0.0%
Office Supplies	Based on FY 2019-20 actual	\$1,000	\$1,000	\$0	0.0%
Postage	Based on FY 2019-20 actual	\$800	\$800	\$0	0.0%
Printing and Reproduction	Based on FY 2019-20 actual	\$1,600	\$1,600	\$0	0.0%
Publications/Software	Based on FY 2019-20 actual	\$150	\$150	\$0	0.0%
Rent (Lecanto Gov't Bldg)	Based on Lease Agreement	\$2,048	\$2,048	\$0	0.0%
Registrations/Dues	Based on FY 2019-20 actual	\$1,500	\$1,500	\$0	0.0%
State Fees/Assessments	Based on FY 2019-20 actual	\$175	\$175	\$0	0.0%
Telephone	Based on FY 2019-20 actual	\$1,200	\$1,000	\$200	20.0%
Travel (Board Members & Staff)	Based on FY 2019-20 actual	\$5,000	\$5,000	\$0	0.0%
Web Page / Computer Maintenance	Based on FY 2019-20 actual	\$2,500	\$2,000	\$500	25.0%
Contingencies	@ 5% of non-contract admin costs	\$1,502	\$1,502	\$0	0.0%
<b>Subtotal - General Administration Expenditures</b>		<b>\$178,534</b>	<b>\$182,020</b>	<b>-\$3,486</b>	<b>-1.9%</b>
Fund Balance for Admin. Reserves FYE 21/22	FYE20/21 Admin Funds Bal + FY21/22 Admin Rev's - FY21/22 Admin Exp's	\$692,676	\$604,380	\$88,296	14.6%
<b>Expenditures: Water Resource Development Projects</b>					
General Services Contracts	As Needed Eng. & Tech. Firms	\$50,000	\$50,000	\$0	0.0%
Local Government Grant Program	Approved 3/17/21	\$140,000	\$140,000	\$0	0.0%
Phase 5 Irrigation Audit Program	0% of Project Budget	\$0	\$0	\$0	NA
Phase 6 Irrigation Audit Program	50% of Project Budget	\$60,600	\$121,200	-\$60,600	-50.0%
<b>Subtotal - Water Resource Development Projects</b>		<b>\$250,600</b>	<b>\$311,200</b>	<b>-\$60,600</b>	<b>-19.5%</b>
Fund Balance for Water Resource Development Reserves FYE 21/22	FYE20/21 WRD Funds Bal + FY21/22 WRD Rev's - FY21/22 WRD Exp's	\$1,012,821	\$896,287	\$116,534	13.0%
<b>Total Administration and WRD Expenses</b>		<b>\$429,134</b>	<b>\$493,220</b>	<b>-\$64,086</b>	<b>-13.0%</b>
<b>Total Administration and WRD Fund Balances at F</b>	See Attachment 2 for detail	<b>\$1,750,947</b>	<b>\$1,500,667</b>	<b>\$250,280</b>	<b>16.7%</b>
<b>Combined FYE 21/22 Expenditures and Fund Balances</b>		<b>\$2,180,081</b>	<b>\$1,993,887</b>	<b>\$186,194</b>	<b>9.3%</b>

# ATTACHMENT 1

## CALCULATION OF REVENUE FOR 2021-22 AND CALCULATION OF AMOUNT OF FUNDS NEEDED FROM RESERVES

Draft May 6, 2021

Revenue	4/1/2020 Population	
LOCAL ASSESSMENTS @ 18¢ PER CAPITA		
Citrus	149,383	\$26,889
Hernando	192,186	\$34,594
Marion	368,135	\$66,265
Sumter	141,422	\$25,456
Subtotal	851,126	\$153,204
CHARLES A. BLACK WATER SUPPLY FACILITY		
Minimum Production Charge		\$224,000
Subtotal		\$224,000
MATCHING CONTRIBUTIONS FOR STUDIES		
SWFWMD Match for Phase 5 Irrigation Audit Program		\$0
Local Cooperator Match for Phase 5 Irrigation Audit Program		\$0
SWFWMD Match for Phase 6 Irrigation Audit Program		\$60,600
Local Cooperator Match for Phase 6 Irrigation Audit Program		\$30,300
Subtotal		\$90,900
TOTAL REVENUE FOR FY 2021-22		\$468,104
Less: 2021-22 Administration Expense		-\$178,534
Less: 2021-22 WRD Cost		-\$250,600
<b>Funds Deposited to WRWSA Reserves</b>		<b>\$38,970</b>

## ATTACHMENT 2

### ANALYSIS OF BEGINNING FUND BALANCES

FY 2020 - 2021

Draft May 6, 2021

#### ESTIMATE OF WATER RESOURCES DEVELOPMENT FUND BALANCE AT END OF FY 2020-21

03/31/21 WRDF Balance (SBA2)	\$1,099,325
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#### FY 2020-21 Remaining WRD Fund Revenues

6 Citrus Co. Payments @ \$18,666.67/month minus administrative component below	\$99,381
Phase 5 Irrigation Audit Local Cooperator Revenue	\$0
Phase 5 Irrigation Audit SWFWMD Revenue	\$1,652
Phase 6 Irrigation Audit Local Cooperator Revenue	\$12,120
Phase 6 Irrigation Audit SWFWMD Revenue	\$24,240

Revenues Subtotal	\$137,393
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#### Less: FY 2020-21 Remaining Contract Expenditures:

2020-21 Citrus Water Conservation Program	\$45,650
2020-21 Hernando Water Conservation Program	\$48,350
2020-21 Marion Water Conservation Program	\$25,847
2020-21 Crystal River Water Conservation Program	\$9,090
2020-21 General Services Contracts	\$40,000
Phase 6 Irrigation Audit Program	\$48,480

Expenditures Subtotal	\$217,417
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Total WRD Funds at end of FY 2020-21	<b>\$1,019,301</b>
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#### ESTIMATE OF ADMINISTRATIVE FUND BALANCE AT END OF FY 2020-21

03/31/21 Admin Bal (SBA1)	\$692,676
Admin Revenue from CAB WSF	\$12,619
Admin Revenue from Per Capita Contributions	\$78,391
Less remaining FY Admin costs for 6 months	-\$91,010

Total Administrative Funds at end of FY 2020-21	<b>\$692,676</b>
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#### ESTIMATE OF TOTAL FUND BALANCE AT END OF FY 2020-21

Total WRD Funds at end of FY 2020-21	\$1,019,301
Total Administrative Funds at end of FY 2020-21	\$692,676

Total Fund Balance at end of FY 2020-21	<b>\$1,711,977</b>
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#### PROJECTED FUND BALANCES AT END OF FY 2021-22

Total Fund Balances beginning of FY 2021-22:	\$1,711,977
Add: 2021-22 Revenues	\$468,104
Deduct 2021-22 Expenses:	-\$429,134

Projected Fund Balances at end of FY 2021-22:	<b>\$1,750,947</b>
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**WITHLACOCHEE REGIONAL WATER SUPPLY AUTHORITY**

