



WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY

Board Meeting Package

November 18, 2020
3:30 p.m.

Meeting Location:

Lecanto Government Building
Room 166
3600 W. Sovereign Path
Lecanto, Florida 34461

Withlacoochee Regional Water Supply Authority

Board of Directors

Effective November 2020

Office	Board Members
Acting Chair	The Honorable Scott Carnahan
Vice Chair	The Honorable Scott Carnahan
Treasurer	The Honorable Kathy Bryant

Jurisdiction	Board Members
Citrus County	The Honorable Scott Carnahan
	The Honorable Jeff Kinnard
Hernando County	The Honorable Jeff Holcomb
	TBD
Marion County	The Honorable Kathy Bryant
	The Honorable Michelle Stone
	The Honorable Jeff Gold
Sumter County	TBD
	TBD
City of Belleview	The Honorable Gary Ernst
City of Brooksville	TBD
City of Bushnell	The Honorable Dale Swain
City of Inverness	The Honorable Ken Hinkle

Meeting Dates

The schedule of meetings for the 2020-2021 fiscal year are as follows:

November 18, 2020
January 20, 2021
March 17, 2021

May 19, 2021
July 21, 2021
September 15, 2021



November 6, 2020

MEMORANDUM

To: Water Supply Authority Board of Directors and Interested Parties

From: Suzannah J. Folsom, Executive Director

Subject: Withlacoochee Regional Water Supply Authority Board of Directors Meeting

The Withlacoochee Regional Water Supply Authority will hold a regular business meeting on **Wednesday, November 18, 2020, 3:30 p.m., at the Lecanto Government Center Building, Room 166, 3600 Sovereign Path, Lecanto, FL 34461.**

Due to Federal COVID-19 guidelines and State of Florida Executive Order 20-193 not being extended, **this meeting will be held in person.** As per Florida Statutes 122-525(4), at least one-third of the voting members must be physically present to have a quorum. However, a teleconferencing option is available. If you plan to call in, please call or notify staff via email of your intent at least 24 hours before meeting. The dial in number is 712-775-7031 and access code is 314150.

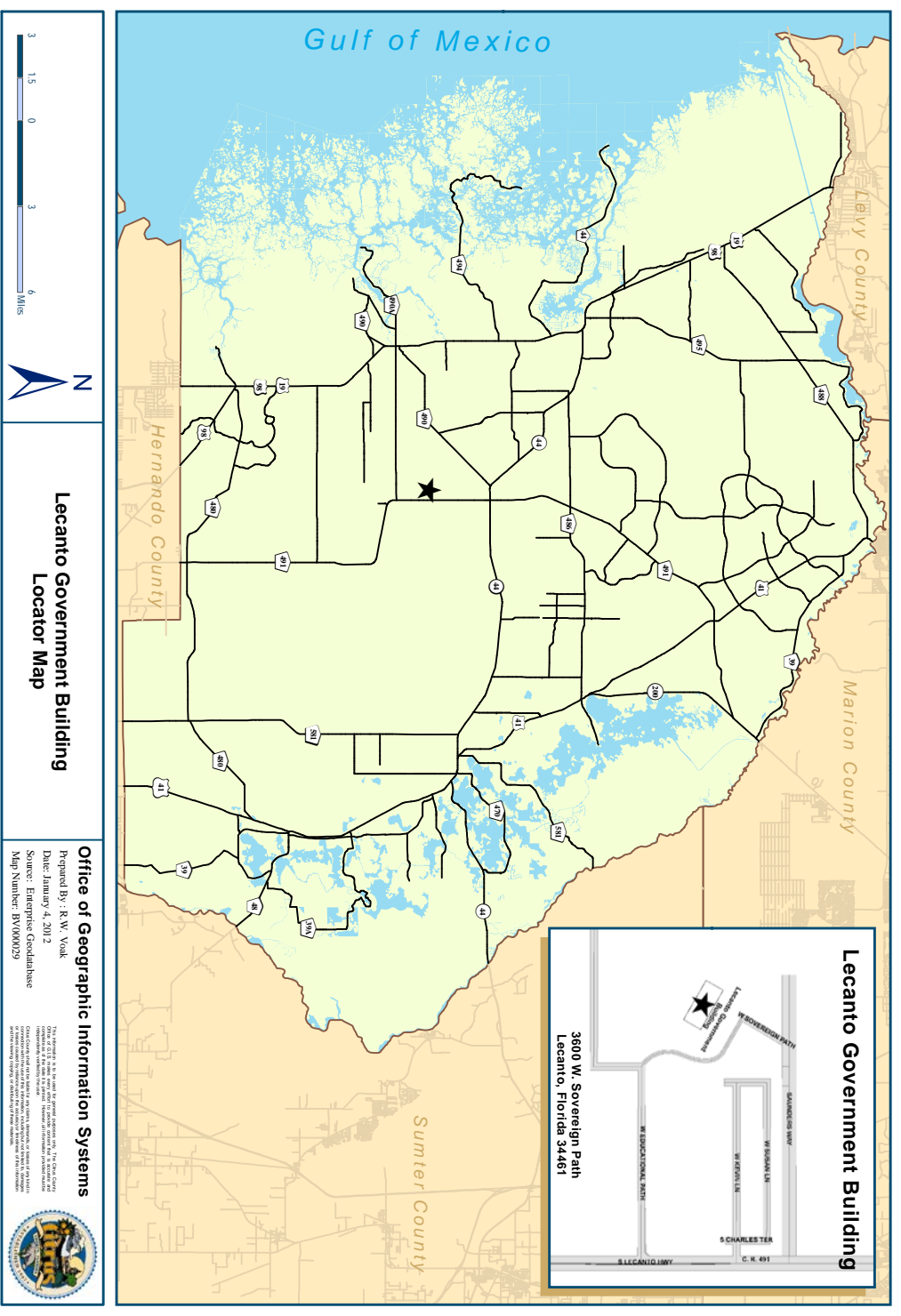
Enclosed for your review are the following items:

- Agenda
- Minutes of September 16, 2020
- Board Package*

Please note that if a party decides to appeal any decision made by the Board with respect to any matter considered at the above cited meeting, that party will need a record of the proceedings, and for such purpose, that party may need to ensure that a verbatim record of the proceedings is made, which record includes that testimony and evidence upon which the appeal is to be based.

Enclosures

- * Copies of the Board Package are available through the Internet. Log on to www.wrwsa.org.
- On the Authority's Home Page go to the left side of the page and click on "Meetings."
 - On the slide out menu is a button for the current Board Package.
 - Click on the Board Package to download and/or print.



Gulf of Mexico



**Lecanto Government Building
Locator Map**

Office of Geographic Information Systems
Prepared By : K.W. Volk
Date: January 4, 2012
Source: Enterprise Geodatabase
Map Number: BV000029

This map was created by the Office of Geographic Information Systems, the official GIS department of the City of Lecanto, Florida. It is not to be used for any other purpose without the written permission of the City of Lecanto. The City of Lecanto is not responsible for any errors or omissions in this map. The City of Lecanto is not responsible for any damages or losses resulting from the use of this map. The City of Lecanto is not responsible for any claims or lawsuits resulting from the use of this map. The City of Lecanto is not responsible for any claims or lawsuits resulting from the use of this map.



Lecanto Government Building

3600 W. Sovereign Path
Lecanto, Florida 34461

Driving Directions to 3600 W. Sovereign Path, Lecanto Government Building

From Brooksville:

- Go North on N. Main St. toward S. Broad St./E. Jefferson St.
- Take the 1st Left onto S. Broad St./W. Jefferson St.
- Turn Right onto US 98/Ponce De Leon Blvd.
- Turn Right onto CR 491 toward Lecanto (about 13.5 miles)
- Turn Left on W. Educational Path (traffic signal)
- Turn right at the Park onto W. Sovereign Path; continue to the right to the Lecanto Government Building

From Ocala

- Go southwest on SR 200 into Citrus County
- Turn Right onto CR 491 (stay on 491 through Beverly Hills, crossing Hwy. 486 and SR 44)
- Turn Right on Saunders Way
- Turn Left onto W. Sovereign Path; follow to Lecanto Government Building

From Bushnell

- In Bushnell, Go West on FL-48W
- Turn Right onto US 41; continue to follow US 41 N
- Continue straight onto FL 44 W/W Main St.; continue straight on SR 44
- Turn Left onto CR 491
- Turn Right onto Saunders Way
- Turn Left onto W. Sovereign Path; follow to Lecanto Government Building

From Wildwood

- Go West on SR 44W; continue on SR 44 through Inverness
- Turn Left onto CR 491
- Turn Right onto Saunders Way
- Turn Left onto W. Sovereign Path; follow to Lecanto Government Building.

LGB



**WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY
BOARD OF DIRECTORS MEETING**

A G E N D A

**November 18, 2020 -- 3:30 p.m.
LECANTO GOVERNMENT BUILDING -- ROOM 166
3600 W. Sovereign Path, Lecanto, Florida 34461**

At the discretion of the Board, items may be taken out of order to accommodate the needs of the Board and the public.

PAGE

1. **Call to Order** . . . Scott Carnahan, Acting Chair
2. **Roll Call** . . . Suzy Folsom, WRWSA Executive Director
3. **Introductions and Announcements** . . . Suzy Folsom, WRWSA
4. **Pledge of Allegiance** . . . Led by the Board
5. **Public Comment**
6. **Consent Agenda** . . . Scott Carnahan, Acting Chair
 - a. **Approval of Minutes** [September 16, 2020] 9
 - b. **Bills to be Paid** [October bills included; November bills provided at the meeting] 15
 - c. **Statement of Agency Organization Update** 17
7. **Central Springs/East Coast Water Supply Planning Update** . . . Susan Davis & Joy Kokjohn, SJRWMD 25
8. **Charles A. Black Wellfield Fiscal Year 2019-20 Revenues** . . . Suzy Folsom, WRWSA 43
9. **Minimum Flows and Levels – Priority Lists and Schedules** . . . Suzy Folsom, WRWSA 45
10. **2020-21 Legislative Issues** . . . Suzy Folsom, WRWSA 51
11. **Attorney’s Report** . . . Rob Batsel, WRWSA Attorney 53
12. **Executive Director’s Report** . . . Suzy Folsom, WRWSA
 - a. **Confirm/Welcome New WRWSA Board Appointees**
 - b. **Water Use Permit Demand Summary** 55
 - c. **America’s Water Infrastructure Act of 2018 (AWIA) - Risk & Resilience Assessment and Emergency Response Plan Deadlines** 59
 - d. **Correspondence** 63
 - e. **News Articles** 69
 - f. **Other**
13. **Other Business**
14. **Next Meeting** . . . January 20, 2021; 3:30 p.m.; Lecanto Government Building, Room 166
15. **Adjournment**

Please note that if a party decides to appeal any decision made by the Board with respect to any matter considered at the above cited meeting, that party will need a record of the proceedings, and for such purpose, that party may need to ensure that a verbatim record of the proceedings is made, which record includes that testimony and evidence upon which the appeal is to be based.

Item 6.a.

Consent Agenda

Approval of Minutes

DRAFT

WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY BOARD OF DIRECTORS

Minutes of the Meeting September 16, 2020

TIME: 3:31 p.m.
PLACE: Lecanto Government Building
ADDRESS: 3600 W. Sovereign Path, Room 280, Lecanto, Florida 34461

The numbers preceding the items listed below correspond with the published agenda.

Due to Federal COVID-19 guidelines and State of Florida Executive Order 20-213 declaring a Public Health Emergency in Florida, this meeting was held using teleconference capabilities between Board members and staff utilizing Room 166.

1. Call to Order

Chair Printz called the Withlacoochee Regional Water Supply Authority (WRWSA) Board of Directors meeting to order at 3:31 p.m. and requested a roll call.

2. Roll Call

Ms. Suzannah Folsom, WRWSA Executive Director, called the roll and a quorum was declared present.

BOARD MEMBER PRESENT

Steve Printz, *Chair*, Sumter County
Commissioner

BOARD MEMBER(S) ABSENT

Gary Ernst, Belleview City Commissioner
Ken Hinkle, Inverness City Councilor
Dale Swain, Bushnell City Councilor

BOARD MEMBERS VIA TELECONFERENCE

Scott Carnahan, *Vice-Chair*, Marion County
Commissioner
Kathy Bryant, *Treasurer*, Marion County
Commissioner
Al Butler, Sumter County Commissioner
Jeff Gold, Marion County Commissioner
Jeff Holcomb, Hernando County Commissioner
William Kemerer, Brooksville City Councilor
Jeff Kinnard, Citrus County Commissioner
John Mitten, Hernando County Commissioner
Michelle Stone, Marion County Commissioner

3. Introductions and Announcements

WRWSA STAFF PRESENT

Suzannah J. Folsom, PE, PMP, Executive
Director
LuAnne Stout, Administrative Asst.

OTHERS VIA TELECONFERENCE

Alys Brockway, Hernando County Water Res Mgr
Jody Kirkman, Marion Co Environmental Svcs Mgr

WRWSA STAFF VIA TELECONFERENCE

Rob Batsel, General Counsel (Gilligan, Gooding,
Batsel, Anderson & Phelan, P.A.)

4. Pledge of Allegiance – Chair Printz led those present in reciting the Pledge of Allegiance.

5. Public Comment – Chair Printz opened public comment and noted that there were no audience members to address the Board. Public comment closed.

6. Consent Agenda

- a. **Approval of Minutes** – The July 17, 2020 draft minutes were provided in the Board’s meeting materials and recommended for approval as presented.
- b. **Public Officials Liability Insurance Policy** – Staff recommend approval of the Public Officials Liability Insurance renewal, payment in the amount of \$2,903.25 and Executive Director signing the Surplus Lines Disclosure and Acknowledgment form.
- c. **Bills to be Paid** – Staff recommended ratification of bills for August (\$13,652.73) and approval of September (\$15,128.20).
- d. **Third Quarter Financial Report** – Staff recommend acceptance of the Fiscal Year 2019-20 Third Quarter Financial Report
- e. **Fiscal Year 2020-21 Calendar of Board Meeting Dates** – Staff recommended approval of the regular Board meetings dates for Fiscal Year 2020-21: November 18, 2020; January 20, 2021; March 17, 2021; May 19, 2021; July 21, 2021; September 15, 2021.

