

**MINUTES – WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY  
BOARD OF DIRECTORS MEETING, JUNE 17, 2009**

**DATE:** June 17, 2009  
**TIME:** 4:30 p.m.  
**PLACE:** Withlacoochee Regional Planning Council  
1241 SW 10<sup>th</sup> Street (SR 200)  
Ocala, Florida 34474-0323

**Agenda Item #1 Call to Order**

Chairman Dennis Damato called the meeting to order at 4:35 p.m. and asked for a roll call.

**Agenda Item #2 Roll Call**

Mr. Sullivan, Executive Director, called the roll and a quorum was declared present.

**MEMBERS PRESENT**

Rose Rocco, Hernando County Commissioner  
Dennis Damato, Citrus County Commissioner  
Winn Webb, Citrus County Commissioner  
Richard Hoffman, Sumter County Commissioner  
Mike Amsden, Marion County Commissioner  
Barbara Fitos, Marion County Commissioner  
Stan McClain, Marion County commissioner (arrived at 4:46 pm)  
Ken Hinkle, Inverness City Councilman  
Christine Dobkowski, Belleview City Commissioner  
Jim Adkins, Hernando County Commissioner

**MEMBERS ABSENT**

Kent Guinn, Ocala City Councilman  
Daniel Owen, Ocala City Councilman  
Jeff Stabins, Hernando County Commissioner  
Randy Mask, Sumter County Commissioner  
Gary Bartell, Citrus County Commissioner  
Joe Bernardini, Brooksville City Councilman  
Dale Swain, Bushnell City Councilman  
John Druzbeck, Hernando County Commissioner

**Agenda Item #3 Introductions and Announcements**

Mr. Sullivan introduced others in the audience.

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**OTHERS PRESENT**

Jack Sullivan, WRWSA Executive Director  
Larry Haag, WRWSA Attorney  
Diane Salz, WRWSA Legislative Liaison  
Peter Rocco, Hernando County  
Andy Neff, Marion County Utilities Director  
John Ferguson, SWFWMD  
Jimmy Brooks, SWFWMD  
Connie Mullis, Aide to Senator Evelyn Lynn  
Robert Knight, Citrus County Utilities  
Brian Huston, R. W. Beck  
Jeff Halcomb, City of Ocala Utilities  
Al Grubman, TOO FAR  
Jan Grubman, TOO FAR  
Dale Jenkins, Black & Veatch  
Alys Brockway, Hernando County Utilities  
Darlene Johnson, Recording Secretary

Mr. Sullivan stated that he had one announcement. The Southwest Florida Water Management District tentatively scheduled a joint meeting with the Withlacoochee Regional Water Supply Authority for June 30, 2010. Mr. Sullivan asked if the Board had any objection to that date for a joint meeting. The Board had no objections and was in agreement to meet with the SWFWMD Governing Board on that date.

**Agenda Item #4 Approval of Minutes of the May 20, 2009 Meeting.**

**A MOTION WAS MADE BY STAN McCLAIN TO APPROVE THE MINUTES OF THE MAY 20, 2009 MEETING. THE MOTION WAS SECONDED BY ROSE ROCCO AND CARRIED UNANIMOUSLY.**

**Agenda Item #5 Proposed 2009-10 FY Budget . . . Jack Sullivan, WRWSA**

Mr. Sullivan went over the proposed budget for 2009-10 with the Board. He began with an analysis of beginning fund balances and a calculation of revenue for the 2009-10 fiscal year.

Mr. Sullivan then went through Proposed 2009-10 Budget with comments on various portions of the proposed budget.

- **Administrative Revenue.** Mr. Sullivan stated that Board had reduced the per capita rate by 5%. He then pointed out the carryover funds and the Charles A. Black Water Supply Facility administrative funds that would be available in the 2009-10 FY.

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- **Water Supply Development Revenue.** Mr. Sullivan said that the Phase II & VII work program should be finalized early in the new fiscal year and the monies allocated were just carry over funds, not new appropriations. He also pointed out the carryover of Water Supply Development Funds and the funds for amortization of the Charles A. Black Water Supply Facility.

- **Administrative Expenditures.** Mr. Sullivan said that he had increased the Authority attorney's funds in order to monitor consultant input from development of the Regional Framework and Governance documents. He said that he had to increase telephone expenditures because the Authority had phones at two offices in Tallahassee and Brooksville. In addition, he had to increase travel expense because of increased travel by the Executive Director to implement the Authority's programs.