**Fiscal Year 2021-22 Budget**

*Draft May 6, 2021*

	4/1/2020 Population Estimate	Comments	Fiscal Year 2021-22	Fiscal Year 2020-21	\$ Change	% Change
<b>Revenues: Administrative</b>						
Assessments:		Official BEBR Population Estimates				
Citrus	149,383	1,639 person increase	\$28,383	\$28,072	\$311	1.1%
Hernando	192,186	3,828 person increase	\$36,516	\$35,789	\$727	2.0%
Marion	368,135	7,714 person increase	\$69,946	\$68,480	\$1,466	2.1%
Sumter	141,422	12,789 person increase	\$26,871	\$24,441	\$2,430	9.9%
Total Population/Assessments @ 19¢/Capita	851,126		\$161,716	\$156,782	\$4,934	3.1%
Administrative Revenue from Citrus Contract		Based on Citrus County contract and Board direction	\$16,818	\$25,238	-\$8,420	-33.4%
Subtotal			\$178,534	\$182,020	-\$3,486	-1.9%
Carryover Administration Reserve Funds (FYE 20/21 Estimate) (SBA1)		See Attachment 2	\$692,676	\$604,380	\$88,296	14.6%
<b>Total Administrative Revenue Available</b>			<b>\$871,210</b>	<b>\$786,400</b>	<b>\$84,810</b>	<b>10.8%</b>
<b>Revenues: Water Resource Development (WRD) Projects</b>						
Phase 5 Irrigation Audit Program SWFWMD Matching Funds		Based on Project Schedule	\$0	\$0	\$0	NA
Phase 5 Irrigation Audit Program Cooperator Matching Funds		Based on Project Schedule	\$0	\$0	\$0	NA
Phase 6 Irrigation Audit Program SWFWMD Matching Funds		50% of Total Project Budget	\$30,300	\$60,600	-\$30,300	-50.0%
Phase 6 Irrigation Audit Program Cooperator Matching Funds		25% of Total Project Budget	\$15,150	\$30,300	-\$15,150	-50.0%
Annual Citrus WRD Payments (SBA2)		Based on CAB wellfield contract minimum production charge of \$224,000 minus funds allocated to administrative revenue above	\$207,182	\$198,762	\$8,420	4.2%
Subtotal			\$252,632	\$289,662	-\$37,030	-12.8%
Carryover WRD Reserve Funds (FYE 20/21 Estimate) (SBA2)		See Attachment 2	\$1,019,301	\$917,825	\$101,476	11.1%
<b>Total Water Resource Development Revenue Available</b>			<b>\$1,271,933</b>	<b>\$1,207,487</b>	<b>\$27,416</b>	<b>2.3%</b>
<b>Total Revenues Available</b>			<b>\$2,143,143</b>	<b>\$1,993,887</b>	<b>\$112,226</b>	<b>5.6%</b>

WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY					
Fiscal Year 2021-22 Budget					
Draft May 3, 2021					
		Fiscal Year 2021-22	Fiscal Year 2020-21	\$ Change	% Change
<b>Expenditures: General Administration</b>					
Executive Director	Based on annual contract	\$84,200	\$84,200	\$0	0.0%
Administrative Assistant	Based on annual contract	\$38,625	\$37,500	\$1,125	3.0%
Legal Services	Based on annual contract:				
Monthly Meetings @ \$235/hr	6 meetings/year, 3 hrs/meeting = 18 hrs	\$4,230	\$4,230	\$0	0.0%
Other Services @ \$235/hr.	6 hrs/month = 72 hrs	\$16,920	\$22,560	-\$5,640	-25.0%
Advertising	Based on FY 2019-20 actual	\$800	\$800	\$0	0.0%
Audit	FY 20-21 plus 3% COLA	\$11,284	\$10,955	\$329	3.0%
Bookkeeping Services	\$500/quarter per Engagement Letter	\$2,000	\$2,000	\$0	0.0%
Liability Insurance	FY 20-21 actual plus 5%	\$3,000	\$3,000	\$0	0.0%
Office Supplies	Based on FY 2019-20 actual	\$1,000	\$1,000	\$0	0.0%
Postage	Based on FY 2019-20 actual	\$800	\$800	\$0	0.0%
Printing and Reproduction	Based on FY 2019-20 actual	\$1,600	\$1,600	\$0	0.0%
Publications/Software	Based on FY 2019-20 actual	\$150	\$150	\$0	0.0%
Rent (Lecanto Gov't Bldg)	Based on Lease Agreement	\$2,048	\$2,048	\$0	0.0%
Registrations/Dues	Based on FY 2019-20 actual	\$1,500	\$1,500	\$0	0.0%
State Fees/Assessments	Based on FY 2019-20 actual	\$175	\$175	\$0	0.0%
Telephone	Based on FY 2019-20 actual	\$1,200	\$1,000	\$200	20.0%
Travel (Board Members & Staff)	Based on FY 2019-20 actual	\$5,000	\$5,000	\$0	0.0%
Web Page / Computer Maintenance	Based on FY 2019-20 actual	\$2,500	\$2,000	\$500	25.0%
Contingencies	@ 5% of non-contract admin costs	\$1,502	\$1,502	\$0	0.0%
<b>Subtotal - General Administration Expenditures</b>		<b>\$178,534</b>	<b>\$182,020</b>	<b>-\$3,486</b>	<b>-1.9%</b>
Fund Balance for Admin. Reserves FYE 21/22	FYE20/21 Admin Funds Bal + FY21/22 Admin Rev's - FY21/22 Admin Exp's	\$692,676	\$604,380	\$88,296	14.6%
<b>Expenditures: Water Resource Development Projects</b>					
General Services Contracts	As Needed Eng. & Tech. Firms	\$50,000	\$50,000	\$0	0.0%
Local Government Grant Program	Approved 3/17/21	\$140,000	\$140,000	\$0	0.0%
Phase 5 Irrigation Audit Program	0% of Project Budget	\$0	\$0	\$0	NA
Phase 6 Irrigation Audit Program	50% of Project Budget	\$60,600	\$121,200	-\$60,600	-50.0%
<b>Subtotal - Water Resource Development Projects</b>		<b>\$250,600</b>	<b>\$311,200</b>	<b>-\$60,600</b>	<b>-19.5%</b>
Fund Balance for Water Resource Development Reserves FYE 21/22	FYE20/21 WRD Funds Bal + FY21/22 WRD Rev's - FY21/22 WRD Exp's	\$1,021,333	\$896,287	\$125,046	14.0%
<b>Total Administration and WRD Expenses</b>		<b>\$429,134</b>	<b>\$493,220</b>	<b>-\$64,086</b>	<b>-13.0%</b>
<b>Total Administration and WRD Fund Balances at F</b>	See Attachment 2 for detail	<b>\$1,759,459</b>	<b>\$1,500,667</b>	<b>\$258,792</b>	<b>17.2%</b>
<b>Combined FYE 21/22 Expenditures and Fund Balances</b>		<b>\$2,188,593</b>	<b>\$1,993,887</b>	<b>\$194,706</b>	<b>9.8%</b>