Ms. Stone moved, seconded by Mr. Butler, to approve Consent Agenda Items 6.a., 6.b., 6.c., 6.d. and 6.e. as presented. Motion carried unanimously.

7. Phase 6 Enhanced Irrigation Evaluation Program

a. Contractor Selection

Ms. Folsom noted that, at its July 2020 meeting, the Board authorized staff to issue a Request for Quotes (RFQ) for Phase 6, Irrigation System Evaluation Program. Staff advertised publically on the DemandStar website, in five local newspapers and in the Florida Administrative Weekly.

Ms. Folsom said one quote was received in response to the RFQ. The submitted quote, by Eco Land Designs, LLC, meets the RFQ requirements. Mr. Jack Overdorff, RLA, is the president of the firm and has been conducting irrigation audits for the Authority under previous phases of the program. His work to-date has met and surpassed all contract requirements.

Ms. Folsom informed the Board that the proposed Cooperative Funding Initiative (CFI) agreement is anticipated to be approved by SWFWMD in November 2020. If, for some reason the Authority and the SWFWMD do not enter into a CFI agreement for this project, the contract with the contractor has provisions allowing the Authority to cancel the contract. If the Board approves the staff’s recommendations, as presented below, the Authority’s attorney will review and approve the final CFI agreement between the SWFWMD and the WRWSA before the Executive Director executes the agreement. Ms. Folsom noted the staff recommendations are broken into three parts, and the proposed Agreement between the contractor and the WRWSA is included as an exhibit in the Board’s meeting materials.

Mr. Carnahan moved, seconded by Ms. Stone to (1) approve the selection of Eco Land Design, LLC, as contractor to perform the irrigation system evaluations for Phase 6, Irrigation System Evaluation program (Q138); (2) approve the contract between WRWSA and Eco Land Design, LLC, in an amount not to exceed \$110,400; and authorize the Board Chair to sign the contract; and (3) authorize the Executive Director to sign the CFI agreement for Phase 6, Irrigation System Evaluation program, between the SWFWMD and the WRWSA, following review and approval by the Authority Attorney. Motion carried unanimously.

b. Agreements with Hernando County Utilities, and The Villages NSCUDD and VCCDD

Ms. Folsom said the five utilities have tentatively agreed to participate in Phase 6 of the Irrigation System Audit program including Citrus, Hernando and Marion counties, the North Sumter County Utility Dependent District (NSCUDD), and the Village Center Community Development District (VCCDD). Participation by these utilities helps their customers who participate save

water and money, and helps the utilities ensure they continue to meet and surpass the conservation requirements of their water use permits. Three of the five utilities, including Hernando County, the VCCDD and the NSCXUDD require an agreement with the Authority to effectuate their participation. Copies of the proposed agreements are included as exhibits to this item. It should be noted that Citrus and Marion counties continue to participate in the program, however, no contracts are currently necessary to effectuate their participation.

Ms. Stone moved, seconded by Mr. Mitten, to approve the Agreements between the WRWSA and Hernando County, the Village Center Community Development District and the North Sumter County Utility Dependent District with the noted address correction; and authorize the Chairman to sign the Agreements. Motion carried unanimously.

8. As-Needed Technical and Engineering Services Agreements and Work Orders

Ms. Folsom noted that, at its September 2017 meeting, the Board authorized the award of contracts for General Professional Engineering/Technical Services to six firms. The agreements with these firms do not authorize any work; work must be authorized through the issuance of subsequent Work Orders, which must be approved by the Board. The agreements took effect October 1, 2017 and are valid for a three-year period (through September 30, 2020) and may be extended for two (2) one (1) year periods upon mutual written agreement of both parties.

Staff recommended issuance of the following one-year extensions of As-Needed General Engineering/Technical Services to the following firms:

Firms (listed alphabetically)	Location
Intera	Gainesville, Jacksonville, Tampa
Progressive Water Resources	Sarasota, Spring Hill
Reiss Engineering	Tampa, Winter Springs
Weber & Associates	Tampa
WRA	Tampa, Sarasota, Ft. Myers

Ms. Folsom said the Board also authorized the issuance of work orders in September 2019 to two of these firms. These work orders have subsequently expired.

In order to provide technical and engineering support on an as-needed basis in the coming fiscal year, it is necessary for one or more new work orders to be issued. Staff recommends issuance of work orders in the amount of \$10,000 to the following firms:

Firms (listed alphabetically)	Location
Intera	Gainesville, Jacksonville, Tampa
WRA	Tampa, Sarasota, Ft. Myers

Mr. Butler moved, seconded by Ms. Stone, to authorize the Executive Director to issue one-year extensions of As-Needed General Engineering/Technical Services agreements with Intera, Progressive Water Resources, Reiss Engineering, Weber & Associates, and WRA through September 30, 2021; and (2) Board authorize the Executive Director to issue the two work orders in the amount of \$10,000 each to Intera and WRA through September 30, 2021. Motion carried unanimously.

9. Legislative Report

Ms. Suzy Folsom, Executive Director, noted that staff had prepared this update for the status of the six relevant bills that passed in the session related to conservation, water supply, public procurement, environmental topics and governmental special districts. As of this update, all six bills have been

approved by the Governor. The next Florida Legislative session will start March 2, 2021 and end April 30, 2021.

This item was provided for information only and no action was required.

11. Water Use Permit Demand Summary

Ms. Suzy Folsom, Executive Director, said that one of the primary missions of the Authority is to prepare and analyze studies and feasibility reports regarding water supply development. The 2019 Regional Water Supply Plan (RWSP) Update was completed in 2019, and included demand projections for the major water users in the four County service area for the years 2020-2040. She noted that the table included in the Board's meeting materials provides a summary of the actual 12-month rolling average water demand by water use permit, and a comparison of that demand to the permit capacities and the projected values for 2020 in the RWSP. The table also includes the permit numbers and expiration dates.

Ms. Folsom noted that this table was presented at the July Board meeting for the first time. Based on positive feedback from several utilities and SWFWMD, the five-year rolling average was added, and this information will be updated for future board meetings.

Mr. Mitten commented that this summary is a valuable reference tool.

This item was provided for information only and no action was required.

12. Attorney's Report

Mr. Batsel said he had no report to provide at this time. He expressed his appreciation of everyone's willingness to participate via teleconference.

13. Executive Director's Report

- a. **Correspondence** – Ms. Folsom noted that included was an email that references the Authority regarding Buffalo Hide & Cattle Co. for a Villages Land Company Development (Lower Aquifer Test Well #889547) from Mr. Bill Pownall.
- b. **News Article(s)** – One article included regarding Florida's springs.
- c. **Other** – None

14. Other Business

- Ms. Folsom noted that, in anticipation of new Board members, staff is updating the WRWSA Handbook materials.

15. Next Meeting Time and Location

- Next Regular Board Meeting – November 18, 2020 at 3:30 p.m. at the Lecanto Government Building, Room 166.

16. Adjournment – Chair Printz adjourned the meeting at 3:47 p.m.

Steve Printz, Chair

Suzannah J. Folsom, Executive Director

Item 6.b.

Consent Agenda

Bills to be Paid

**October bills in the meeting materials;
November bills to be provided at meeting.**

Withlacoochee Regional Water Supply Authority
3600 W. Sovereign Path, Suite 228, Lecanto, Florida 34461

Bills For Payment
10/21/2020

<u>Administrative Invoices</u>	<u>Invoice Number(s)</u>	<u>Invoice Date</u>	<u>Amount</u>
Suzannah J. Folsom, PE, Executive Director	1057	10/1/2020	\$7,105.95
Rob Batsel, General Counsel	61074	9/30/2020	\$376.00
C. LuAnne Stout, Admin Asst (Services)	09-Sep-20	10/4/2020	\$3,125.00
Steve Printz (Board Travel)		9/16/2020	\$27.59
FL Dept of Economic Opportunity	82849	10/1/2020	\$175.00
FL Dept of State FAR (Mtg Cal)	105108	10/13/2020	\$39.62
Citrus Co Chronicle (Mtg Cal)	12962967	9/27/2020	\$56.97
Citrus Co / Sumter Co Times (Mtg Cal)	12962932	9/27/2020	\$56.07
Daily Commercial (Mtg Cal)	10098868	9/27/2020	\$146.51
Ocala Star Banner (Mtg Cal)	973603	9/27/2020	\$140.20
Times Publishing (Mtg Cal)	111444	9/27/2020	\$55.00
Karen Allen (Web Maintenance)	128	10/6/2020	\$100.00
Sun Trust Business Card Statement	10.2.2020	10/2/2020	\$1,175.75
Total Administrative Invoices			\$12,579.66

<u>Water Supply Studies and Facilities</u>	<u>Contract/ Budget</u>	<u>Balance Remaining</u>	<u>Current Invoice(s)</u>
General Services Contract	\$75,000.00	\$75,000.00	
Work Order 2021-01 Reiss Engineering	\$10,000.00	\$10,000.00	
Work Order 2021-02 WRA	\$10,000.00	\$10,000.00	
FY19-20 Water Conservation Grants Program			
Citrus County	\$45,998.50	\$45,998.50	
Hernando County	\$48,350.00	\$48,350.00	
Marion County	\$33,095.00	\$29,952.69	\$3,142.31 (1)
Crystal River	\$9,090.00	\$9,090.00	
FY20-21 Water Conservation Grants Program			
Citrus County	\$45,650.00	\$45,650.00	
Hernando County	\$48,350.00	\$48,350.00	
Marion County	\$25,847.00	\$25,847.00	
Crystal River	\$9,090.00	\$9,090.00	
Phase 5 Irrigation Program	\$145,000.00	\$30,981.27	\$2,625.00 (2)
Phase 6 Irrigation Program	\$144,200.00	\$144,200.00	
Total Project Invoices	\$649,670.50	\$532,509.46	\$5,767.31

Total Bills to be Paid	\$18,346.97
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State Board of Administration	Transfer from SBA2 to SBA1	\$5,767.31
State Board of Administration	Transfer from SBA1 to SunTrust Bank	\$18,346.97

Notes:

(1) Marion Co. FY 19-20 Grant Funding Assistance Program \$3,142.31 Invoice 19R-233

(2) Phase 5 (Q040) - Irrigation Audits
 Jack Overdorff, ECO Land Design \$2,625.00 Invoice 419

Transfer funds from SunTrust to SBA Acct 311172

SWFWMD Reimbursement

Q040 Phase 5 Audits \$11,436.92

Item 6.c.

Consent Agenda

Statement of Agency Organization Update

Statement of Agency Organization Update

Suzannah Folsom, WRWSA Executive Director, will present this item.

The existing Statement of Agency Organization has a few old email addresses and references to previous agency staff. This has been updated to include in the WRWSA Information Handbook for new Board Members. The attached tracked changes version of the document shows the proposed changes. Updates to the Statement of Agency Organization require board approval.

Staff Recommendation:

Approve the updated Statement of Agency Organization.

WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY
Statement of Agency Organization and Operation

This statement is issued and maintained under the authority of Section 120.54, Florida Statutes (F.S.) and Chapter 28-101, Florida Administrative Code (F.A.C.).

1. Agency Description

- (1) The Withlacoochee Regional Water Supply Authority (Authority) is an independent special district authorized by section 373.1962, F.S., as subsequently reenacted in section 373.713, F.S., and created by an interlocal agreement executed pursuant to section 163.01 F.S., in 1977 and amended in 1984 [and 2014](#).
- (2) The Board of Directors (Board) of the Authority consists of Citrus, Hernando, Marion and Sumter Counties and a municipal representative from each member county. Each representative is appointed by and serves at the pleasure of the governing bodies of the parties. Members of the Board serve without compensation but shall be reimbursed for travel expenses as provided in Section 112.016, F.S. The Board's officers consist of a chairman, vice-chairman and treasurer, each of whom shall serve for a term of a year, or until their respective successor is elected and qualified. The Board is vested with all of the powers of the Authority.
- (3) The Board Chairman serves as the Agency Head. The duties of the Agency Head are to sign documents when required and otherwise act in the official Agency Head capacity when required under Florida law or Authority policies. The Chairman is selected by vote of the Board and is elected to a one-year term. The Chairman shall preside at all Board meetings and may call special meetings or cancel meetings as deemed appropriate and necessary. The Chair shall co-sign all checks. The Chair, with the assistance of the Executive Director, establishes Board meeting agendas. The Chair shall sign, as authorized by the Authority, any contracts or other instruments which are deemed to be in the best interest of the Authority and shall perform such other duties incident to the office as may be prescribed by the Authority.
- (4) The Vice-Chairman shall serve in the capacity of Chairman in the absence of the Chairman. The Vice-Chairman shall perform such other functions as the Authority may from time to time assign.
- (5) The Treasurer shall serve in the capacity of Vice-Chairman in the absence of the Vice-Chairman. The Treasurer shall perform such other functions as the Authority may from time to time assign.

(6) In the absence of the Chairman, Vice-Chairman and Treasurer, the Board member with the greatest seniority present at a duly noticed Board meeting may serve as Chair for that meeting.

(7) The Executive Director is the chief executive officer of the Authority and serves at the pleasure of the Board. The Executive Director serves as the Secretary to the Board and administers the Authority, organizes staff efforts and employs necessary staff and consultants with Board approval.

(8) The General Counsel is the chief legal officer of the Authority and serves at the pleasure of the Board. The General Counsel provides legal advice and support to the Board and the Executive Director.

2. Boundaries

The boundaries of the Authority shall consist of all of Citrus, Hernando, Marion and Sumter counties.

3. Administrative Office Location, Hours and Website

(1) The administrative office of the Authority is located at 3600 W. Sovereign Path, Suite 228, Lecanto, Florida 34461.

(2) The Authority's administrative office hours are 8:00 a.m. to 5:00 p.m. each weekday, except holidays. Due to the small number of consulting staff of the Authority, the office is not always staffed during all office hours. Persons wishing to visit the office are advised to call in advance (352-527-5795) to ensure staff will be present.

(3) The Authority's official website address is <http://www.wrwsa.org>. The website contains a variety of information regarding the Authority, its programs, budget, Board members, Board meeting agendas, meeting materials and minutes, project-specific information, procurement postings, as well as other public information.

