

RWSP Update 2017-18

Questions Submitted by Rebecca Lorraine Maddox, Cardno

Responses shown in ***bolded italics***.

1. RFQ page 7 of 27. Please clarify the evaluation criteria (point value) for each section of the RFQ.

Response: The proposed scoring sheet containing the maximum score for each criteria or group of criteria is attached and has been posted to the WRWSA website.

2. May we submit resumes as an Appendix, not included in the 25 page limit?

Response: Yes.

3. On page 8 of RFQ, it is stated that the required font size is 12pt. Can font be smaller (9pt) for tables, captions, organizational chart, and the like?

Response: Yes.

4. On page 8 of RFQ, there is a request for 6 paper copies. Knowing that there are several forms that are required to be signed and notarized, may we provide one (1) original SOQ and 5 copies?

Response: Yes.

5. On page 7 of RFQ, Item 11 requires inclusion of 3 references. May we list WRWSA as one of our client references?

Response: This is permissible, but the intent is to obtain references of other clients for whom the firm did similar work or work which the firm believes supports their qualifications to conduct the RWSP Update.

6. On Exhibit B there is a space for Job Classification. Is this to be the staff member's current title or role on the project?

Response: This should be the staff member's current title, such as Engineer, Senior Engineer, Planner, Hydrologist, etc. Each staff member's role on the project can then be explained within the text of the RFQ response and any organizational diagram if submitted.

7. Page 8 of 27 indicates the SOQ is due January 26, 2018, however, Exhibit A reads January 25, 2018. Please clarify final deadline.

Response: The submittal deadline is 2:00 pm on January 26, 2018. Exhibit A has been updated.