# ATTACHMENT 1

## CALCULATION OF REVENUE FOR 2021-22 AND CALCULATION OF AMOUNT OF FUNDS NEEDED FROM RESERVES

Draft May 6, 2021

Revenue	4/1/2020 Population	
LOCAL ASSESSMENTS @ 19¢ PER CAPITA		
Citrus	149,383	\$28,383
Hernando	192,186	\$36,516
Marion	368,135	\$69,946
Sumter	141,422	\$26,871
Subtotal	851,126	\$161,716
CHARLES A. BLACK WATER SUPPLY FACILITY		
Minimum Production Charge		\$224,000
Subtotal		\$224,000
MATCHING CONTRIBUTIONS FOR STUDIES		
SWFWMD Match for Phase 5 Irrigation Audit Program		\$0
Local Cooperator Match for Phase 5 Irrigation Audit Program		\$0
SWFWMD Match for Phase 6 Irrigation Audit Program		\$60,600
Local Cooperator Match for Phase 6 Irrigation Audit Program		\$30,300
Subtotal		\$90,900
TOTAL REVENUE FOR FY 2021-22		\$476,616
Less: 2021-22 Administration Expense		-\$178,534
Less: 2021-22 WRD Cost		-\$250,600
<b>Funds Deposited to WRWSA Reserves</b>		<b>\$47,482</b>

## ATTACHMENT 2

### ANALYSIS OF BEGINNING FUND BALANCES

FY 2020 - 2021

Draft May 6, 2021

#### ESTIMATE OF WATER RESOURCES DEVELOPMENT FUND BALANCE AT END OF FY 2020-21

03/31/21 WRDF Balance (SBA2)	\$1,099,325
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#### FY 2020-21 Remaining WRD Fund Revenues

6 Citrus Co. Payments @ \$18,666.67/month minus administrative component below	\$99,381
Phase 5 Irrigation Audit Local Cooperator Revenue	\$0
Phase 5 Irrigation Audit SWFWMD Revenue	\$1,652
Phase 6 Irrigation Audit Local Cooperator Revenue	\$12,120
Phase 6 Irrigation Audit SWFWMD Revenue	\$24,240

Revenues Subtotal	\$137,393
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#### Less: FY 2020-21 Remaining Contract Expenditures:

2020-21 Citrus Water Conservation Program	\$45,650
2020-21 Hernando Water Conservation Program	\$48,350
2020-21 Marion Water Conservation Program	\$25,847
2020-21 Crystal River Water Conservation Program	\$9,090
2020-21 General Services Contracts	\$40,000
Phase 6 Irrigation Audit Program	\$48,480

Expenditures Subtotal	\$217,417
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Total WRD Funds at end of FY 2020-21	<b>\$1,019,301</b>
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#### ESTIMATE OF ADMINISTRATIVE FUND BALANCE AT END OF FY 2020-21

03/31/21 Admin Bal (SBA1)	\$692,676
Admin Revenue from CAB WSF	\$12,619
Admin Revenue from Per Capita Contributions	\$78,391
Less remaining FY Admin costs for 6 months	-\$91,010

Total Administrative Funds at end of FY 2020-21	<b>\$692,676</b>
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#### ESTIMATE OF TOTAL FUND BALANCE AT END OF FY 2020-21

Total WRD Funds at end of FY 2020-21	\$1,019,301
Total Administrative Funds at end of FY 2020-21	\$692,676

Total Fund Balance at end of FY 2020-21	<b>\$1,711,977</b>
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#### PROJECTED FUND BALANCES AT END OF FY 2021-22

Total Fund Balances beginning of FY 2021-22:	\$1,711,977
Add: 2021-22 Revenues	\$476,616
Deduct 2021-22 Expenses:	-\$429,134

Projected Fund Balances at end of FY 2021-22:	<b>\$1,759,459</b>
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# **Withlacoochee Regional Water Supply Authority**

## **Fiscal Year 2021-2022 Work Program**

### **1. Joint Funding of Water Conservation Projects with Member Local Governments**

The Authority will continue its grant program to assist local governments in improving water conservation within the region in order to extend the use of groundwater as long as possible. Fresh groundwater is the least expensive source available to meet growing demands, however there is a limit to this source due to environmental impacts and impacts on other existing legal users caused by withdrawals. As the limit to fresh groundwater resources is reached, alternative, more expensive water sources will need to be developed. At the present time, water conservation programs are the most appropriate way for the Authority to help local governments extend the use of lower cost groundwater supplies. During Fiscal Year (FY) 2021-22, the proposed budget anticipates appropriating an additional \$140,000 toward local government water conservation projects. Proposals will be considered from local governments and public supply utilities in the Authority's jurisdiction. The grant program guidelines and application package may be found on the Authority's web page at [www.wrwsa.org](http://www.wrwsa.org). The water conservation activities co-funded by this grant program help participating utilities meet the maximum 150 gallons per person per day that is required by the SWFWMD and to meet the SJRWMD conservation requirements.

### **2. Regional Residential Irrigation Audit Program to Promote Water Conservation within the Region**

This ongoing program provides an opportunity for residential water utility customers to obtain site-specific evaluations for optimizing the use of water through landscaping techniques and efficient irrigation systems, and to implement recommendations provided by a professionally certified contractor. Contractors used for the site-specific evaluations are professionals certified by the Florida Irrigation Society (FIS) or another recognized certifying agency in the targeted region. The initiative includes program information, water conservation education, reporting and analysis by a consultant. This continuing project targets existing inefficient landscape and irrigation water use and results in significant water savings and can lead to water quality protection through reduced leaching of fertilizers and lawn chemicals. More than 1300 audits have been conducted as part of Phases 1 to 5. In Phase 4, we began offering enhanced audits that have a more intense implementation of improvements, and have an improved benefit to reduce water usage. An average reduction in total water use of 28% has been achieved for the locations that have been audited. Phases 5 and 6 are ongoing. This program is co-funded by the SWFWMD. Participating utilities incur only 25% of their respective portion of the project, leveraging local dollars with regional funds. This water conservation initiative helps participating utilities meet and surpass the maximum 150 gallons per person per day that is required by the SWFWMD.

### **3. Continued Cooperation with Citrus County in Operation and Management of the Authority's Charles A. Black Water Supply Facilities**

The Authority and Citrus County completed negotiations at the end of FY 2015-16 of the Water Supply Contract governing the operation and maintenance of the CABWSF. The Contract allows for the continued operation of the facilities by Citrus County in a cost-effective manner ensuring a long-term water supply for the County and its customers while also providing for long-term financial stability for the Authority.

### **4. Participation in Maintenance and Enhancement of the North-Central Florida Groundwater Model**



The Authority will continue to participate in discussions with SJRWMD and SWFWMD on the implementation of the North-Central Florida Groundwater model. The project was initiated in fiscal year 2012-13. Phase 1 of the project entailed updating and expanding the SWFWMD's Northern District Groundwater Model to encompass all of Marion County and to incorporate the most recent hydrologic data. Phase 1 of the project was successfully completed. The intent is for both water management districts to utilize this common model for determining the availability of groundwater in the region, particularly in Marion County which is split by the districts' boundaries. The SJRWMD and SWFWMD continue to improve upon the model and seek the engagement of various stakeholders. The model has significant implications for groundwater availability in the region and the Authority's continued participation and coordination with member governments is essential to ensure water supply implications are considered as the model is updated. The Authority also engages with both Districts to ensure continued use and support of the model.