4. Statutes and Rules Affecting Agency Operations

Pursuant to section 373.713, F.S., and section 163.01, F.S., the Authority has responsibility for developing, storing and supplying water for public and private local water distribution systems in such a manner as will give priority to reducing adverse environmental effects of excessive or improper withdrawals from concentrated areas. In carrying out this responsibility, the Authority is specially affected by chapters 373 and 403, F.S., and chapters 40D, 40C and 62, F.A.C. In addition, the Interlocal Agreement Creating the Withlacoochee Regional Water Supply Authority executed in 1977 and subsequently amended by Citrus, Hernando, Marion and Sumter counties grants the Authority rulemaking pursuant to section 163.01, F.S. The Authority has been granted rulemaking power necessary to perform the intended functions of the Authority. The Authority also has the authority to adopt and enforce rules pertaining to the use,

acquisition, maintenance, development, operation or disposal of any of the Authority's services, facilities or projects.

5. Delegation of Authority by the Board of Directors

The Board of Directors, as head of the Authority, has delegated authority as follows:

- (1) To the Executive Director to hire or terminate the employment of any employee or contractor; to secure services, labor or materials; to prepare proposed budgets; to advise the Board on budget matters; to keep correct minutes and records of Board meetings; to prepare agendas; and to represent the Authority at public meetings.
- (2) It is recognized that in making the foregoing delegations of authority, that the Board shall continue to retain and exercise general supervisory authority over the matters stated therein.

6. General Description of Agency Operation

The Authority is staffed by contracted services, including its Executive Director, administrative support, ~~legislative coordination~~, website support services, accounting and auditing services, and legal staff. The Authority-owned Charles A. Black wellfield in Citrus County is operated and maintained by Citrus County pursuant to an agreement between the County and Authority. Scientific, technical and planning studies are undertaken by the Authority through contracted services on an as-needed basis.

7. Designation of Agency Clerk and Official Reporter

The Authority Administrative Assistant, ~~LuAnne Stout, Nancy Smith~~, serves as the Authority's Agency Clerk. A person may contact the Authority Clerk at 3600 W. Sovereign Path, Suite 228, Lecanto, Florida 34461, telephonically at 352-527-5795, or by email at ~~nsmith@wrwsa.org-
lstout@wrwsa.org~~. The Agency Clerk has responsibility for records management, the maintenance of official files of record and for ~~—~~assisting in ~~providing~~ public access to Authority ~~-~~ records.

8. E-Mail Filing

- (1) The following list of documents may be filed by email with the Authority Clerk at ~~nsmith@wrwsa.org-lstout@wrwsa.org~~. If not filed by email, these documents shall be filed by facsimile at 352-527-5797.
 - a. Requests for Extension of Time to File Petition for Administrative Hearing and responses thereto
 - b. Petitions for Administrative Hearing
 - c. Motions to Dismiss or Strike Petition for Administrative Hearing and responses thereto
 - d. Exceptions and other documents filed by parties to an administrative proceeding after issuance of a Recommended Order but prior to rendering of the Final Order
 - e. Notices of Protest (or Formal Protest) of Procurement Solicitation or Award

- (2) The documents identified in section 8(1) which are filed with the Authority Clerk by email, are subject to the following conditions:
- a. A party who filed a document by email is thereby representing that the original physically signed document will be retained by that party for the duration of the proceeding and any subsequent appeal or other proceeding in that cause, and that the party will produce it upon the request of any other party.
 - b. A party who elects to file a document by email is responsible for any delay, disruption or interruption of the electronic signals and readability of the document, and accepts the full risk that the document may not be properly filed with the Authority Clerk as a result. In addition, a party who files a document by email accepts the full risk that the Authority's email filters may prevent their email from being received. A party may contact the Authority Clerk at 352-527-5795 to verify that the Authority has received an email document. Additionally, a party may send a written request to the Authority Clerk at 3600 W. Sovereign Path, Suite 228, Lecanto, Florida 34461, to add their email address to the Authority's list of "safe senders" before emailing a document.
 - c. The filing date for a document filed by email shall be the date the Authority Clerk receives the complete document. A document filed by email will not be considered complete until it is received by the Authority in a manner capable of being stored and printed by the Authority. Emailed documents received after regular business hours will be deemed received the next regular business day.
 - d. Emailed documents must be in the form of a PDF file.
 - e. If a document filed by email is required by rule to be accompanied by one or more copies, copies of the original filing must be filed by hand delivery or US mail within five (5) days after the filing date of the email.
 - f. Email filing procedures do not vary bond filing requirements. For example, if a bond must be filed along with a Formal Procurement Protest and the procurement protest document is filed electronically, the protest bond must be physically filed with the Authority Clerk within the time period for filing a formal procurement protest as required by chapters 120 and 287, F.S., Chapter 28, F.A.C.
- (3) The Authority currently does not have any rules except for obsolete organizational rules. At this time, the Authority does not have any rules requiring variances from or waivers of Authority rules.

9. Public Information and Inspection of Records

- (1) Publications, documents, forms and all other Authority records that are public records within the meaning of Chapter 119, F.S., and not otherwise exempt from inspection and copying by law, may be inspected or copied at reasonable times and under reasonable conditions. Any member of the public wishing to inspect and copy most Authority records should contact the Authority Clerk at 352-527-5795. Generally, inspection and copying of Authority records must be done at the Authority's Administrative Office. However, if the

records are available at another location, the Authority Clerk may make arrangements for the inspection and copying of the records there.

- (2) A person who requests public records via email accepts full risk that the Authority's email filters may prevent his or her request from being received by the Authority. A person may contact the Authority Clerk at 352-527-5795 to verify that the Authority has received an emailed request. Additionally, a person may send a written request to the Authority Clerk at the Authority's Administrative Office to add his or her email address to the Authority's list of "safe senders" before emailing a public records request.
- (3) Charges for copies of public records are made at the rates prescribed in Chapter 119, F.S., as subsequently amended, or as provided in an Authority policy, and must be paid in advance of the Authority making the copies.
- (4) At the option of the Authority to utilize outside reproduction services and/or when the nature or volume of records is such as to require extensive clerical or supervisory assistance by the Authority personnel, extensive use of information technology resources, or review for documents that are exempt from disclosure, the Authority may, pursuant to Chapter 119, F.S., as may be amended, charge, in addition to the cost of duplication, a special service charge based on the cost incurred by the Authority in providing the service. The special service charge must be paid in advance to the Authority Clerk gathering the requested information and shall be at the rate as allowed by Chapter 119, F.S., or as provided in an Authority Policy.

10. Board Meetings

Board meetings are typically held at the Authority's headquarters located at 3600 W. Sovereign Path, Lecanto, Florida 34461. Meetings are typically scheduled for the third Wednesday of each odd month (i.e. January, March, May, July, September November), and start at 43:30 p.m. The Authority Board typically approves an annual calendar of meetings at its September meeting and this calendar is published in the Florida Administrative Review, newspapers of general circulation within the Authority's territory and on the Authority's web site. Meetings dates, times and locations may be changed by the Board and such changes will be published. A quorum of Board members is present when a majority of the county membership is present or represented. County commission members and municipal members shall represent their respective county for purposes of establishing the county membership quorum.

11. Amendments to Statement of Organization and Operation

This Statement of Organization and Operation may be amended from time to time as needed by formal action of the Board.

Central Springs/East Coast Water Supply Planning Update

Susan Davis and Joy Kokjohn, representing the St. Johns River Water Management District (SJRWMD), will present this item.

A status report will be provided of the Central Springs/East Coast (CSEC) Regional Water Supply Plan (RWSP). The draft is anticipated to be released for external agency review in mid-September. SJRWMD staff will introduce the draft CSEC RWSP to the Board members and let them know that staff is seeking WRWSA's feedback.

The draft plan will not be released to the public until after the SJRWMD has received and processed comments from external agencies; therefore, this presentation will discuss the framework of the plan without specific results.

Staff Recommendation:

This is an information item only and no Board action is required.

Central Springs/East Coast Regional Water Supply Plan Update

WRWSA Board Meeting

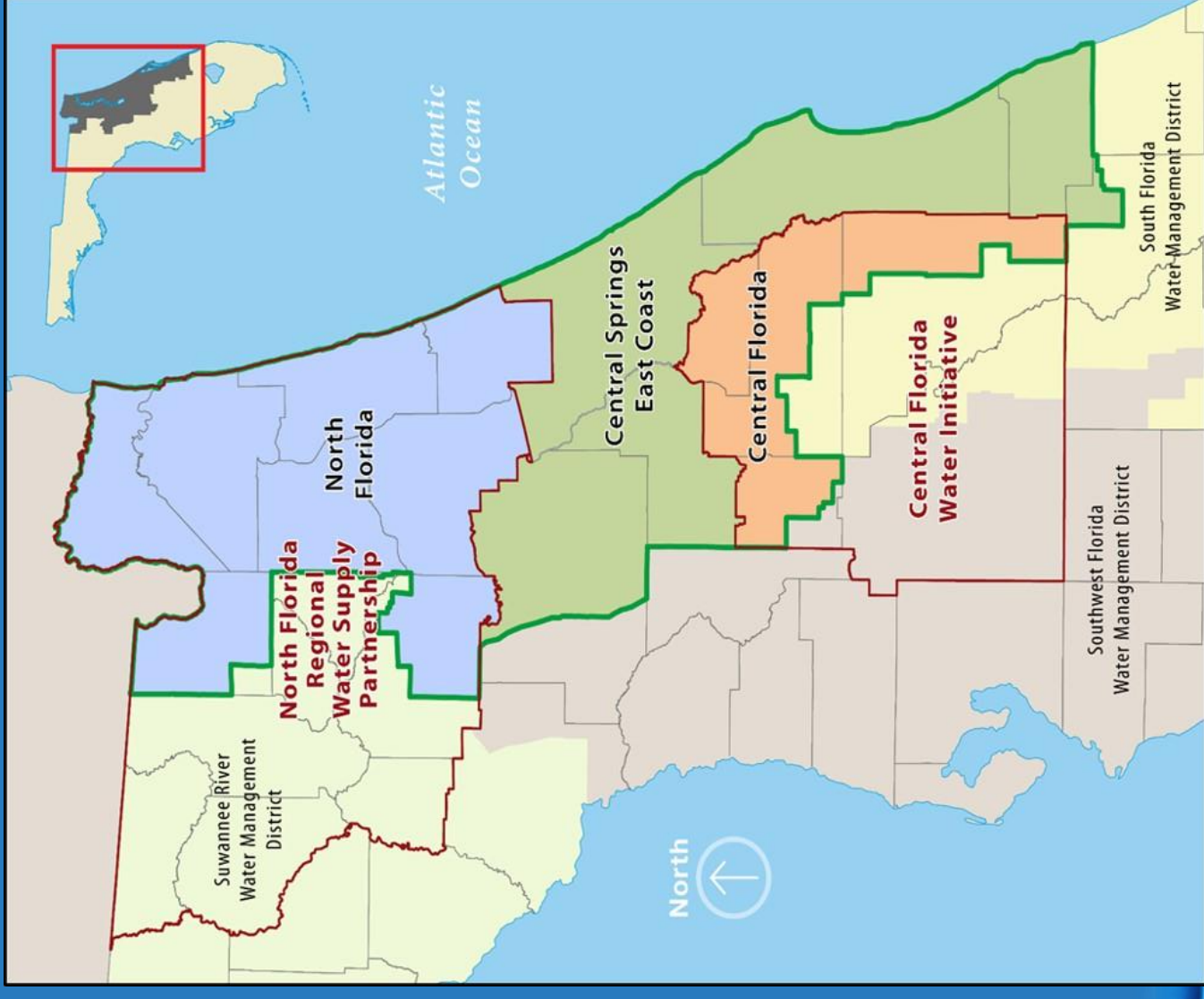
November 18, 2020

**Joy Kokjohn, Hydrologist IV
Bureau of Water Supply Planning
St. Johns River Water Management District**

SJRWMD Planning Regions

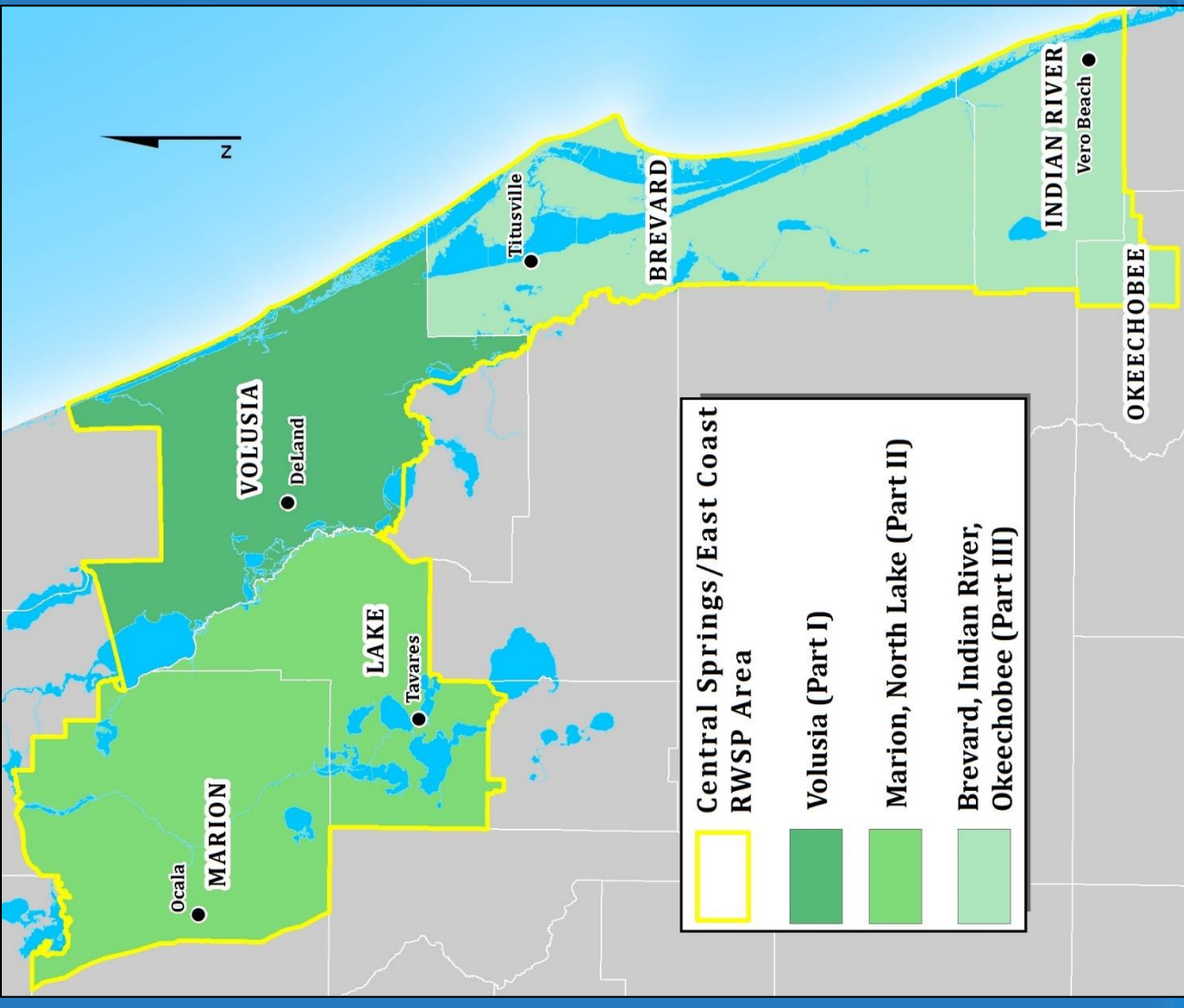
- North Florida Regional Water Supply Partnership
- Central Springs/East Coast
- Central Florida Water Initiative