- **Water Supply Studies and Programs.** Mr. Sullivan indicated that he proposed a \$25,000 sole source contract with WRA for continuing support on engineering and water supply issues. He also pointed out the North Sumter Data Collection program that had been previously approved by the Board. This money was just a carryover from the current fiscal year. Finally, Mr. Sullivan proposed a \$50,000 program to hire consultants to help with Local Government/Authority agreements to support the Regional Framework concept and to revise WRWSA Governance documents.

- Overall, the 2009-10 budget expenditures were reduced from \$679,633 to \$499,000 – a reduction of \$180,633, or a 26.6% decrease from the 2008-09 FY budget.

Mr. Sullivan then asked for questions. With no questions from the Board, Mr. Sullivan said he needed a motion to approve the budget. Once the budget is approved, Mr. Sullivan said he would send it out to the member governments for their information and approval.

**A MOTION WAS MADE BY ROSE ROCCO TO APPROVE THE BUDGET FOR FY 2009-2010. THE MOTION WAS SECONDED BY BARBARA FITOS AND CARRIED UNANIMOUSLY.**

**Agenda Item #6      Executive Director's Report . . . Jack Sullivan, WRWSA**

**a.    Bills to be Paid**

Mr. Sullivan presented the bills for payment for June in the amount of \$36,109.97 and recommended approval.

**A MOTION WAS MADE BY STAN McCLAIN TO APPROVE THE JUNE BILLS FOR PAYMENT IN THE AMOUNT OF \$36,109.97. THE MOTION WAS SECONDED BY ROSE ROCCO AND CARRIED UNANIMOUSLY.**

**b.    Amendment to Task VII for Water Resource Associates to Extend/Revise**

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**Master Water Supply Plan from 2025 to 2030**

Mr. Sullivan said that this amendment had been previously approved at the last Board meeting to update the Regional Water Supply Plan from 2025 to 2030 for \$25,000.

The Board did not have the amendment to the Phase II and VII Agreement at the last meeting, therefore the amendment in the Board Package would memorialize the decision made at the last Board meeting.

**A MOTION WAS MADE BY RICHARD HOFFMAN TO APPROVE THE AMENDMENT TO TASK VII FOR WATER RESOURCE ASSOCIATES TO EXTEND/REVISE THE MASTER WATER SUPPLY PLAN FROM 2025 TO 2030 AND TO AUTHORIZE THE CHAIR TO SIGN THE AMENDMENT. THE MOTION WAS SECONDED BY ROSE ROCCO AND CARRIED UNANIMOUSLY.**

**c. Contract with Black & Veatch for CAB Evaluation**

Mr. Sullivan said that he, Larry Haag and Dale Jenkins with Black & Veatch have been working on this contract over the past two months. In addition to the work normally done in the CAB Evaluation contract, a couple of additional issues had been added for Black & Veatch to comment upon:

- Citrus County Utilities has mentioned problems with the age and function of the backup generator.
- The Citrus County Utilities Department remarked that development in Hampton Hills is beginning to hem in the CAB Water Supply facility and may restrict additional pipelines coming into the facility.

Mr. Sullivan said he had completed the base contract as well as the scope of service and the compensation agreement. Mr. McClain asked Mr. Sullivan how often this had to be done and if it was a yearly requirement? Mr. Sullivan answered that through a process of experience he had found it was only necessary about every third year. The study is to evaluate the condition of the overall facility (e.g. pumps, wells, piping, buildings) and to ensure that all permit conditions were being met.

**A MOTION WAS MADE BY STAN McCLAIN TO APPROVE THE CONTRACT WITH BLACK & VEATCH FOR THE EVALUATION OF THE CHARLES A. BLACK WATER SUPPLY FACILITY. THE MOTION WAS SECONDED BY ROSE ROCCO AND CARRIED UNANIMOUSLY.**

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**d. 2<sup>nd</sup> Quarter Financial Report**

Mr. Sullivan reviewed the 2<sup>nd</sup> Quarter Financial Report with the Board. The first item reviewed was the Balance Sheet. Mr. Sullivan stated that the Current Assets to Current Liabilities ratio was 27 to 1 indicating that the Authority was very solvent. With regard to the statement of Revenue and Expenses, three months revenue ending March 31, 2009 was \$130,300.20 while operating expenses were \$133,741.42 creating an operating loss of \$3,441.22. However, interest income for the quarter was \$3,251.36, so the net loss was \$189.86. For the year the net loss has been \$11,600.62. Mr. Sullivan that losses were covered out of the Authority's reserve funds. There were no questions from the Board. Mr. Sullivan asked the Board to approve the Financial Report.