## **5. Springs Protection and Restoration**

The Authority continues to work with the SWFWMD on its springs coast initiative. The SWFWMD recently completed Surface Water Improvement and Management (SWIM) Plans for the five first magnitude springs in the northern District. These SWIM plans call for action by not only the District but local governments and other stakeholders in the region to protect and restore these first magnitude springs. The Authority staff continue to actively participate in the Springs Coast Management Committee as the public Supply Representative, and monitor activities of the District and the Steering Committee for implications on water supply in the region. WRWSA is also providing a representative on the Technical Advisory Committee via one of our As-Needed Consultants.

## **6. Program Development and Technical Assistance**

- a) Support efforts to further define the hydrogeology of the region. Continue cooperation with the water management districts on the collection of hydrologic data to further refine the Districts' planning and regulatory models. Coordinate on efforts to better define the lower Floridan aquifer and the extent of fresh and brackish groundwater within the aquifer.
- b) Promote the WRWSA Regional Framework through coordination with WRWSA member governments to facilitate regional and sub-regional cooperation on water supply development and reclaimed water projects. Work with the WMDs in defining strategic priorities for the region and how these priorities may influence the ranking criteria for the Districts' Cooperative Funding Initiatives, including potential District funding for regional and sub-regional traditional and non-traditional water supply development that is consistent with the WRWSA Regional Framework.
- c) Participate in the SWFWMD and SJRWMD minimum flows and levels (MFLs) programs representing the interests of member governments. Provide technical assistance to WRWSA member governments in determining the potential impact to both the environment and potential water supply development based on proposed MFLs.
- d) Coordinate with FDEP, SJRWMD, SWFWMD and the Florida Department of Agriculture and Consumer Services on policy and rule development. Provide assistance to WRWSA member governments on FDEP and District rule development that may include Water Use Permitting, Environmental Resource Permitting, water conservation and future water supply development, including the statewide consistency initiatives. Monitor water management programs and rule development in other parts of the state, including the Central Florida Water Initiative, for implications to the WRWSA and its member governments.
- e) Monitor and coordinate with the water supply planning and development activities in adjacent communities and regions, including but not limited to Tampa Bay Water, the Central Florida

Water Initiative, the Polk Water Cooperative, and Lake and Levy counties for possible implications on water resource availability within the WRWSA region. Provide input to such activities when appropriate.

- f) Monitor applications for significant water use permits and permit modifications within the region for potential impacts on WRWSA and member government existing and planned water supply facilities and engage in the permitting process where appropriate.

### **Legislative Report**

Mrs. Suzannah Folsom, Executive Director, will present this item.

The 2020-2021 Legislative Regular Session began March 2 and ended April 30. Staff has gathered information on relevant bills that related to conservation and water supply from the 1000 Friends of Florida, and the Florida Engineering Society's Conservation and Environmental Quality Committee and the SWFWMD Board and Executive Services Manager. The attached exhibit is a summary of the bills and their status. Staff will continue to track the status of the bills that passed, and report on their status and implementation at the July Board Meeting.

See Exhibit

### **Staff Recommendation:**

This item is for information only and no action is required.

## Summary of Florida State Legislative Bills that *WRWSA is Tracking*

May 6, 2021

Bill Title	Significance	Bill	Status
WMDs Purchase of Commodities	Authorized the Water Management Districts to use contracts of other specified entities to purchase commodities and contractual services i.e. piggybacking of contracts	SB 952 - Burgess HB 169 - Maggard	Passed and sent to the Governor for action
Reclaimed Water	Classification of potable reuse as Alternative Water Supply for Funding. Requirement for utilities to submit a plan to FDEP by November 1, 2021 to eliminate non-beneficial surface water discharge within 10 years.	SB 64 - Albritton HB 263 - Maggard	Passed and sent to the Governor for action
Regional Planning Councils	Transfer the role of regional planning from regional councils to local governments	SB 62 - Bradley	Died in Judiciary
Impact Fees	Requires local governments & special districts to limit impact fee increases retroactive to January 1, 2021, requires specified entities to submit affidavit attesting that the impact fees were appropriately collected & expanded.	SB 337 HB 750	Passed
M-CORES	Bills related to M-CORES	SB 100 – Harrell SB 924 - Hooper SB 1030 – Polsky SB 1126 - Harrell SB 1364 - Brodeur SB 1500 - Harrell SB 1590 - Ausley HB 6059 - Shoaf HB 729 Gregory HB 763 – Diamond HB 1385 - LaMarca	Passed Died Died Passed Died Died Died Died Died Died Passed as SB 1126

## **Item 10**

### **Attorney's Report**

**To be provided at meeting**



## **Item 11**

### **Executive Director's Report**





## Item 11.a.

### **Irrigation Evaluation Program Status Report**

Suzannah Folsom, Executive Director will present this item.

The irrigation evaluation program provides evaluations for residential properties by a professionally certified contractor. Cooperating utilities provide contact information for residential users that have sustained high water use. WRWSA mails applications to the high water use customers offering the free irrigation evaluations. The evaluations result in an average of 28% reduction in water use, which helps both the utility and the residential customers. More than 1000 audits have been conducted as part of Phases 1 to 4. This program is co-funded by the SWFWMD. Participating utilities incur only 25% of the cost for their respective portion of the project, with WRWSA providing 25% and SWFWMD providing 50%. This water conservation initiative helps participating utilities meet and surpass the maximum 150 gallons per person per day that is required by the SWFWMD.

a. Phase 5

283 evaluations were completed for the Phase 5 Program by the end of September 2020. Our next step will be to gather billing data for the 12 months prior to and the 12 months following the irrigation evaluations to determine the change in water use and the program effectiveness. We will share a draft report with the WRWSA Board in November and finalize the report in December 2021. SWFWMD is holding final reimbursement payment (Co-funding Agreement Q040) until they receive the final report.

b. Phase 6

Phase 6 began in November 2020. As of March 31, 2021, 94 evaluations have been completed. The project is on schedule to complete a minimum of 216 evaluations and follow ups by February 2022. Our cooperating utilities are:

- Citrus County
- Hernando County
- Marion County
- Villages Water Conservation Authority (VWCA)
- Villages Little Sumter Service Area (LSSA)