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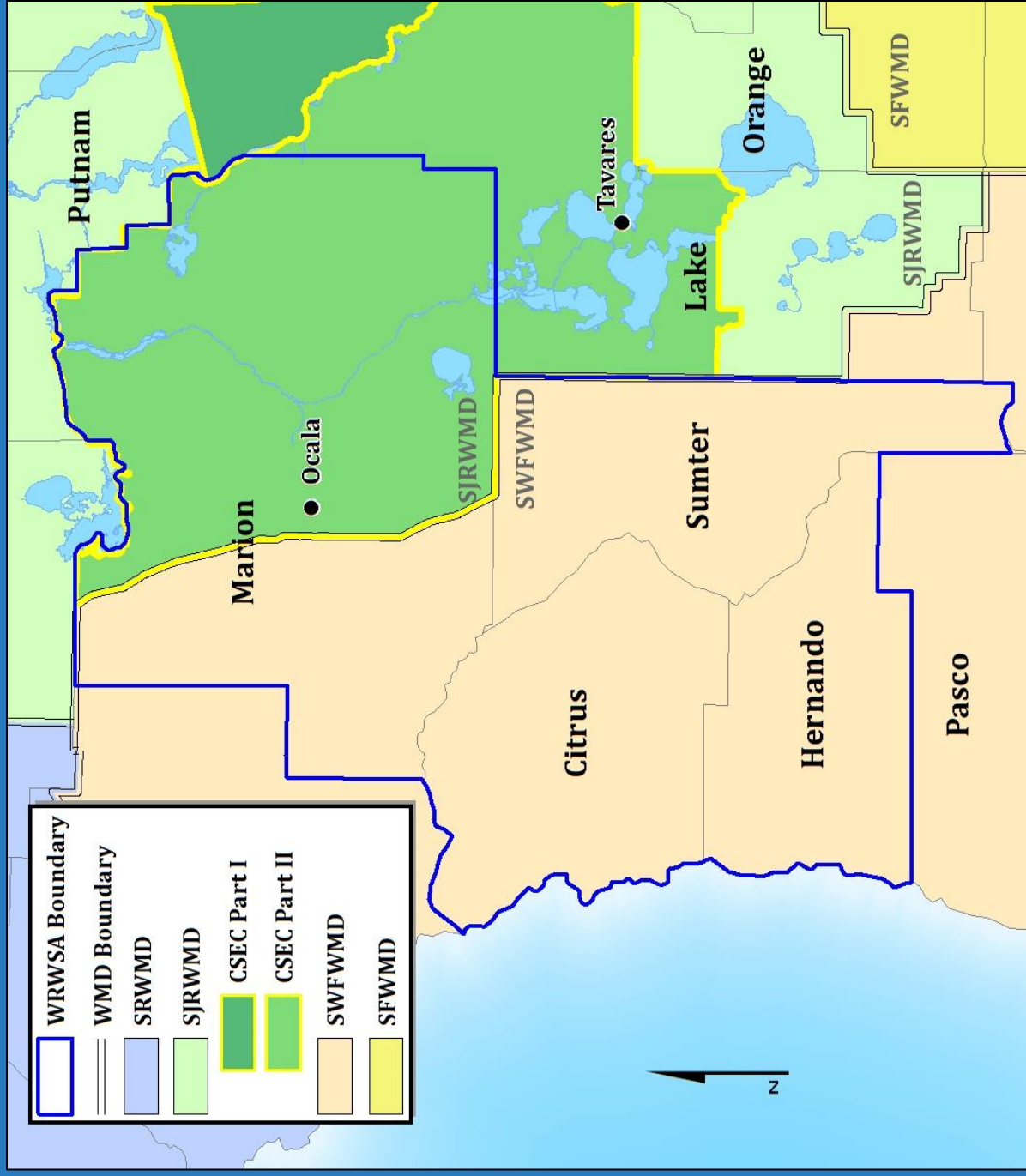


Central Springs/ East Coast Planning Region

- **Volusia (Part I)**
 - Volusia groundwater model
- **Marion, North Lake (Part II)**
 - Northern District Model v. 5
- **Brevard, Indian River, Okeechobee (Part III)**
 - East-Central Florida Transient Expanded groundwater model



Central Springs/ East Coast Planning Region and the Withlacoochee Regional Water Supply Authority



SJRWMD/SWFWMD Coordination

- Water supply planning
- Water use permitting in Marion County
- Minimum flows and levels development
- Groundwater flow model development
- Landscape irrigation restrictions
- Water shortage orders



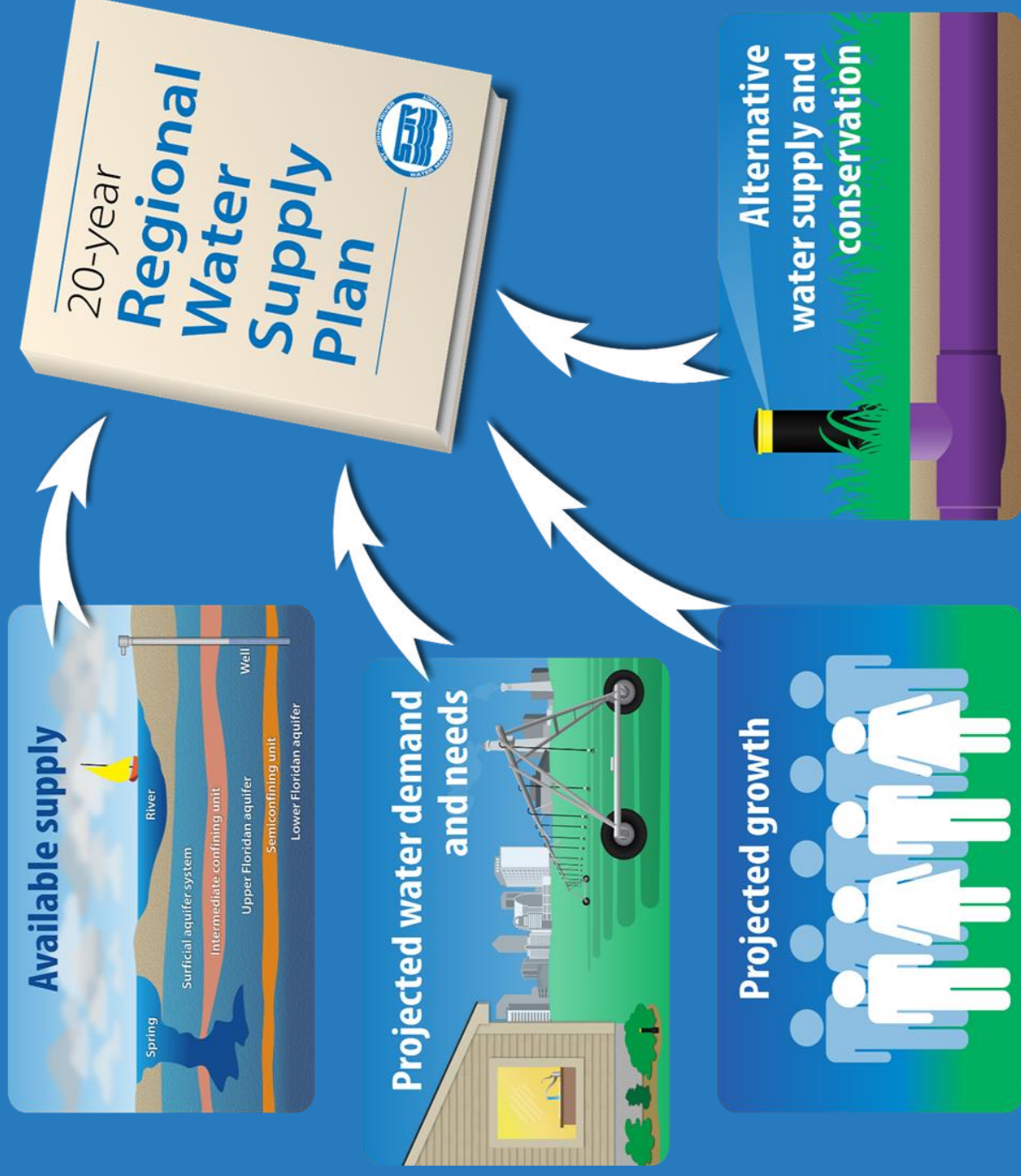
Regional Water Supply Planning

Chapter 373.709, F.S. and Rule 62-40.531, F.A.C.

- Statutory Requirements: Sections 373.036 and 373.709, *Florida Statutes*
- Required for regions where existing water sources are not adequate to supply existing and future reasonable-beneficial uses and sustain water resources and related natural systems

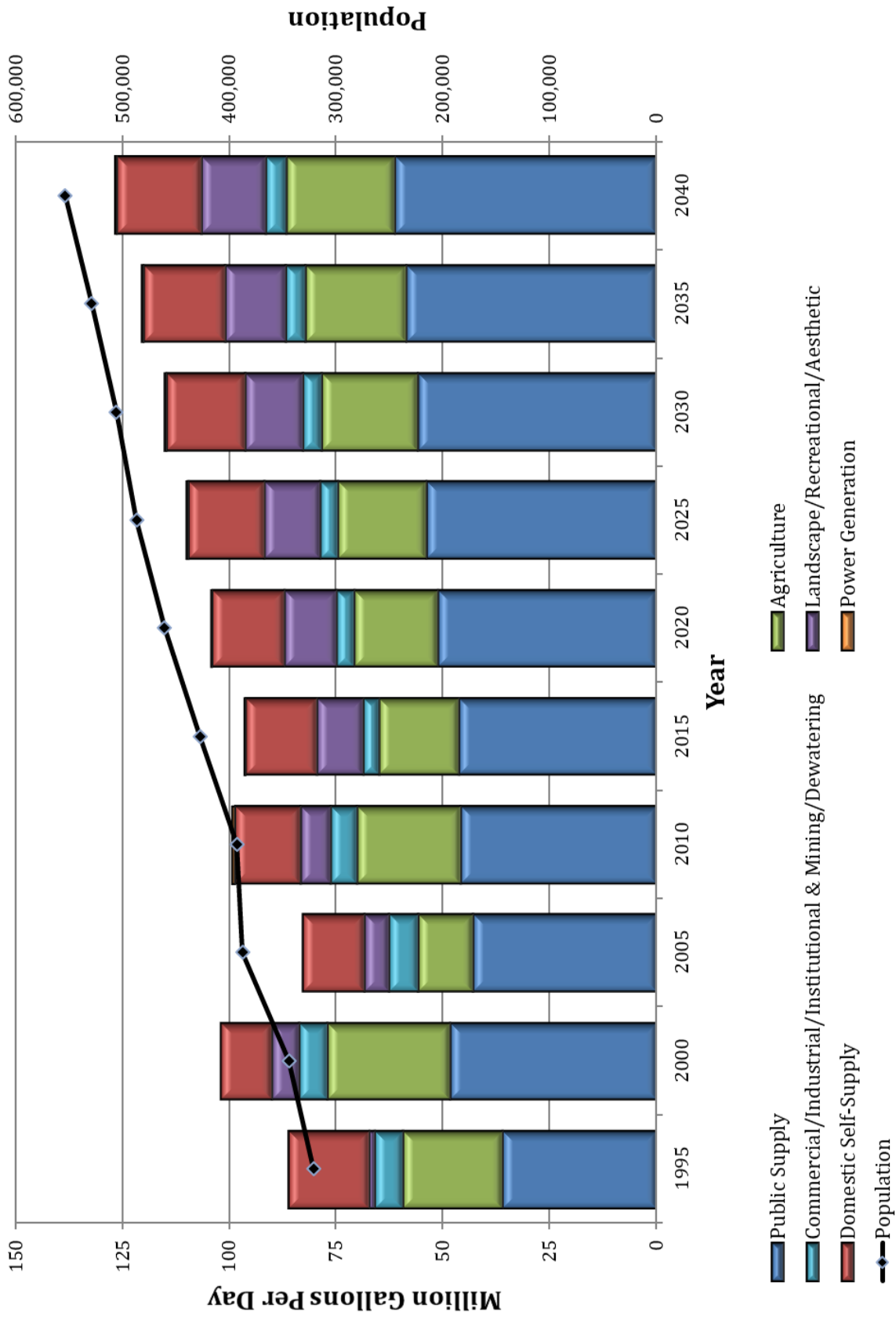
Regional Water Supply Planning Process

- 20-year planning horizon
- Conducted in an open public process
- Coordination with other agencies
- Approval by the Governing Board
- Updated every five years

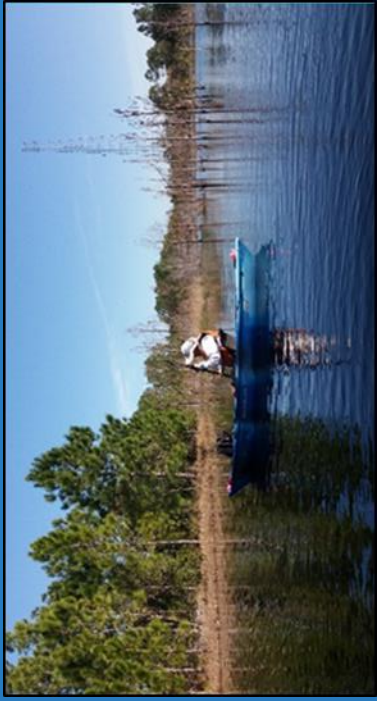


Marion and North Lake Counties (Part II)

