



**WITHLACOOCHEE  
REGIONAL  
WATER  
SUPPLY  
AUTHORITY**

## **Irrigation Audit Phase 5**

**2018 Request for Quotes  
18-01 (Q040)**

**Information Packet**

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**SAMPLE LETTER TO PARTICIPANTS**

DATE

Name  
Address  
City, State, Zip Code

Subject: Withlacoochee Regional Water Supply Authority (WRWSA)  
Irrigation Evaluation Program

Dear Name:

Thank you for participating in the WRWSA Irrigation Evaluation Program. Our goal is to assist you in enhancing your landscape while conserving water. This program has been designed to evaluate the efficiency of your irrigation system and to provide you with guidance on irrigation system management. *(Irrigation Contractor/Company Name goes here)* conducted the irrigation system evaluation, with funding and technical assistance from the WRWSA, your water utility, and the Southwest Florida Water Management District. Listed in this report are various recommendations, water use and water savings information that may help improve the efficiency of your irrigation system.

We hope the evaluation was helpful and that you will carefully consider making the recommended changes to help conserve water, protect our natural resources and save money. If you have any questions regarding this evaluation report, please contact *(Name of Contractor and contact information)* or LuAnne Stout at 352-527-5795 or [lstout@wrwsa.org](mailto:lstout@wrwsa.org).

Sincerely,

Signed

Enclosures