## **Item 11.b.**

**Executive Director's Report**

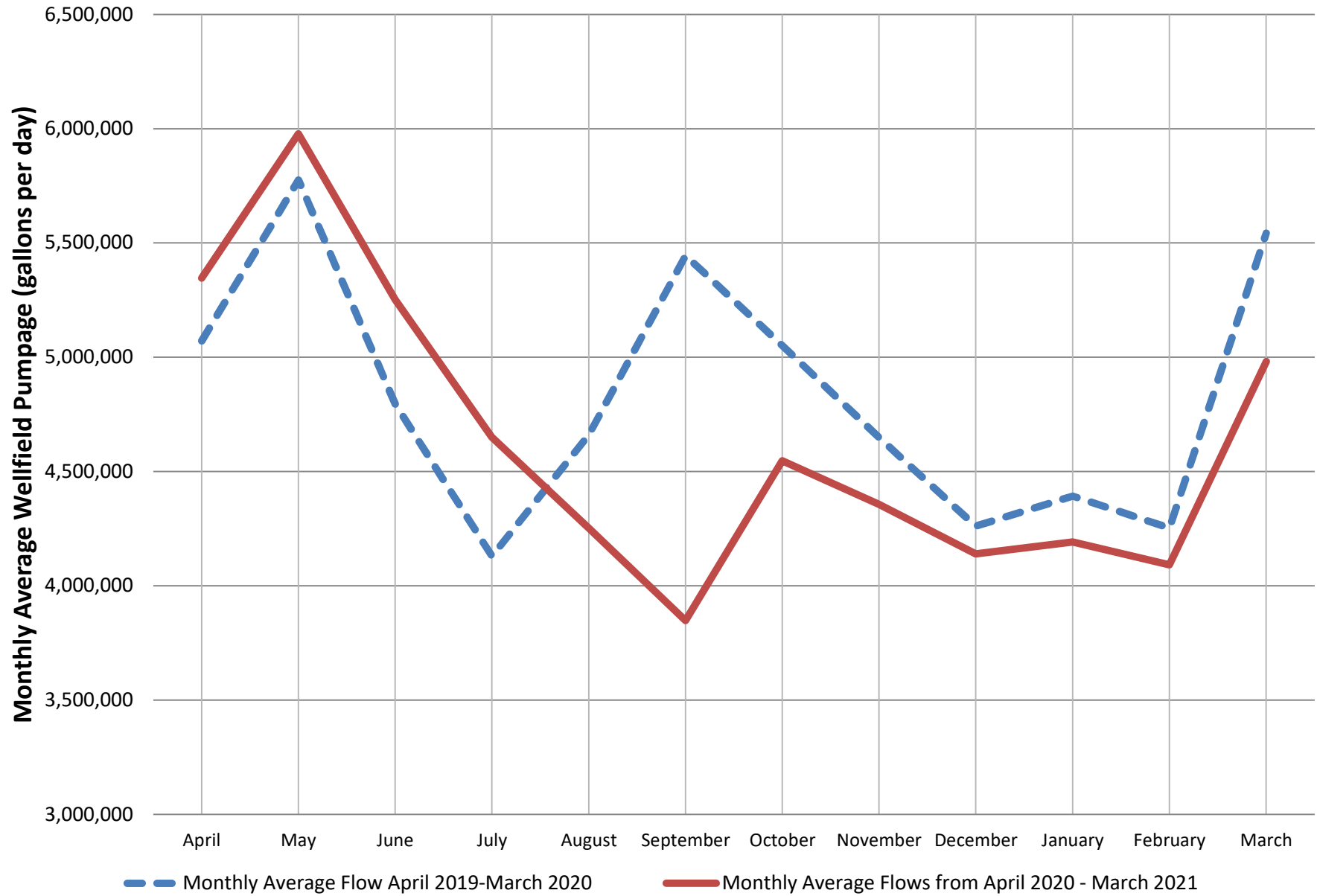
### **Water Use Permit Demand Summary**

# Summary of Major Water Use Permits in WRWSA Service Area

Updated April 2021

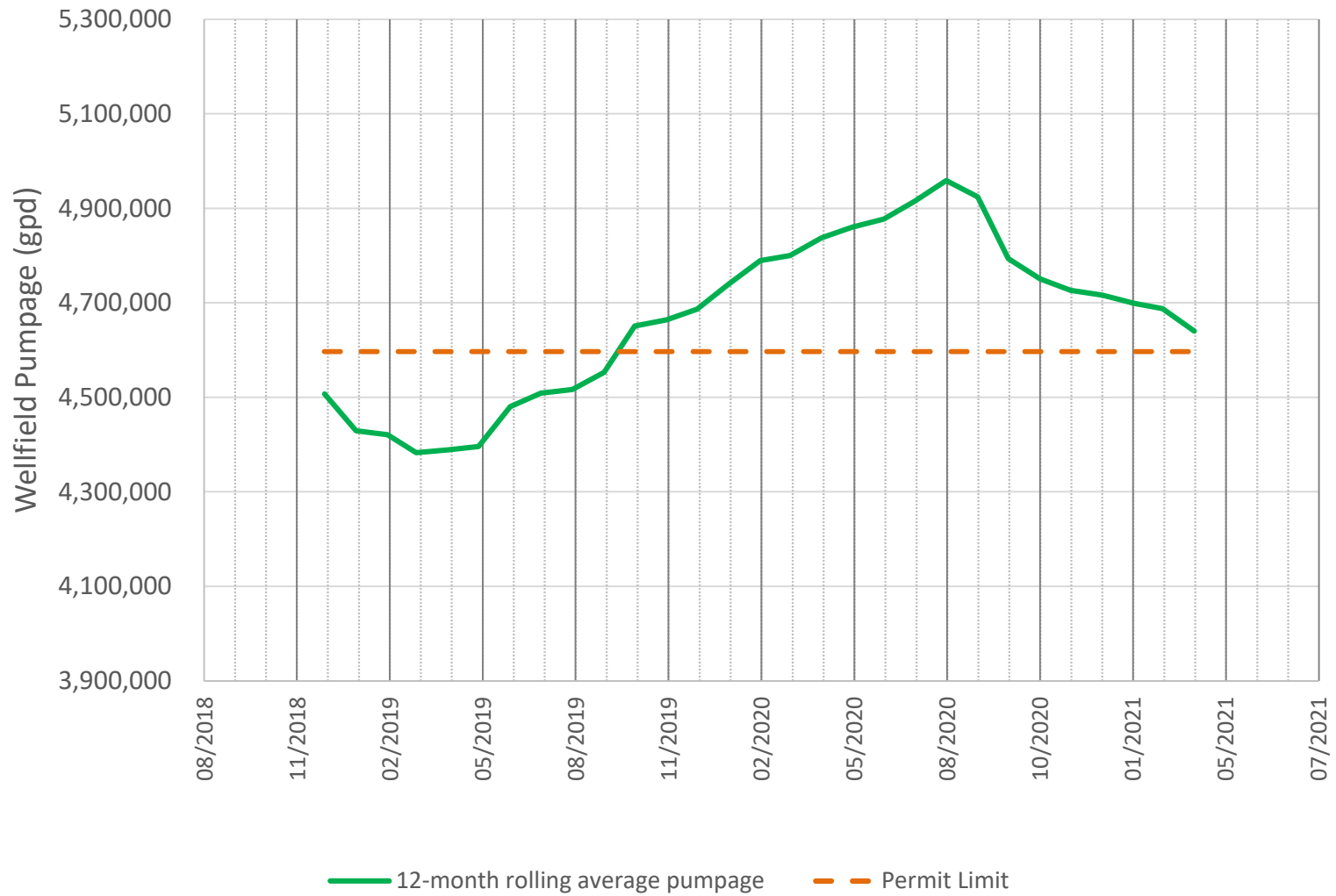
Water Use Permit #	Applicant/Permittee Name	Permit Expiration Date	Permitted Average GPD	Actual 12-Month Rolling Average GPD*	Actual 5-Year Rolling Average GPD**	Actual Use / Permit Capacity	WRWSA RWSP Projection for 2020 GPD	RWSP Accuracy for 2020 +/-%
<b>Citrus County</b>								
207.007	City of Crystal River	3/27/2032	919,000	710,241.10	783,553.74	77.3%	740,000	4.2%
419.013	City of Inverness	in renewal	1,242,100	1,125,932	1,040,130	90.6%	1,120,000	-0.5%
1118.008	Floral City Water Association, Inc.	2/28/2038	395,000	325,971	341,249	82.5%	300,000	-8.0%
2842.011	Citrus County	8/25/2035	4,780,000	2,528,925	2,522,718	<b>52.9%</b>	2,540,000	0.4%
4153.014	Rolling Oaks Utilities, Inc.	8/20/2038	1,573,000	1,586,896	1,576,576	<b>100.9%</b>	1,510,000	-4.8%
4406.008	Homosassa Special Water District	2/13/2022	960,000	819,230	802,878	85.3%	760,000	-7.2%
7121.006	Citrus County - Charles A Black	3/13/2022	4,597,000	4,640,115	4,651,552	<b>100.9%</b>	3,710,000	<b>-20.0%</b>
9791.011	Citrus County - Sugarmill Woods	11/17/2025	2,435,300	2,154,228	2,169,549	88.5%	2,290,000	6.3%
11839.008	GCP Walden Wds. One & Two, LLC, c/o Sun Communities, Inc.	4/23/2039	187,900	174,605	153,368	92.9%	140,000	-19.8%
20230.000	Ozello Water Association, Inc.	1/12/2022	509,000	N/A**	N/A	N/A	450,000	N/A
<b>Hernando County</b>								
5789.013	Hernando Co. BOCC, Wiscon Maintenance Compound/Attn: Landis Legg	8/26/2035	23,299,000	18,788,027	17,857,493	80.6%	18,850,000	0.3%
7627.005	City of Brooksville	2/25/2024	2,448,000	1,282,195	1,303,824	52.4%	1,120,000	<b>-12.6%</b>
<b>Marion County - SWFWMD</b>								
<b>1156.013</b>	Bay Laurel Community Development District	2/23/2041	<b>7,560,900</b>	3,516,789	3,226,903	<b>46.5%</b>	2,650,000	<b>-24.6%</b>
2999.005	Marion Utilities, Inc. Rainbow Lakes Estates	2/27/2035	126,000	97,825	98,583	77.6%	100,000	2.2%
5643.008	Utilities, Inc. of Florida - Golden Hills	2/23/2036	188,400	139,540	149,389	74.1%	160,000	14.7%
6151.013	Marion County Utilities Consolidated WUP	9/7/2021	6,661,000	5,265,025	5,102,687	79.0%	5,130,000	-2.6%
7849.005	Marion Utilities, Inc. - Woods & Meadows	4/20/2037	149,000	125,782	125,674	84.4%	140,000	11.3%