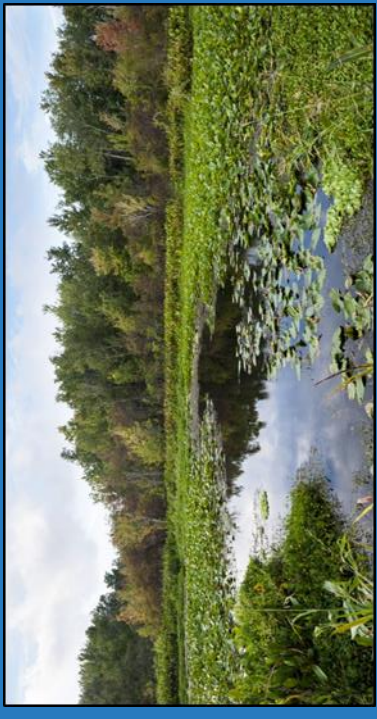
Historic/Projected Water Use and Population



CSEC Water Resource Assessment



MFL water bodies



Wetlands



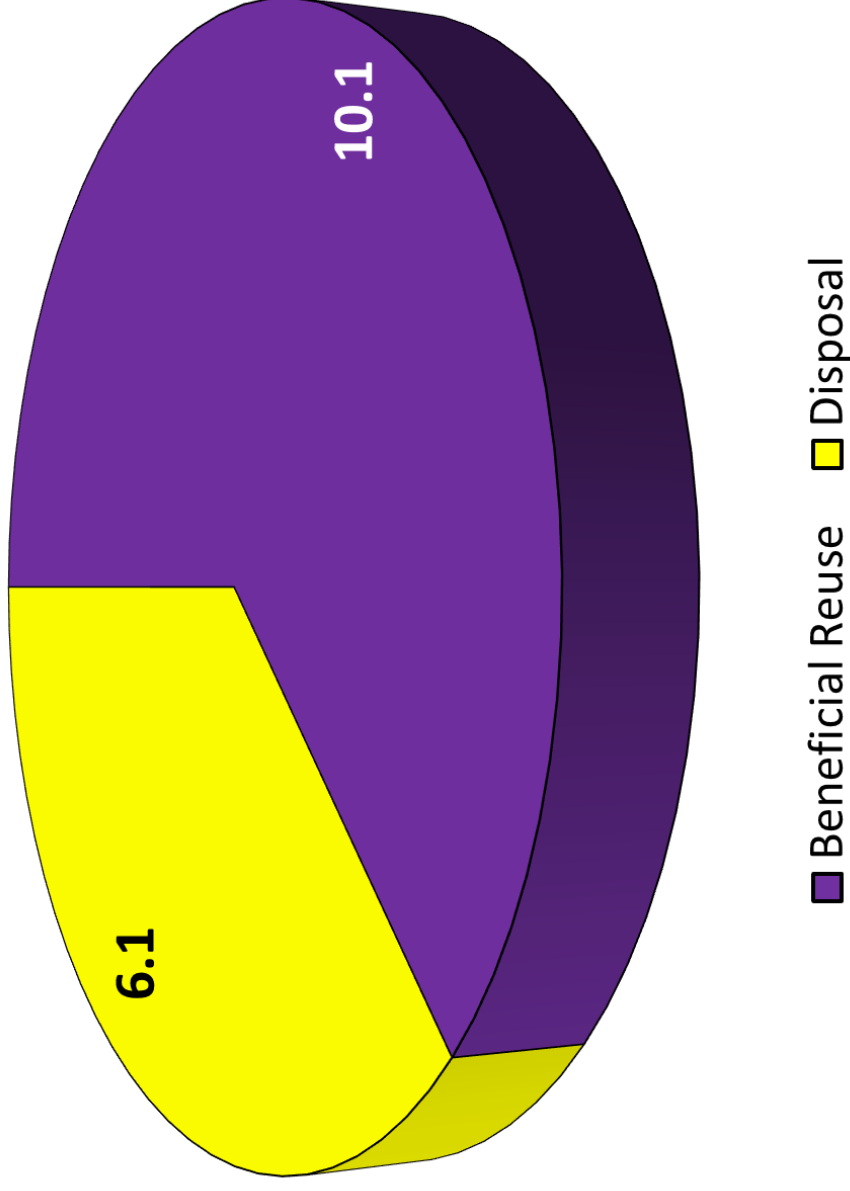
Groundwater quality

Marion/North Lake Water Conservation Estimates

Water Use Category	Conservation Potential (mgd)
Public Supply	2.5 – 5.1
Domestic Self-supply	0.8 – 1.3
Agricultural	3.3
Landscape/Recreational/Aesthetic	0.4
Commercial/Industrial/Institutional	0.1
Total	7.1 – 12.2

Marion/ North Lake Reclaimed Water

2015 Reclaimed Water Summary (mgd)



Ocala Wetland Groundwater Recharge Park

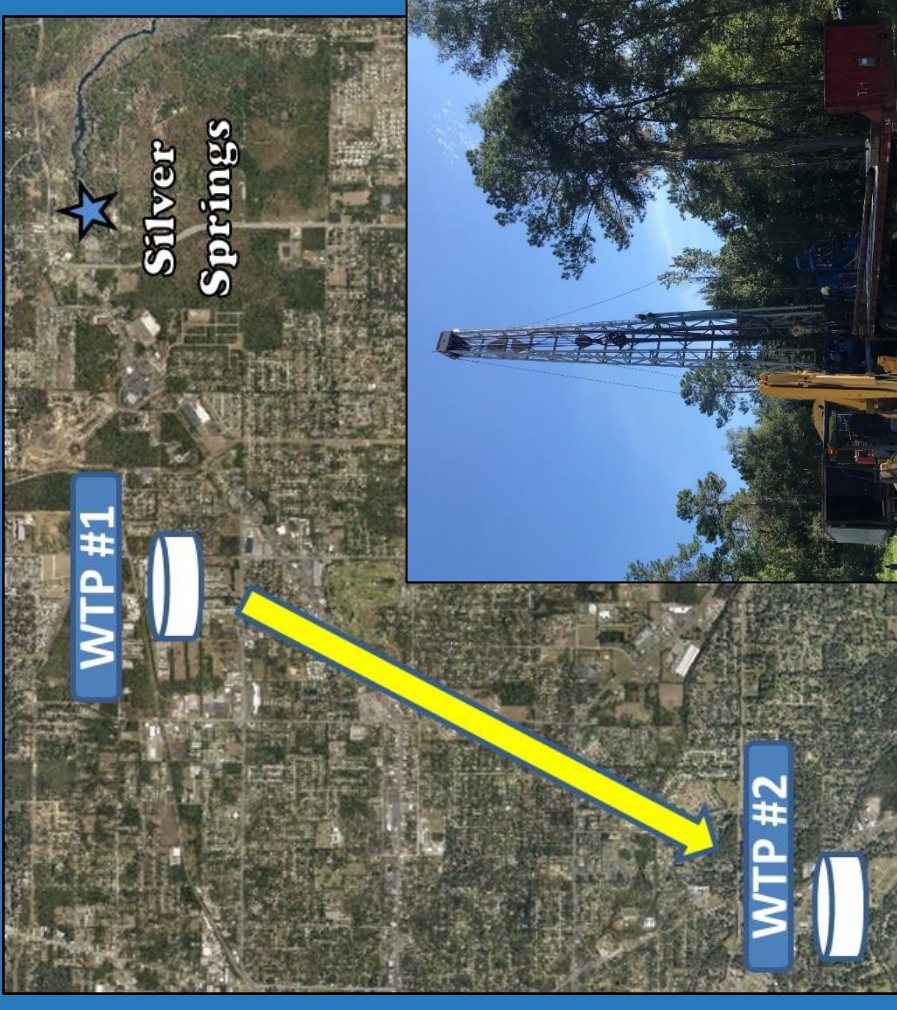
- 3 to 5 mgd of reclaimed and stormwater for aquifer recharge
- Provides increased flow to Silver Springs, improves water quality, and alleviates flooding
- Awarded \$3.8M from SJRWMD cost-share and FDEP Springs funds
- Open to the public as of September 2020

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Ocala Lower Floridan Aquifer Conversion

- Conversion of 7.5 mgd of Upper Floridan aquifer withdrawals to the Lower Floridan aquifer
- Estimated 7 cfs flow benefit to Silver Springs
- Three LFA wells currently under construction
- 25% SJRWMD funding commitment/FDEP multi-year project list



SJRWMD Cost-Share Program Summary

(FY 2014 – FY 2020)

County	Number of Projects	Cost-Share Funds (\$M)*	Alternative Water Supplied (mgd)	Water Conserved (mgd)	Natural Systems Benefit (mgd)
Marion	34	26.7	17.2	0.2	4.4
North Lake	33	6.9	3.2	1.6	---
Part II Total	67	33.6	20.4	1.8	4.4

* Includes FDEP matching funds for applicable projects.

CSEC RWSP Next Steps

- Complete internal review of draft water supply plan
- Review by external agencies
- Release draft to stakeholders
- Hold public workshop January
- Present to SJRWMD Governing Board for approval May/June

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Thank you



Photo credit: Rose Colored Glass Photography (Marcia Jewell)

jkokjohn@sjrwmd.com

(386) 329-4223

Item 8

Charles A. Black Wellfield Fiscal Year 2019-20 Revenues

Suzannah Folsom, WRWSA Executive Director, will present this item.

The end of Fiscal Year 2019-20 represented the fourth full year operating under the revised Water Supply Contract with Citrus County. The purpose of this agenda item is to report to the Board the status of water sales to Citrus County and corresponding revenues for the fiscal year. The FY 2019-21 budget included the minimum contract charge of \$224,000. The revenue received reflects a surplus revenue of \$20,638.60

The following table summarizes quantities of water sold water and revenues for FY 2019-20.

Month	Pumpage Reported by Citrus Co.	Rate	Amount Billed	Payment	Payment Date
Oct	156,606,000	0.139	\$ 21,768.23	\$ 21,768.23	11/5/2019
Nov	139,468,000	0.139	\$ 19,386.05	\$ 19,386.05	12/4/2019
Dec	132,110,000	0.139	\$ 18,363.29	\$ 18,363.29	1/6/2020
Jan	136,169,000	0.139	\$ 18,927.49	\$ 18,927.49	2/6/2020
Feb	123,340,000	0.139	\$ 17,144.26	\$ 16,749.57	3/3/2020
Mar	177,549,000	0.139	\$ 24,679.31	\$ 24,679.31	4/6/2020
				\$ 394.69	4/6/2020
Apr	160,397,000	0.139	\$ 22,295.18	\$ 22,295.18	5/5/2020
May	185,339,000	0.139	\$ 25,762.12	\$ 25,762.12	6/5/2020
Jun	157,586,000	0.139	\$ 21,904.45	\$ 21,904.45	7/6/2020
Jul	144,161,000	0.139	\$ 20,038.38	\$ 20,038.38	8/4/2020
Aug	131,801,000	0.139	\$ 18,320.34	\$ 18,320.34	9/4/2020
Sep	115,464,000	0.139	\$ 16,049.50	\$ 16,049.50	10/5/2020
Total	1,759,990,000		\$ 244,638.60	\$ 244,638.60	

Staff Recommendation:

This is an information item only and no Board action is required.

Minimum Flows and Levels – Priority Lists and Schedules

Suzannah Folsom, WRWSA Executive Director, will present this item.

The purpose of this item is to provide a status report to the Board of the establishment of minimum flows and levels (MFLs) in the Authority's four-county area.

Chapter 373, Florida Statutes, requires each of the water management districts to have a Priority List and Schedule for the establishment of MFLs. The Priority List and Schedule identifies water bodies for which the District plans to establish minimum flows and levels and also identifies planned water reservations. Minimum flows and levels are limits set by the District Governing Board for surface waters and groundwater systems that are intended to prevent significant harm to the water resources or ecology of the area that may be caused by water withdrawals. Reservations set aside water from withdrawals for the protection of fish and wildlife or public health and safety.

The Districts are required to update this List and Schedule each year and provide the updated List to the Florida Department of Environmental Protection (DEP) by November 15th.