**A MOTION WAS MADE BY MIKE AMSDEN TO APPROVE THE 2<sup>ND</sup> QUARTER FINANCIAL REPORT. THE MOTION WAS SECONDED BY WINN WEBB AND CARRIED UNANIMOUSLY.**

**e. Correspondence**

Mr. Sullivan said three correspondence items had been included in the Board Package.

1. First were letters to member government administrators regarding the Authority's reduction of the per capita dues by 5%. This letter, signed by Chairman Damato, went out on June 5<sup>th</sup> to all County Administrators and the City Manager of Ocala.
2. Second, Mr. Sullivan included a copy of the draft resolution he had prepared supporting the Regional Framework concept. He stated that Stan McClain had informed him that the Marion County Commission had unanimously adopted a similar resolution. Ms. Rocco stated that Hernando County also adopted a resolution.
3. Finally, Mr. Sullivan provided a copy of the letter to Governor Crist indicating the Authority's support of SB 2080.

**f. News Articles**

Mr. Sullivan provided the Board with a large number of news articles on water issues from around the region and State.

**Agenda Item #7 2009 Legislative Review . . . Diane Salz, Legislative Consultant**

Ms. Salz stated that an updated status report on Enrolled Bills monitored by the Authority awaiting the Governor's action was distributed at the meeting. Ms. Salz made the following comments:

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Legislation signed or soon to be signed into law include: SB 360 relating to Growth Management; SB 2430 relating to Taxation of Documents; SB 2600 relating to the Budget; SB 494 relating to Water Conservation; HB 227 relating to Impact Fees; SB 712 relating to Special District Procurement; HB 73 relating to Expedited Permitting; SB 1078 relating to Water Management District Liability; HB 7157 relating to Conservation Easements; and SB 1740 relating to the Water Protection & Sustainability Trust Fund Recreation.

Pending legislation includes: SB 2080 relating to Water Resources which was presented to the Governor on June 17th and has until June 30th to take action or not. Among other things, SB 2080 includes re-enactment of the five water management districts; recognizes the importance of "Florida Friendly" landscaping as an essential water conservation strategy; and delegates authority to approve permits to the water management district executive directors and staff--which became very controversial after the bill's passage. Environmentalists agree that SB 2080 contains many worthwhile provisions but are fearful that the delegation of permitting authority would vest too much power in the water management district executive directors and staff and might remove "transparency" from an otherwise public permitting process.

Ms. Salz then asked the Board for any questions.

Chair Damato asked about the future of Florida Forever funding. Ms. Salz responded that SB 2430, which closes a documentary stamp tax avoidance technique, would apply to property transfers occurring after July 1, 2009, and it's anticipated that funding will be available to pay debt service on certain bonds, including Florida Forever.

**Agenda Item #8 Attorney's Report . . . Larry Haag, WRWSA Attorney**

Attorney Haag had nothing to report.

**Agenda Item #9 Other Business**

There was no other business by Board members.

**Agenda Item #10 Public Comments**

Alys Brockway, Hernando County Utilities, wanted to bring to the Board's attention that Southwest Florida Water Management District may give permission to the Northern District to go back to two days watering. However, the two days a week watering have changed from what everyone has been doing the last 10 years prior to this. There are some changes in the establishment period. They also require a couple of other different items that need the attention of the County Utilities Departments to understand the new requirements.

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Mr. Sullivan wanted to get the Board reaction regarding having a Board meeting in August. He said normally the Board does not hold a meeting in August and he wanted to request the Board's wishes as to whether to hold a meeting during that month or not. It was the consensus of the Board to not meet in August.

**Agenda Item #11      Next Meeting and Location**

Chairman Damato stated that the next meeting would take place on July 15, 2009, 4:30 p.m., at the Southwest Florida Water Management District Headquarters, Governing Board Meeting Room, 2379 Broad Street (US 41 South), Brooksville, Florida 34604-6899.

**Agenda Item #12      Adjournment**

With no further business to come before the Board, the meeting was adjourned at 5:37 p.m.

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Dennis Damato, Chairman

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Jackson E. Sullivan, Executive Director