8020.008	Association of Marion Landing Owners, Inc.	9/9/2040	179,400	126,146	137,630	70.3%	160,000	<b>26.8%</b>
8339.008	Florida Governmental Utility Authority- Dunellon	3/21/2035	1,117,100	1,628,716	1,096,364	145.8%	910,000	-44.1%
8481.006	Marion Utilities, Inc. - Spruce Creek	6/24/2039	834,400	794,329	695,142	95.2%	690,000	-13.1%
<b>Marion County - SJRWMD</b>								
2993-10	Sunshine Utilities of Central Fla Inc - South Marion Regional Water System	12/17/2021	151,000	152,092	158,859	<b>100.7%</b>	230,000	<b>51.2%</b>
2995-6	Tradewinds Utilities Inc	2/27/2035	132,000	101,937	93,578	77.2%	100,000	-1.9%
3016-3	Ocala East Villas Inc	9/4/2021	126,491	94,437	94,626	74.7%	100,000	5.9%
3021-5	Rolling Greens Communities	9/13/2025	610,000	486,251	358,131	79.7%	350,000	<b>-28.0%</b>
3043-7	Florida Governmental Utility Authority - Ocala Oaks	1/6/2040	194,000	157,230	128,387	81.0%	170,000	<b>8.1%</b>
3094-4	Marion Utilities Inc - Fore Acres	3/1/2021	145,000	106,137	102,308	73.2%	110,000	3.6%
3101-5	Marion Utilities Inc - Greenfields/Indian Pines	8/13/2021	194,000	128,404	126,966	66.2%	130,000	1.2%
3130-2	Sunshine Utilities - Sunray Estates	8/23/2020	229,000	118,377	140,268	51.7%	150,000	<b>26.7%</b>
3137-5	City of Belleview	10/11/2036	1,022,000	903,751	888,975	88.4%	860,000	-4.8%
4578-7	Marion County Utilities Consolidated CUP	9/10/2023	6,440,000	5,812,378	5,623,689	90.3%	6,620,000	13.9%
50324-9	City of Ocala	8/7/2027	15,260,000	11,659,111	11,474,403	76.4%	11,460,000	-1.7%
<b>Sumter County</b>								
1368.008	Lake Panasoffkee Water Assoc Inc	8/22/2024	410,000	279,134	265,983	68.1%	290,000	3.9%
6519.01	City of Bushnell	3/29/2031	1,366,800	422,890	463,330	30.9%	555,000	<b>31.2%</b>
7185.006	City of Webster	8/29/2022	102,900	84,973	83,935	82.6%	160,000	<b>88.3%</b>
8135.013	City of Wildwood	3/31/2035	4,344,800	2,253,496	2,164,200	51.9%	3,950,000	<b>75.3%</b>
8193.005	City of Center Hill	9/10/2022	170,500	70,910	68,940	41.6%	150,000	<b>111.5%</b>
13005.011	Village Center Community Development District	1/23/2038	19,345,900	13,443,143	13,946,329	<b>69.5%</b>	24,400,000	81.5%
20597.000	City of Wildwood-Continental Country Club	6/17/2026	238,400	142,137	N/A****	59.6%	210,000	<b>47.7%</b>
*12-month Rolling Average from April 2020 - March 2021								
** 5-year Rolling Average from April 2016 - March 2021								
***No flow data was available for Ozello Water Association								
****Not enough historic data available to calculate 5-Year RA for Wildwood-Continental Country Club								