Included as exhibits to this item are the MFLs that have been established to-date, and the proposed Priority Lists and Schedules for waterbodies within the WRWSA four-county area that are to be approved by the District Governing Boards for submittal to the DEP in November. A GIS map of the MFL locations and the current status of the MFL are provided by the DEP Office of Water Policy at:

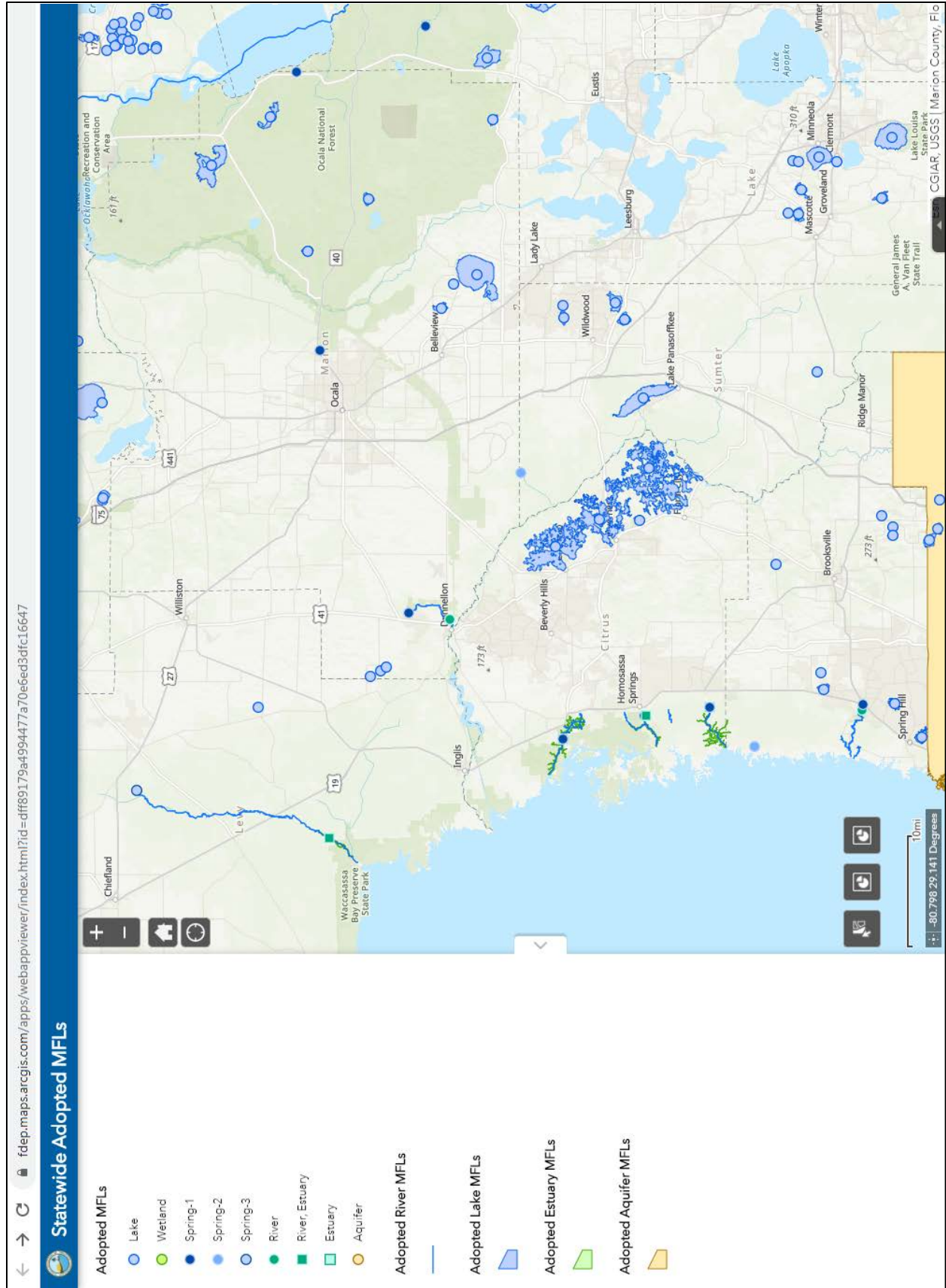
<https://fdep.maps.arcgis.com/apps/webappviewer/index.html?id=dff89179a4994477a70e6ed3d4fc16647>

The Water Management Districts will use these MFLs to assess the health of the environment and will limit the issuance of future water supply permits based on monitoring these locations.

The most relevant upcoming MFLs to be set will be four locations along the Withlacoochee River to be set by 2024. The Withlacoochee River has been identified as a potential alternative water supply source for the region, but the potential quantities that could be available cannot be determined until the minimum flows are set. WRWSA will continue to monitor and report on efforts to set these MFLs.

Staff Recommendation:

This is an information item only and no Board action is required.



Withlacoochee Regional Water Supply Authority
Minimum Flows and Levels Adopted To-date

As of October 2020

WMD	Waterbody Name	Waterbody Type	Year Adopted
Marion County			
SJRWMD	Kerr	Lake	1996
SJRWMD	Weir	Lake	2000
SJRWMD	Charles	Lake	2003
SJRWMD	Halfmoon	Lake	2003
SJRWMD	Bowers	Lake	2004
SJRWMD	Hopkins Prairie	Lake	2004
SJRWMD	Nicotoon	Lake	2004
SJRWMD	Smith	Lake	2004
SWFWMD	Bonable	Lake	2013
SWFWMD	Little Bonable	Lake	2013
SWFWMD	Tiger	Lake	2013
SJRWMD	Okawaha River (lower)	River	2013
SJRWMD	Silver	Spring	2017
SJRWMD	Silver Glen	Spring	2017
SWFWMD	Rainbow River/Rainbow Spring Group (OFS)	River, Spring Group	2017 2019 reevaluation
Citrus County			
SWFWMD	Ft. Cooper	Lake	2007
SWFWMD	Tsala Apopka – Floral City, Inverness and Hernando Pools	Lake	2007
SWFWMD	Chassahowitzka River/Chassahowitzka Spring Group (OFS) and Blind Spring	River/Spring Group	2013 2019 reevaluation
SWFWMD	Homosassa River/Homosassa Spring Group (OFS)	River, Spring Group	2013 2019 reevaluation
SWFWMD	Rainbow River/Rainbow Spring Group (OFS)	River, Spring Group	2017
SWFWMD	Crystal River/Kings Bay Spring Group (OFS)	River, Spring Group	2018
Hernando County			
SWFWMD	Mountain	Lake	2005
SWFWMD	Neff	Lake	2005
SWFWMD	Spring	Lake	2005
SWFWMD	Weekiwachee Prairie	Lake	2005
SWFWMD	Hunters	Lake	2005
SWFWMD	Lindsey	Lake	2005
SWFWMD	Weeki Wachee River/Weeki Wachee Spring Group (OFS)	River, Spring Group	2009
SWFWMD	Chassahowitzka River/Chassahowitzka Spring Group (OFS) and Blind Spring	River/Spring Group	2013 2019 reevaluation
SWFWMD	Tooke	Lake	2013
SWFWMD	Whitehurst	Lake	2013

Sumter County			
SWFWMD	Big Gant	Lake	2007
SWFWMD	Black	Lake	2007
SWFWMD	Deaton	Lake	2007
SWFWMD	Miona	Lake	2007
SWFWMD	Okahumpka	Lake	2007
SWFWMD	Panasoffkee	Lake	2007
SWFWMD	Gum Slough Spring Run	Spring	2016

Withlacoochee Regional Water Supply Authority
Minimum Flows and Levels Priority Lists and Schedules

As of October 2020

WMD	Year	New or Re-Evaluation	Waterbody Name	Waterbody Type	County(s)	Cross-Boundary Impacts from Adjacent WMD?
SWFWMD	2024	New	Withlacoochee River (lower segment)	River, Estuary	Citrus, Levy	No
SWFWMD	2024	New	Withlacoochee River (upper segment, U.S. Geological Survey Holder gage to U.S. Geological Survey Wysong gage)	River	Citrus, Marion, Sumter	Yes
SWFWMD	2024	New	Withlacoochee River (upper segment, U.S. Geological Survey Wysong gage to U.S. Geological Survey Croom gage)	River	Citrus, Sumter, Hernando	Yes
SWFWMD	2024	New	Withlacoochee River (upper segment, upstream of U.S. Geological Survey Croom gage)	River	Hernando, Sumter, Pasco, Lake, Polk	Yes
SWFWMD	2026	Reevaluation	Gum Slough Spring Group	Spring	Sumter	Yes
SWFWMD	2027	Reevaluation	Crystal River	River, Estuary	Citrus	Yes
SWFWMD	2027	Reevaluation	Kings Bay Spring Group (OFS)	Spring	Citrus	Yes
SWFWMD	2027	Reevaluation	Rainbow River	River	Marion	Yes
SWFWMD	2027	Reevaluation	Rainbow Spring Group (OFS)	Spring	Marion	Yes
SWFWMD	2029	Reevaluation (second)	Chassahowitzka River	River, Estuary	Citrus, Hernando	No
SWFWMD	2029	Reevaluation (second)	Chassahowitzka Spring Group (OFS)	Spring	Citrus, Hernando	No
SWFWMD	2029	Reevaluation (second)	Blind Spring	Spring	Citrus, Hernando	No
SWFWMD	2029	Reevaluation (second)	Homosassa River	River, Estuary	Citrus	No
SWFWMD	2029	Reevaluation (second)	Homosassa Spring Group (OFS)	Spring	Citrus	No

Item 10

2020-21 Legislative Issues

DRAFT

Withlacoochee Regional Water Supply Authority 2021 Legislative Issues November 2020

Issue	Type of Change	Further Detail
Support the allocation of state funds that promotes regional partnerships for water resource and supply development through existing statutes and not create additional bureaucracy, or inappropriate funding diversions.	Legislative and Water Management Districts	Continue funding at least \$40 million annually, with emphasis on funding regionally significant water projects.
Support continued and enhanced funding for restoration and protection of springs, with an emphasis on an appropriate amount of funding for activities addressing the springsheds within the WRWSA region.	Legislative and Water Management Districts	Oppose any diversions away from at least \$100 million annually for springs restoration and protection.
Support funding for the Water Protection and Sustainability Program, and funding for implementing the WRWSA Regional Water Supply Plan.	Legislative (section 403.890 and 403.891, F.S.) and Water Management Districts	Emphasis on implementing the WRWSA Regional Water Supply Plan.
Support Senate confirmations of Southwest Florida Water Management District (SWFWMD) Governing Board Members: <ul style="list-style-type: none"> • Ed Armstrong (Pinellas) • John Mitten (Hernando, Marion) • Vacant TBD (4 seats) 	Legislative (section 373.073, FS)	Each SWFWMD Governing Board Member will be confirmed for a 4-year term.
Support Senate confirmations of St. Johns River Water Management District (SJRWMD) Board Members: <ul style="list-style-type: none"> • Janet Price (Area 1) • Rob Bradley (Area 2) • Vacant TBD (Area 3 including Marion County) • Doug Bournique (Area 5) 	Legislative (section 373.073, FS)	Each SJRWMD Governing Board Member will be confirmed for a 4-year term.
Monitor rulemaking by Florida Department of Environmental Protection (DEP) Reclaimed Water to implement SB712 that passed in 2020, and the Potable Reuse Commission's recommendations that were published in January 2020.	Legislative and Regulatory	Rulemaking is expected to be completed by FDEP in December 2020.
Support a collaborative approach to water management when there are cross-district impacts for: <ul style="list-style-type: none"> • Water supply planning; • Setting Minimum Flows and Levels (MFLs), Reservations; and • Resource recovery or impact prevention strategies. 	Legislative and Regulatory	Monitor Central Florida Water Initiative for potential statewide impacts.
Monitor efforts to grant legal rights to rivers or revise the existing surface water classification system or to reclassify surface waters within the region which may limit water resource development opportunities.	Legislative and Regulatory	Continue to monitor initiatives and rules for the use of surface water for drinking water.
Monitor the implementation of the Nature Coast Preserve and identify any impacts to the future development of desalinated water supply co-located with the Crystal River power plant. The preserve limits such activities as well drilling, dredging, or filling submerged lands and installing structures.	Regulatory	Meet with Representative Massullo to discuss approved legislation.

Item 11

Attorney's Report

To be provided at meeting

Item 12.b.

Executive Director's Report

Water Use Permit Demand Summary

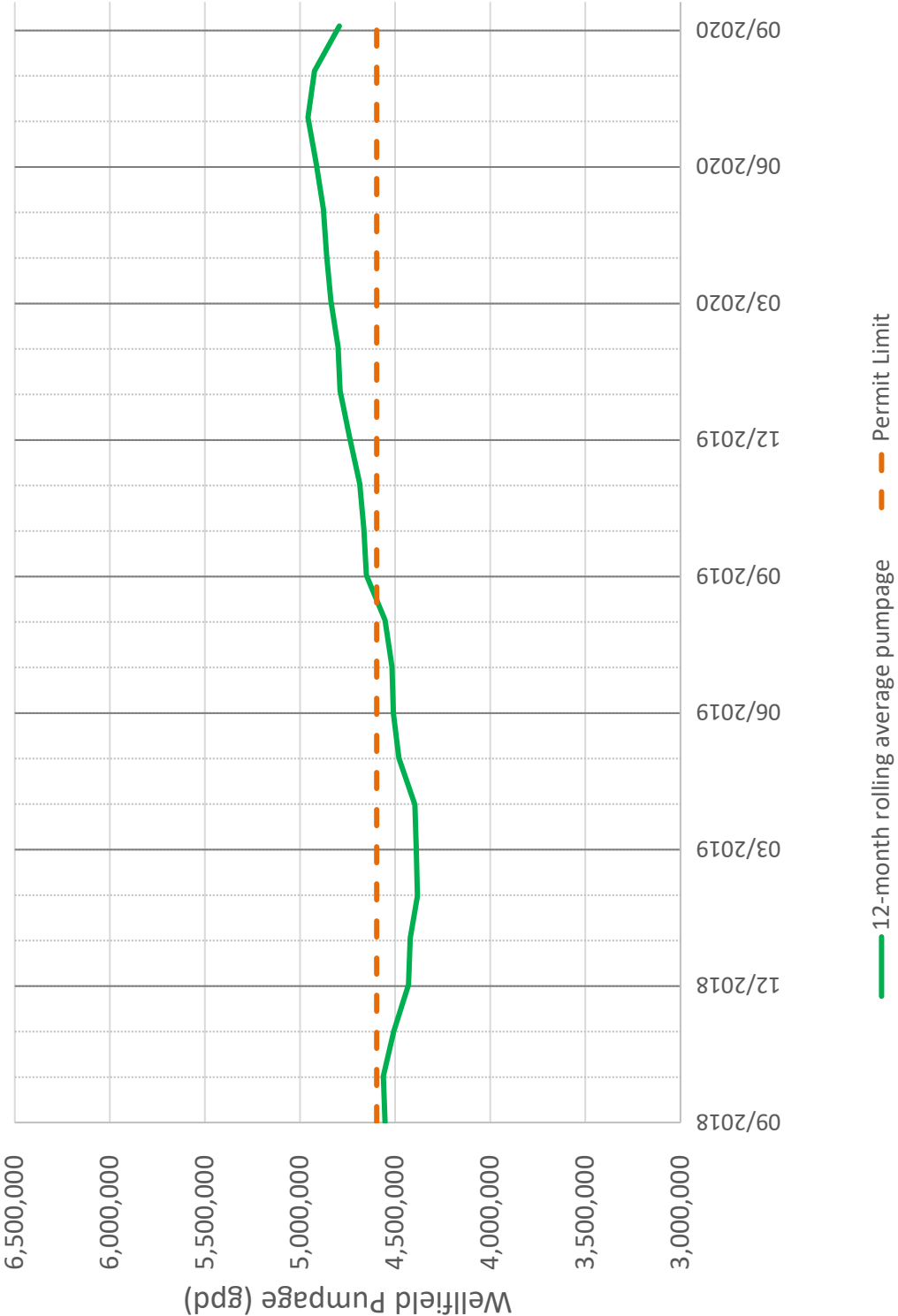
Summary of Major Water Use Permits in WRWSA Service Area