## Total Charles A. Black Wellfield Pumpage



# Charles A. Black Wellfield

## 12-Month Rolling Average Wellfield Pumpage



## **Item 11.c.**

**Executive Director's Report**

### **WMIS WUP Notifications**

# Summary of New Water Use Permit Activity in WRWSA Service Area

Updated 4/30/21

Water Use Permit #	Applicant/Permittee Name	Activity Type	Date	Avg GPD	Peak GPD	Use Type	Status
<b>Citrus County</b>							
<a href="#"><u>7687.010</u></a>	Crystal River Quarries, Inc.- - Lecanto Mine WUP	Letter of Modificaiton	3/17/2021	73900	77300	Mining and Dewatering	Withdrawn
<a href="#"><u>7784.004</u></a>	Citrus County BOCC - Water Oaks	Renewal	4/13/2021	19,802	27,552	Public Supply	In Review
<b>Hernando County</b>							
<a href="#"><u>6797.004</u></a>	SA Williams Trust	Renewal	2/25/2021	325,900	1,290,200	Agricultural	In Review
<a href="#"><u>3416.003</u></a>	NRCS - Brooksville Plant Materials Center	Renewal	4/5/2021	31,500	75,600	Agricultural	Issued 4/5/21
<a href="#"><u>20216.001</u></a>	Hickory Hills Land Company/ Attn: Robert Thomas - Two Rivers Ranch	Renewal	4/21/2021	85,100	374,000	Agricultural	In Review
<a href="#"><u>967.005</u></a>	Hickory Hills LLC - Hicory Hills Citrus	Renewal	3/16/2021	12,300	65,300	Agricultural	In Review
<a href="#"><u>20177.001</u></a>	Dipti and Himanshu Patel	Renewal	3/16/2021	12,300	65,300	Agricultural	In Review
<b>Marion County - SWFWMD</b>							
<a href="#"><u>20147.002</u></a>	Farrior Investments Ltd/Attn: Preston Farrior	Renewal	3/16/2021	99,300	280,300	Agricultural	In Review
<b>Sumter County</b>							
<a href="#"><u>11856.003</u></a>	Brassboys Enterprises (c/o Clark H Smith) Miona Lake Golf Course	Renewal	2/25/2021	22,900	257,900	Landscape/ Recreation	In Review
<a href="#"><u>12162.002</u></a>	Allen Lipps	Renewal	2/18/2021	12,300	77,640	Agricultural	Issued 4/22/21
<a href="#"><u>20831.001</u></a>	Beaumont Community Development District / Attn: James P. Harvey	Modification	4/6/2021	66,100	190,500	Landscape/ Recreation	Issued 4/6/21
<a href="#"><u>20959.000</u></a>	Jesse Hurst-Hurst Farms '21 Peanuts	New	4/8/2021	26,301	99,999	Agricultural	In Review
<a href="#"><u>4429.002</u></a>	Jesse Hurst-Watermelons	New - Expired	4/6/2021	93,000	615,000	Agricultural	In Review
<a href="#"><u>10385.003</u></a>	Long Hammock Ranch III, LLC/ Attn: Chad Hughes	Renewal	3/25/2021	90,400	498,600	Agricultural	In Review



### **H2OSAV Program**

Mr. Suzy Folsom, Executive Director, will present this item.

H2OSAV is a program that uses GIS and billing data to track the long term effectiveness of water conservation programs in Florida. WRWSA is not currently a Member of H2OSAV. Ms. Folsom presented a brief overview of the program in January and Nick Taylor from UF/IFAS presented at the March meeting on the program.

It would be very beneficial purchase membership to utilize this tool to help with the irrigation evaluation program. Specifically, it would be very helpful in selecting the target high use residential properties for our outreach, and to analyze the lower water usage after the irrigation evaluations are complete. Membership would include a setup fee and an annual subscription. It would also require the member utilities to submit their monthly billing data for analysis. This information would NOT be available to the public.

Following discussion by Board members at their March 2021 meeting, there was consensus for staff to investigate member participation in the online tool with the participating utilities in the conservation Grant Program and the Irrigation Evaluation program.

Ms. Folsom said she would determine interest from the Irrigation Evaluation Program cooperators; and subsequently prepare budget and implementation plan proposal for the FY 2021-2022 Budget if there was interest.

Two of the cooperating utilities expressed that they are not interested due to concern with the level of effort involved in transmission of billing data, and with accessing the data when the program was up and running. Two were interested but were concerned staff time available in the near term, and could not commit to the program in the coming fiscal year.

### **Staff Recommendation:**

Defer participation in the H2OSAV program until there is more interest from the participating utility staff to join the program.



## **Item 11.e.**

**Executive Director's Report**

### **Correspondence**



**ANGELA VICK**

CLERK OF THE CIRCUIT COURT AND COMPTROLLER  
CITRUS COUNTY, FLORIDA

**RECEIVED MAR 29 2021**

Clerk of the County Court  
Recorder of Deeds  
Clerk and Accountant of the Board of County Commissioners  
Custodian of County Funds  
County Auditor

110 North Apopka Avenue  
Inverness, Florida 34450  
Telephone: (352) 341-6449  
[www.citrusclerk.org](http://www.citrusclerk.org)  
[ssullivan@citrusclerk.org](mailto:ssullivan@citrusclerk.org)

WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY  
3600 W SOVEREIGN PATH STE 228  
LECANTO, FL 34461

March 23, 2021

To Whom It May Concern:

This letter serves to notify you that the Citrus County Comprehensive Annual Financial Report (CAFR) for the fiscal year ended September 30, 2020, is now available on the Clerk's website. The web address is [www.citrusclerk.org](http://www.citrusclerk.org) and the CAFR can be found under the Finance Services tab.

If you require a hard copy, please contact Senior Financial Analyst, Susan Sullivan, either by e-mail at [ssullivan@citrusclerk.org](mailto:ssullivan@citrusclerk.org) or by phone at 352-341-6464.

Sincerely,

Angela Vick,  
Clerk of the Circuit Court and Comptroller

## City of Brooksville 2020 Audit

Joanne Uzzo <juzzo@cityofbrooksville.us>

Wed 5/5/2021 9:57 AM

To: Istout wrwsa.org <lstout@wrwsa.org>

📎 1 attachments (1 MB)

- Audit 2020 City of Brooksville.pdf;

*161 pages*

Good morning,

Attached is the 2020 Audit for the City of Brooksville. Please let me know if you have any questions.

Thank you.



*Joanne Uzzo | Chief Accountant*

*City of Brooksville*

*201 Howell Avenue | Brooksville, FL 34601*

*T 352 540 3888 x37408 | F 352 544 5424*

*juzzo@cityofbrooksville.us*

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## **Item 11.f.**

**Executive Director's Report**

### **News Articles**

# Citrus County Chronicle Editorial

## Legislation to combat flooding and sea level rise in Florida

March 13, 2021 - Citrus County Chronicle

### RAISING AWARENESS

**THE ISSUE:** The “Always Ready” suite of bills addressing flooding and sea level rise to be considered by state legislators.

**OUR OPINION:** State leadership focus is overdue on this critical issue.

Sea level rise. Finally, Florida’s elected leaders are talking about it.

Refreshing change from the years of Rick Scott’s governorship, when the words “climate change” with associated sea level rise couldn’t even be spoken, and the entire concept was dismissed or denied. This year, Citrus County’s Rep. Ralph Massullo is leading the push to enact a multi-bill plan called “Always Ready: A Statewide Response to Flooding and Sea Level Rise.”

Rising sea levels and non-tidal flooding are disrupting lives, destroying Florida homes and businesses, and sending insurance rates skyward. It’s not just a storm-season problem. There have been reports from all over the state and at different times of the year, citing such issues as clear-day flooding on city streets, threats to historic structures, and need to truck in drinking water when seawater intrudes on wells.

Unless you’re really new here, you’re aware that much of Citrus County is flood-vulnerable, and maybe you’ve lived through some of the dicey times. Ask those with homes or businesses on the west-side waterfront — things are changing, and not for the better.