Updated for September 2020

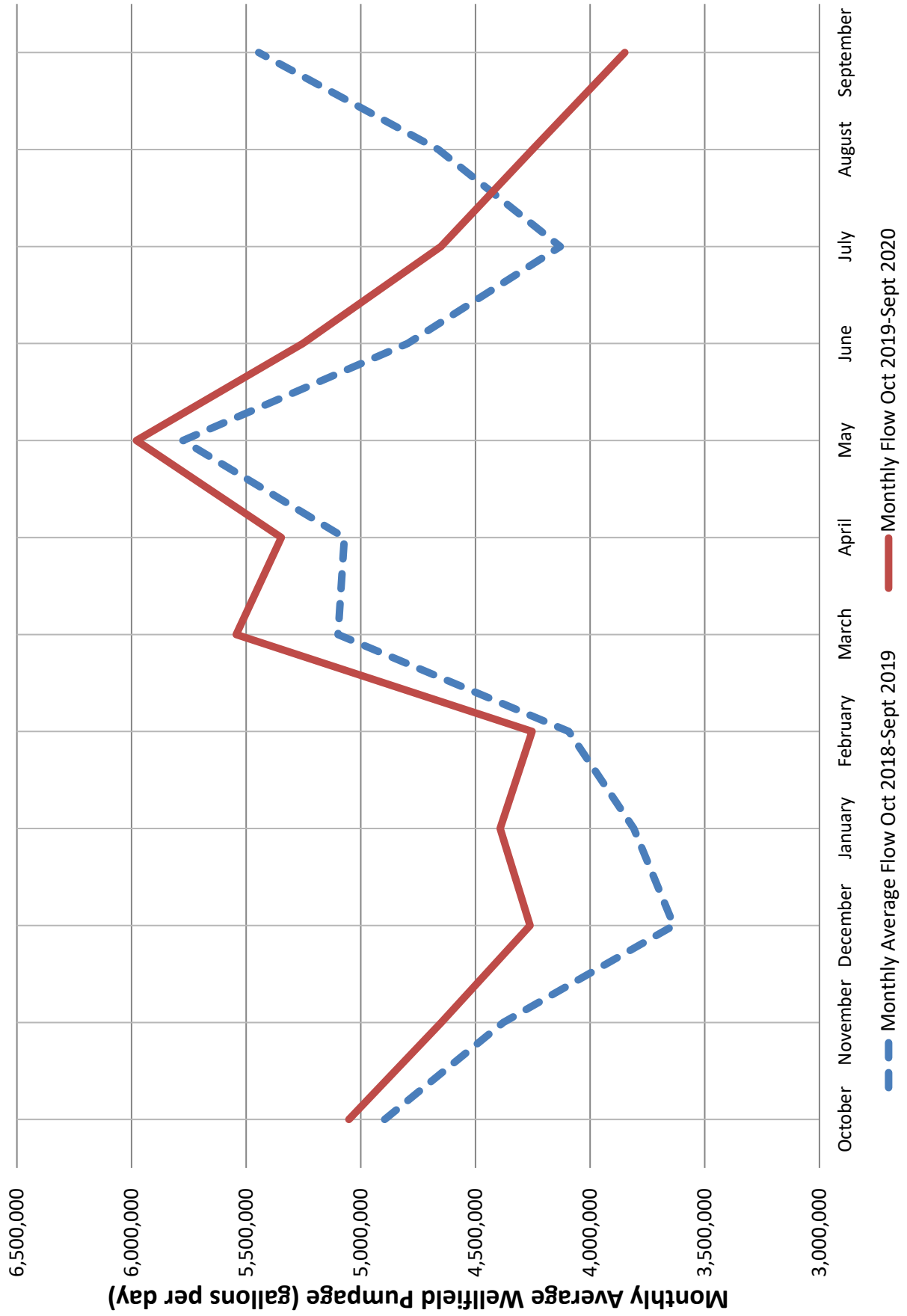
Water Use Permit #	Applicant/Permittee Name	Permit Expiration Date	Permitted Average GPD	Actual 12-Month Rolling Average GPD*	Actual 5-Year Rolling Average GPD**	Actual Use / Permit Capacity	WRWSA RWSP Projection for 2020 GPD	RWSP Accuracy for 2020 +/-
Citrus County								
207.007	City of Crystal River	3/27/2032	919,000	716,264.85	796,242.82	77.9%	740,000	3.3%
419.012	City of Inverness	1/25/2021	1,535,000	1,082,115	1,035,348	70.5%	1,120,000	3.5%
1118.008	Floral City Water Association, Inc.	2/28/2038	395,000	345,441	345,107	87.5%	300,000	-13.2%
2842.011	Citrus County	8/25/2035	4,780,000	2,601,125	2,516,129	54.4%	2,540,000	-2.3%
4153.014	Rolling Oaks Utilities, Inc.	8/20/2038	1,573,000	1,579,131	1,562,977	100.4%	1,510,000	-4.4%
4406.008	Homosassa Special Water District	2/13/2022	960,000	814,500	789,454	84.8%	760,000	-6.7%
7121.006	Citrus County - Charles A Black	3/13/2022	4,597,000	4,793,126	4,653,498	104.3%	3,710,000	-22.6%
9791.011	Citrus County - Sugarmill Woods	11/17/2025	2,435,300	2,143,073	2,174,275	88.0%	2,290,000	6.9%
11839.008	GCP Walden Wds. One & Two, LLC, c/o Sun Communities, Inc.	4/23/2039	187,900	171,010	151,960	91.0%	140,000	-18.1%
20230.000	Ozello Water Association, Inc.	1/12/2022	509,000	N/A**	N/A	N/A	450,000	N/A
Hernando County								
5789.013	Hernando Co. BOCC, Wiscon Maintenance Compound/Attn: Landis Legg	8/26/2035	23,299,000	17,749,486	17,645,951	76.2%	18,850,000	6.2%
7627.005	City of Brooksville	2/25/2024	2,448,000	1,297,558	1,296,426	53.0%	1,120,000	-13.7%
Marion County - SWFWMD								
1156.012	Bay Laurel Community Development District	10/28/2021	2,555,000	3,606,284	3,146,578	141.1%	2,650,000	-26.5%
2999.005	Marion Utilities, Inc. Rainbow Lakes Estates	2/27/2035	126,000	98,538	100,188	78.2%	100,000	1.5%
5643.008	Utilities, Inc. of Florida - Golden Hills	2/23/2036	188,400	149,978	150,567	79.6%	160,000	6.7%
6151.013	Marion County Utilities Consolidated WUP	9/7/2021	6,661,000	5,318,402	5,038,377	79.8%	5,130,000	-3.5%
7849.005	Marion Utilities, Inc.- Woods & Meadows	4/20/2037	149,000	126,004	125,325	84.6%	140,000	11.1%
8020.008	Association of Marion Landing Owners, Inc.	9/9/2040	179,400	129,225	139,679	72.0%	160,000	23.8%
8339.008	Florida Governmental Utility Authority- Dunellon	3/21/2035	1,117,100	1,214,097	990,016	108.7%	910,000	-25.0%
8481.006	Marion Utilities, Inc.- Spruce Creek	6/24/2039	834,400	780,820	676,787	93.6%	690,000	-11.6%
Marion County - SJRWMD								
2993-10	Sunshine Utilities of Central Fla Inc - South Marion Regional Water System	12/17/2021	151,000	168,982	161,565	111.9%	230,000	36.1%
2995-6	Tradewinds Utilities Inc	2/27/2035	132,000	100,372	91,615	76.0%	100,000	-0.4%
3016-3	Ocala East Villas Inc	9/4/2021	126,491	98,044	92,594	77.5%	100,000	2.0%
3021-5	Rolling Greens Communities	9/13/2025	610,000	486,251	358,131	79.7%	350,000	-28.0%
3043-7	Florida Governmental Utility Authority - Ocala Oaks	1/6/2040	194,000	156,949	127,912	80.9%	170,000	8.3%
3094-4	Marion Utilities Inc - Fore Acres	3/1/2021	145,000	105,627	101,775	72.8%	110,000	4.1%
3101-5	Marion Utilities Inc - Greenfields/Indian Pines	8/13/2021	194,000	128,538	126,016	66.3%	130,000	1.1%
3130-2	Sunshine Utilities - Sunray Estates	8/23/2020	229,000	118,377	140,268	51.7%	150,000	26.7%
3137-5	City of Belleview	10/11/2036	1,022,000	877,413	863,661	85.9%	860,000	-2.0%
4578-7	Marion County Utilities Consolidated CUP	9/10/2023	6,440,000	5,818,159	5,550,706	90.3%	6,620,000	13.8%
50324-9	City of Ocala	8/7/2027	15,260,000	11,744,303	11,416,062	77.0%	11,460,000	-2.4%
Sumter County								
1368.008	Lake Panasoffkee Water Assoc Inc	8/22/2024	410,000	278,434	262,073	67.9%	290,000	4.2%
6519.01	City of Bushnell	3/29/2031	1,366,800	443,096	463,433	32.4%	555,000	25.3%
7185.006	City of Webster	8/29/2022	102,900	81,172	82,124	78.9%	160,000	97.1%
8135.013	City of Wildwood	3/31/2035	4,344,800	2,353,101	2,159,241	54.2%	3,950,000	67.9%
8193.005	City of Center Hill	9/10/2022	170,500	68,642	69,246	40.3%	150,000	118.5%
13005.011	Village Center Community Development District	1/23/2038	19,345,900	13,410,388	13,960,033	69.3%	24,400,000	81.9%
20597.000	City of Wildwood-Continental Country Club	6/17/2026	238,400	146,003	N/A****	61.2%	210,000	43.8%
<i>*12-month Rolling Average from October 2019 - September 2020</i>								
<i>** 5-year Rolling Average from October 2015 - September 2020</i>								
<i>***No flow data was available for Ozello Water Association</i>								
<i>****Not enough historic data available to calculate 5-Year RA for Wildwood-Continental Country Club</i>								

Charles A. Black Wellfield

12-Month Rolling Average Wellfield Pumpage



Total Charles A. Black Wellfield Pumpage



Item 12.c.

Executive Director's Report

American's Water Infrastructure Act of 2018 (AWIA) Risk & Resilience Assessment (RRA) and Emergency Response Plan (ERP) Deadlines

RISK AND RESILIENCE ASSESSMENTS AND EMERGENCY RESPONSE PLANS:



NEW REQUIREMENTS FOR DRINKING WATER UTILITIES

Section 2013 of America's Water Infrastructure Act of 2018 (AWIA) requires community water systems¹ that serve more than 3,300 people to complete a risk and resilience assessment and develop an emergency response plan.

RISK AND RESILIENCE ASSESSMENT

Your utility must conduct a risk and resilience assessment and submit certification of its completion to the U.S. EPA by the following dates:

Important
Dates

- March 31, 2020 if serving $\geq 100,000$ people.
- December 31, 2020 if serving 50,000 to 99,999 people.
- June 30, 2021 if serving 3,301 to 49,999 people.

EMERGENCY RESPONSE PLAN

Your utility must develop or update an emergency response plan and certify completion to the U.S. EPA **no later than six months** after risk and resilience assessment certification. Each utility deadline is unique; however, the dates below are the due dates for utilities who submit a risk and resilience assessment certification by the final due date according to the population served.

- September 30, 2020 if serving $\geq 100,000$ people.
- June 30, 2021 if serving 50,000 to 99,999 people.
- December 30, 2021 if serving 3,301 to 49,999 people.

Recertification

Every five years, your utility must review the risk and resilience assessment and submit a recertification to the U.S. EPA that the assessment has been reviewed and, if necessary, revised.

Within six months of submitting the recertification for the risk and resilience assessment, your utility must certify it has reviewed and, if necessary, revised, its emergency response plan.

Visit the U.S. EPA website to find more information on guidance for developing a risk and resilience assessment at <https://www.epa.gov/waterriskassessment/conduct-drinking-water-or-wastewater-utility-risk-assessment>.

Visit the U.S. EPA website for guidance on developing an Emergency Response Plan at <https://www.epa.gov/waterutilityresponse/develop-or-update-drinking-water-or-wastewater-utility-emergency-response-plan>.

TOOLS OR METHODS

AWIA does not require the use of any standards, methods or tools for the risk and resilience assessment or emergency response plan. Your utility is responsible for ensuring that the risk and resilience assessment and emergency response plan address all the criteria in AWIA Section 2013(a) and (b), respectively. The U.S. EPA recommends the use of standards, including AWWA J100-10 Risk and Resilience Management of Water and Wastewater Systems, along with tools from the U.S. EPA and other organizations, to facilitate sound risk and resilience assessments and emergency response plans.

¹ Section 2013 of AWIA applies to community water systems. Community water systems are drinking water utilities that consistently serve at least 25 people or 15 service connections year-round.

Still have questions about the new AWIA requirements?
Contact the U.S. Environmental Protection Agency (U.S. EPA) at dwresiliencehelp@epa.gov.

Office of Water (4608T)
EPA-817-F-19-004
April 2019

FREQUENTLY ASKED QUESTIONS

I need more information about risk and resilience assessments and emergency response plans:

Risk and resilience assessments evaluate the vulnerabilities, threats and consequences from potential hazards.

What does a risk and resilience assessment include?

- Natural hazards and malevolent acts (i.e., all hazards).
- Resilience of water facility infrastructure (including pipes, physical barriers, water sources and collection, treatment, storage and distribution, and electronic, computer and other automated systems).
- Monitoring practices.
- Financial systems (e.g., billing systems).
- Chemical storage and handling.
- Operation and maintenance.

Who should I work with when creating my emergency response plan?

- Utilities must coordinate the risk and resilience assessments, as well as the emergency response plans with local emergency planning committees.

For more information, see www.congress.gov/bill/115th-congress/senate-bill.

I need more information on the certification process:

What do I need to submit to the U.S. EPA?

- Each utility must submit a certification of your risk and resilience assessment and emergency response plan. Each submission must include: utility name, date and a statement that the utility has completed, reviewed or revised the assessment. The U.S. EPA has developed an optional certification template that can be used for email or mail certification. The optional certification form will be available in August 2019.

Who can certify my risk and resilience assessment and emergency response plan?

- Risk and resilience assessments and emergency response plans can be self-certified by the utility.

How do I submit my certification?