Sea level rise is real. A number of studies over the years sounded the alarm, and now there’s a new one. The First Street Foundation, a nonprofit research and technology group defining America’s flood risk, last month published a report titled, “The Cost of Climate: America’s Flood Risk.” In the Florida section, while no Citrus locations are named in the top list of anticipated 2021 losses, the county’s west side is expected to be in the worst 10 statewide for growing loss over the next 30 years.

Florida has made stuttering steps in the right direction with little to no follow-through. Gov. Ron DeSantis appointed a Chief Resilience Officer in 2019, but she left to join federal Homeland Security in less than a year. However, she left a landmark report spotlighting the state’s lack of an overall climate change strategy. It said local and regional efforts are disjointed and, importantly, current infrastructure standards “are outdated and are no longer functional for facing the climate’s unprecedented constraints.”



Citrus County is a member of the Tampa Bay Regional Planning Council, which houses the Tampa Bay Regional Resilience Coalition. You haven't heard much from that group? Neither have we.

What's needed is a solid, data-driven strategy with actionable recommendations for local and regional governing entities. Maybe we'll get that with the "Always Ready" legislative package being considered in Tallahassee. It would dedicate funding to mitigate impacts of flooding and sea-level rise; create a statewide resilience plan and grant program; establish the Florida Flood Hub for Applied Research & Innovation to coordinate data collection, model development, resources and agency coordination; and allow tax breaks for owners who elevate their homes.

It's past time for state leadership to take seriously the issues of sea level rise and flooding, so "Always Ready" is a positive step. We applaud the governor and legislators for focusing on this now. Such high-level, high-visibility leadership is overdue.

As many have noted, however, the really proactive move would be to focus on root causes of climate change and therefore sea level rise. It's proper to take mitigation steps, but causal issues should stay on everyone's radar as well.

## Citrus County Chronicle Editorial

Stimulus money heading for county, planning ahead

**March 29, 2021**

### **PANDEMIC WINDFALL**

**THE ISSUE:** *Citrus County scheduled to receive \$33 million in stimulus money.*

**OUR OPINION:** *Spend it wisely.*

About \$33 million in federal aid will soon come to Citrus County as part of the coronavirus relief package recently signed by President Biden.

The county is estimated to receive \$29 million. Crystal River will receive \$1.34 million and Inverness will receive \$3.12 million.

This appears to be the largest single infusion of money the county has ever received and according to the initial guidelines it will have to be spent by the end of 2024. This deadline could be extended, but with major projects requiring planning and design, local officials will need to move quickly to identify projects and get them in the design stages.

While final guidelines for how the money can be spent have not been set, the initial guidelines say it can be used for costs incurred in dealing with the COVID-19 emergency, including premium pay for essential employers, providing government services affected by revenue reductions resulting from the pandemic and making investments in water, sewer and broadband infrastructure.

The guidelines appear to provide considerable latitude for local officials, and we encourage them to avoid the temptation of addressing short-term needs at the expense of solving long-term issues like infrastructure improvements.

With large areas of the county not having sewer service or broadband, infrastructure needs such as these are investments in the future of the county and should be considered as part of the planning for how to use the money. Clearly, there are more needs that can be met with these funds, so the issue for county officials is to identify the projects that will contribute the most to the county and then make plans for using the money for those projects.

A lot of new money is coming to the county, and there will be multiple suggestions for how it can be spent. We encourage our elected leaders to keep their eyes fixed firmly on the future and identify and fund those projects that contribute the most to making that future a good one for county residents.

# Florida Legislature Approves Bill Limiting Increases In Impact Fees

Tuesday, April 27, 2021 by [Joe Byrnes](#) (WMFE)

A bill that would reverse Sumter County's 75% increase in road impact fees has passed the Florida Senate and awaits Governor Ron DeSantis' signature.

Local impact fees are tied to growth and pay for new roads, schools, fire stations and so forth. This bill will limit increases to 25% over two years and 50% over four.

It'll be retroactive to January 1st.

Local governments could exceed the limit under three conditions: a recent study proving the need, two public workshops and a two-thirds vote of the governing body.

The bill would frustrate efforts by three Sumter County commissioners elected last year following a 25% increase in property taxes.

They are trying to shift the cost for growth toward developers like The Villages and away from current homeowners.

The bill was co-sponsored by Rep. Brett Hage, who last year reported income of 141,000 dollars from The Villages.

# Florida's toll-road projects gutted

The House votes 115-0 to repeal most of the three routes planned to span rural areas.

BY LAWRENCE MOWER  
Times/Herald Tallahassee Bureau

TALLAHASSEE — Two years after ordering the state to build more than 300 miles of toll roads across rural Florida, state lawmakers slammed on the brakes.

With little debate, the Florida House on Tuesday voted 115-0 to repeal the bulk of the controversial projects, sending the bill to Gov. Ron DeSantis' desk.

The bill is an extraordinary reversal of a top Republican priority from 2019, and Democrats declared it a victory, House Minority Co-leader Evan Jenne, D-Dania Beach, told reporters on Monday.

"To see that get peeled back by about 85 percent, that was a huge win for us," Jenne said.

But it had been Senate Republicans who proposed doing away with the projects, saying they were a "fiscal cliff" for the state.

Just two years ago, lawmakers were nearly unanimous when they bypassed the typical road-planning process and ordered the Department of Transportation to construct three new toll roads: an extension of the Suncoast Parkway to the Georgia border, an extension of Florida's Turnpike to meet the Suncoast and a new route between Polk and Collier counties, long nicknamed the "Heartland Parkway."

The bill was a top priority of former Senate President Bill Galvano, R-Bradenton, who said the roads would revitalize rural communities and prepare the state for future growth.

No studies were ever produced showing a need for the roads, however, and opposition to the idea was strong.

Environmentalists said the roads would be disastrous to some of the most pristine parts of the state, and a federal biologist feared it would render the Florida panther extinct.

Some local officials along the routes feared the traffic, while others feared the chance it would bypass their communities and kill what little industry they had left.

Three task forces that convened for over a year to examine the potential routes did not enthusiastically endorse them.

The cost, estimated at tens of billions of dollars, seemed insurmountable. A conservative think tank said the Suncoast extension alone was financially "risky," with "little demonstrated transportation need."

The Times/Herald analyzed hundreds of public comments about the projects and found that only two dozen were in support.

Tampa Bay Times  
April 28, 2021

The bill orders the state to make improvements "as necessary" to U.S. Highway 19, from the Suncoast Parkway up to Interstate 10 in Madison County, by 2035.

It also orders the state to plan to extend Florida's Turnpike from Wildwood, where it currently ends, to a "logical and appropriate terminus" determined by the department.

News Service of Florida  
contributed to this report.

generate enough revenue to pay off the bonds.

Road builders and many environmentalists were publicly supportive of the new plan.

While the bill heading to DeSantis' desk repeals the law he signed in 2019, it doesn't kill the projects entirely.

While the so-called Heartland Parkway route is now off the table, the two other legs could live on in other forms.

## TOLLS continued from 1B

Nearly all of those came from road builders, contractors and engineers who sent their endorsements via personal email addresses without disclosing their employers.

Sen. Gayle Harrell, who sponsored the 2021 bill repealing the 2019 law, said the projects were a "fiscal cliff" for the state and doubted the roads would