- Three options will be provided for submittal: regular mail, email and a user-friendly secure online portal. The online submission portal will provide drinking water systems with a receipt of submittal. The U.S. EPA recommends using this method. The certification system will be available in August 2019.

What does an emergency response plan include?

- Strategies and resources to improve resilience, including physical security and cybersecurity.
- Plans and procedures for responding to a natural hazard or malevolent act that threatens safe drinking water.
- Actions and equipment to lessen the impact of a malevolent act or natural hazard, including alternative water sources, relocating intakes and flood protection barriers.
- Strategies to detect malevolent acts or natural hazards that threaten the system.

When can I submit the initial certification?

- Utilities should wait to submit the initial certification to the U.S. EPA until the U.S. EPA publishes *Baseline Information on Malevolent Acts Relevant to Community Water Systems*, which is required under AWIA by August 2019.

Do I need to submit my certification to my state or local government?

- No. Section 2013 of AWIA does not require utilities to submit the certification to state or local governments.

How long do I need to keep a copy of my risk and resilience assessment and emergency response plan?

- Utilities need to keep a copy of both documents for five years after certification.

What if I do not have a copy of my most recent risk and resilience assessment?

- The U.S. EPA intends to destroy vulnerability assessments (VAs) submitted in response to the Bioterrorism Act of 2002, but if utilities would like to have their VA and certification documents mailed to them, contact WSD-Outreach@epa.gov, and on utility letterhead, include the utility name, PWSID, address and point of contact as an attachment to the email.

RESOURCES & TOOLS

Conducting a Risk and Resilience Assessment

- The U.S. EPA's Risk and Resilience Baseline Threat Document (available August 2019).
- The U.S. EPA's [Vulnerability Self-Assessment](#).

The U.S. EPA Website

- <https://www.epa.gov/waterresilience/americas-water-infrastructure-act-2018-risk-assessments-and-emergency-response-plans>.

Developing an Emergency Response Plan

- [Emergency Response Plan Guidance](#).
- The U.S. EPA's [Emergency Response Webpage](#).
- [Local Emergency Planning Committees](#).

Still have questions about the new AWIA requirements?
Contact the U.S. Environmental Protection Agency (U.S. EPA) at dwresiliencehelp@epa.gov.

Office of Water (4608T)
EPA-817-F-19-004
April 2019

Risk and Resilience Assessment (RRA) and Emergency Response Plan (ERP) Deadlines

Population Served (2018 SDWIS Data)			Tier 1 (Large Utilities)		Tier 2 (Medium Utilities)		Tier 3 (Small Utilities)	
Citrus County	PWSID		RRA	ERP	RRA	ERP	RRA	ERP
CRYSTAL RIVER, CITY OF	FL6090317	4,528					6/30/2021	12/31/2021
INVERNESS WATER DEPT	FL6090861	7,194					6/30/2021	12/31/2021
FLORAL CITY WATER ASSN	FL6090588	5,617					6/30/2021	12/31/2021
BEVERLY HILLS / ROLLING OAKS SUBDIVISION	FL6090150	11,572					6/30/2021	12/31/2021
CITRUS SPRINGS	FL6090312	15,675					6/30/2021	12/31/2021
HOMOSASSA SPECIAL WATER DISTRICT	FL6090828	5,548					6/30/2021	12/31/2021
CITRUS CO UTL/CHARLES A. BLACK	FL6094948	20,698					6/30/2021	12/31/2021
SUGARMILL WOODS S/D	FL6091735	10,308					6/30/2021	12/31/2021
OZELLO WATER ASSOCIATION	FL6091322	5,220					6/30/2021	12/31/2021
Hernando County								
HERNANDO CO UTL-WEST	FL6277059	130,558	3/31/2020	9/30/2020			6/30/2021	12/31/2021
HERNANDO CO UTL-EAST	FL6277060	7,258					6/30/2021	12/31/2021
BROOKSVILLE CITY OF	FL6272180	11,500						
Marion County								
OCALA, CITY OF (2 WTPS)	FL3420922	56,359			12/31/2020	6/30/2021		
SILVER SPRINGS SHORES (5 WPS)	FL3421197	19,569					6/30/2021	12/31/2021
MARION OAKS SUBDIVISION (5 WTPS)	FL6421144	19,401					6/30/2021	12/31/2021
ON TOP OF THE WORLD (2 WPS)	FL6424619	12,901					6/30/2021	12/31/2021
OAK RUN ESTATES (6 WTPS)	FL6424630	11,788					6/30/2021	12/31/2021
STONECREST SUBDIVISION (4WPS)	FL3424897	8,128					6/30/2021	12/31/2021
SPRUCE CREEK GOLF AND COUNTRY CLUB (2WP)	FL3425020	6,745					6/30/2021	12/31/2021
BELLEVUE, CITY OF (2 WPS)	FL3420074	8,433					6/30/2021	12/31/2021
SPRUCE CREEK UTILITY CO INC.	FL6424652	8,603					6/30/2021	12/31/2021
Sumter County								
LAKE PANASOFFKEE WATER ASSN 2WPS	FL6600990	4,642					6/30/2021	12/31/2021
WILDWOOD, CITY OF (6 WPS)	FL6600331	22,799					6/30/2021	12/31/2021
NORTH SUMTER UTILITY 3WPS	FL6605012	44,517			12/31/2020	6/30/2021		
LITTLE SUMTER UTILITIES 3WPS	FL6604862	25,382			12/31/2020	6/30/2021		
CENTRAL SUMTER UTILITY	FL6605038	19,699					6/30/2021	12/31/2021
VILLAGE OF PINE RIDGE (CONSEC)	FL3600007	4,075					6/30/2021	12/31/2021

Item 12.d.

Executive Director's Report

Correspondence

August 1, 2020

Dear AWE and CalWEP Member:

2019 was a very productive year for the Alliance for Water Efficiency, our State Chapter the California Water Efficiency Partnership, and our network in general. We successfully mobilized our community to help ensure a place for EPA's WaterSense program in the FY2020 national budget. We collaborated with Plumbing Manufacturers International to establish strict guidelines for green codes for installing multiple showerheads in a single stall. We gave our primary website, www.AllianceforWaterEfficiency.org, a major facelift. We started work on updating our www.Home-Water-Works.org website which houses consumer water resources and our very popular household water calculator. We partnered on a number of projects with our California chapter to enhance knowledge for AMI systems and dedicated irrigation meter programs. We received our third consecutive U.S. Environmental Protection Agency WaterSense® Excellence Award for Strategic Collaboration. And most importantly, we fielded over 100 technical assistance requests for our members and welcomed 55 new members to our AWE and CalWEP networks.

We continue to educate and help transform a growing number of communities to become more efficient and sustainable water users. We invite you to read our enclosed 2019 Annual Report to see all that we accomplished with your support and participation during that year.

We are also still taking orders for the national version of the *Practical Plumbing Handbook*. Since the California version has been a best-selling resource (over 45,000 copies sold!), we updated it last year to make it possible to distribute to residential customers nationwide. The handbook is a member-only benefit and provides user-friendly instructions on how to repair and perform preventative maintenance on the fixtures in the home. Those of you from California know how valuable this Handbook has been!

We are grateful for your membership. Thank you for your commitment and fervent belief that water efficiency is the most important thing we can do to achieve a sustainable water future. Our movement continues to thrive. Looking to the future, we are focused on making even greater strides in water efficiency, and we look forward to working with you to get there.

Sincerely,



Mary Ann Dickinson
President and CEO

33 N LaSalle Street
Suite 2275
Chicago, IL 60602

OFFICE (773) 360-5100

TOLL-FREE (866) 730-A4WE

FAX (773) 345-3636

allianceforwaterefficiency.org
home-water-works.org





Alliance
for Water
Efficiency

2019 Annual Report

Alliance *for* Water Efficiency

A SINGULAR VOICE AND A PLATFORM FOR WATER USE EFFICIENCY
AND WATER CONSERVATION, BRINGING A CRITICAL PERSPECTIVE
TO AN INCREASINGLY THIRSTY NORTH AMERICA.





September 24, 2020

Mr. Ken Cheek, PE
Director, Department of Water Resources
Citrus County Board of County Commissioners
3600 W. Sovereign Path, Suite 291
Lecanto, Florida 34461

Subject: Cost of Living Increase for Fiscal Year 2021 Rate Per 1,000 gallons

Dear Ken:

This letter serves as formal confirmation of the annual cost of living rate increase for fiscal year 2021 effective October 1, 2020 as required in Section 10.2 of the Water Supply Contract.

The rate in fiscal year 2020 was \$0.1390 per 1,000 gallons. In an email on September 17, 2020, you confirmed that Citrus County is adjusting the rates applied to your customers by 0.79% in fiscal year 2021. The Master Water Contract allows for the same adjustment to be applied to the water rate that WRWSA charges Citrus County. The new calculated rate for fiscal year 2021 will be \$0.1401 per 1,000 gallons.

Should you have any questions or wish to discuss this matter, please contact me.

Sincerely,

Suzannah Folsom, PE, PMP
Executive Director

cc: Gary Loggins, Operations Division Director

ACCOUNT NUMBER	ESCROW CODE	MILLAGE CODE
2610271		0000

R 24496398 See reverse side for important information.

1700 N BLUE JAY TER HERNANDO 344
WELL SITE #1- COM AT SE COR OF S
W1/4 OF NW1/4, TH N 0 DEG 4M 4S
W AL E LN OF SW1/4 OF NW1/4 545.
19 FT, TH S 89 DEG 55M 56S W 24.
40 FT TO POB, TH S 89 DEG 55M 56
See Additional Legal on Tax Roll



64
5 - 20769
WITHLACOOCHIEE REGIONAL WATER
SUPPLY AUTHORITY
3600 W SOVEREIGN PATH STE 228
LECANTO FL 34461-7718



Exemptions:
SWFWMD

RECEIVED NOV 03 2020

MAILING ADDRESS: 210 N. APOPKA AVE., SUITE 100 • INVERNESS, FL 34450-4298 • (352) 341-6500

AD VALOREM TAXES					
TAXING AUTHORITY	ASSESSED VALUE	EXEMPTION AMOUNT	TAXABLE VALUE	MILLAGE RATE	TAXES LEVIED
General County	70,310	70,310	0	6.2176	0.00
Transportation Trust	70,310	70,310	0	.5988	0.00
Health Department	70,310	70,310	0	.0651	0.00
Library	70,310	70,310	0	.3217	0.00
Fire District	70,310	70,310	0	0.0000	0.00
Stormwater	70,310	70,310	0	.0974	0.00
Fire Rescue EMS	70,310	70,310	0	.5881	0.00
Schools Local Req'd Effort	70,310	70,310	0	3.6820	0.00
Schools Capital Outlay	70,310	70,310	0	1.5000	0.00
Schools Discretionary	70,310	70,310	0	.7480	0.00
SWFWMD General	70,310	70,310	0	.2669	0.00
Mosquito Control	70,310	70,310	0	.4478	0.00
TOTAL				14.5334	\$0.00

RETAIN THIS PORTION FOR YOUR RECORDS.
WALK-IN CUSTOMERS,
PLEASE BRING FOR RECEIPT.

NON-AD VALOREM ASSESSMENTS	
LEVYING AUTHORITY	AMOUNT
Avoid waiting in line-Pay ONLINE at www.citrustc.us	
TOTAL	\$0.00

COMBINED TAXES AND ASSESSMENTS	\$0.00
--------------------------------	--------

IF PAID BY	Nov 30	Dec 31	Jan 31	Feb 28	Mar 31
	.00	.00	.00	.00	.00

ACCOUNT NUMBER	ESCROW CODE	MILLAGE CODE
2610271		0000

R 24496398
WITHLACOOCHIEE REGIONAL WATER
SUPPLY AUTHORITY
3600 W SOVEREIGN PATH STE 228
LECANTO, FL 34461

1700 N BLUE JAY TER HERNANDO 344
WELL SITE #1- COM AT SE COR OF S
W1/4 OF NW1/4, TH N 0 DEG 4M 4S
W AL E LN OF SW1/4 OF NW1/4 545.
19 FT, TH S 89 DEG 55M 56S W 24.
40 FT TO POB, TH S 89 DEG 55M 56
See Additional Legal on Tax Roll

PAY IN U.S. FUNDS (NO POST DATED CHECKS) TO JANICE A. WARREN, TAX COLLECTOR • 210 N. APOPKA AVE., SUITE 100 • INVERNESS, FL 34450-4298

IF PAID BY	Nov 30	Dec 31	Jan 31	Feb 28	Mar 31
	.00	.00	.00	.00	.00

UNDER MINIMUM TAX - DO NOT PAY

Item 12.e.

Executive Director's Report

News Articles

https://www.chronicleonline.com/opinion/editorials/environment-big-winner-in-septic-grant-for-inverness/article_c9138844-1301-11eb-9d38-9bdb11f7f5d8.html

Environment big winner in septic grant for Inverness

Chronicle
Oct 22, 2020

WATER QUALITY

The Issue: *Inverness gets \$1 million-plus septic-to-sewer grant.*

Our View: *City scores big financially and environmentally.*

The city of Inverness received a much-needed shot in the arm from the Department of Environmental Protection (DEP). The city was awarded a \$1.88 million grant through the state's springs steering committee to pay for the bulk of hook-up costs to municipal sewer services for about 44 commercial properties along the west side of State Road 44.

The grant will allow those businesses and future ones along the thoroughfare to stop using individual septic tanks and help greatly with the cost of the estimated \$2.4 million project.

It's a boon for the commercial sector of the road, but more important is the boost to the environment. Septic to sewer is the way to go. It's great the city got the grant, because the steep price tag stops many localities from doing the right thing.

In the last decade or so, Citrus County government and city officials have learned the importance of protecting the environment. This is another good step toward cleaning things up and ensuring our environment will be protected into the future.

For years, residents on the east side have contended that they were getting the short end of the stick with the priority being the county's waters on the west side.

This grant is a very important award for eliminating septic systems along the State Road 44 corridor but in giving greater balance to eliminating septic systems. Converting 44 commercial properties is a big deal, and it's beneficial for Inverness and the eastside of the county. Now if only the county and city could only tackle some of the residential neighborhoods that desire connections to sewer.

We need to continue getting rid of septic tanks and putting properties on septic, and when the county or municipalities get grant funding, that's even better.

Though progress toward achieving the long sought goal of countywide sewers has been slow and spotty, it is coming to fruition.

