

APPROVED

WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY BOARD OF DIRECTORS

Minutes of the Meeting January 17, 2018

TIME: 3:30 p.m.
PLACE: Lecanto Government Building
ADDRESS: 3600 W. Sovereign Path, Room 280, Lecanto, Florida 34461

The numbers preceding the items listed below correspond with the published agenda.

1. Call to Order

Chairman Nick Nicholson called the Withlacoochee Regional Water Supply Authority (WRWSA) Board of Directors meeting to order at 3:30 p.m. and requested a roll call.

2. Roll Call

Mr. Richard Owen, WRWSA Executive Director, called the roll and a quorum was declared present.

BOARD MEMBERS PRESIDING

Nick Nicholson, *Chairman*, Hernando County
Commissioner
Michelle Stone, *Vice Chair*, Marion County
Commissioner
Ken Brown, Crystal River City Councilor
Al Butler, Sumter County Commissioner
Scott Carnahan, Citrus County Commissioner
Gary Ernst, Belleview City Commissioner
Jeff Kinnard, Citrus County Commissioner
Dale Swain, Bushnell City Councilor

BOARD MEMBERS ABSENT

Stephen Printz, *Treasurer*, Sumter County
Commissioner
Kathy Bryant, Marion County Commissioner
Steve Champion, Hernando Co. Commissioner
William Kemerer, Brooksville City Councilor
Carl Zalak, Marion County Commissioner

ALTERNATE(S) PRESIDING – None

3. Introductions and Announcements

- *Introductions.* Mr. Owen recognized Authority staff present for this meeting. Audience members introduced themselves for the Board's information.
- *Announcements* – Mr. Owen said Board members have a revised agenda at their seats. He requested a moment of silence for Mr. Don Hahnfeldt, former Sumter County Commissioner and WRWSA board member, who recently passed away.

WRWSA STAFF PRESENT

Richard Owen, Executive Director
Larry Haag, Attorney
Diane Salz, Governmental Affairs
LuAnne Stout, Administrative Asst.

OTHERS PRESENT

Brian Armstrong, SWFWMD Executive Director
Alys Brockway, Hernando County Water Resource Manager
Debra Burden, Citrus County Water Conservation Manager
Ken Cheek, Citrus County Water Resources Director
Kim Dinkins, Marion County Water Resources
Michon Fabio, Marion County Water Resources Liaison
Melissa Gulvin, SWFWMD Gov't. Affairs Program Manager
Larry A. Hartmann, TOO FAR
Greg Jones, Cardno
Mary Kassabaum, SWFWMD Gov't. Affairs Regional Mgr.
Terri Lowery, Jones Edmunds
Roy Mazur, Water Resource Associates
Joe Quinn, SWFWMD Water Supply Project Manager

4. Approval of Minutes

A copy of the November 15, 2017 minutes was provided in the Board's meeting materials. Following consideration, **Mr. Brown moved to approve the minutes for the November 15, 2017 meeting as presented. The motion was seconded by Ms. Stone and carried unanimously.**

5. Public Comment – Chairman Nicholson noted that one speaker card had been submitted.

Mr. Larry A. Hartmann, representing TOO FAR, addressed the Board regarding growth, representation on the board, withdrawals that provide no benefit to Citrus County and should be kept for its citizens, and reduction of freshwater flowing to gulf.

At this time, an item on the revised agenda was considered.

Citrus County Charles A. Black Wellfield Payments

Mr. Richard Owen, WRWSA Executive Director, provided introductory remarks. Citrus County Commissioners Carnahan and Kinnard stated their concerns. Mr. Brian Armstrong, SWFWMD Executive Director, provided a brief overview of SWFWMD's Cooperative Funding Initiative projects and support of Water Supply Authorities. Mr. Larry Haag, WRWSA Attorney, provided comments from a historical perspective.

After lengthy discussion, the Board directed staff to meet with Citrus County representatives to seek a mutually satisfactory resolution of issues raised by the County.

Consideration returned to the agenda (revised/published).

6. Election of Officers

The Board of the WRWSA annually elects its Board officers, including a Chair, Vice Chair and Treasurer at its January meeting. The Executive Director is the Board Secretary who serves in an ex-officio capacity. Pursuant to the Election of Officers Policy, included as an exhibit to this item, the Board may entertain nominations for individual officers or a slate of officers. Typically, the current Vice Chair is nominated to become Chair and the current Treasurer is nominated to become Vice Chair. The office of Treasurer is customarily filled by a Board member from the county without a representative as an officer in the current slate of officers. Also, pursuant to the Board Policy, the current Chair will chair the complete January meeting. The new officers will take their respective seats 24 hours before the next Board meeting.

Following consideration, **Mr. Carnahan moved to elect Ms. Michelle Stone as Chair, Mr. Stephen Printz as Vice-Chair, and Mr. Kinnard as Treasurer. Mr. Butler seconded the motion and it carried unanimously.**

7. Board Policy – Audit Committee

Mr. Richard Owen, WRWSA Executive Director, noted that Section 218.391(2), Florida Statutes, entitled Auditor Selection procedures states, in part: "The governing body of a charter county, municipality, special district, district school board, charter school, or charter technical career center shall establish an audit committee." . . . "The primary purpose of the audit committee is to assist the governing body in selecting an auditor to conduct the annual financial audit required in s. 218.39; however, the audit committee may serve other audit oversight purposes as determined by the entity's governing body."

Board Policy 2018-01, Audit Committee, included as an exhibit in the Board's meeting materials, is proposed to assist the Board comply with the Florida Statutes in oversight of the audit process. Staff recommended the Board approve Board Policy 2018-01, Audit Committee.

Following consideration, **Mr. Carnahan moved for the Board to approve Policy 2018-01, Audit Committee, as presented. Mr. Butler seconded the motion and it carried unanimously.**

8. Citrus County Water Use Permit Consolidation

This item was deferred to a future meeting.

9. Charles A. Black Wellfield Renewal and Replacement Fund Annual Report

Mr. Richard Owen, WRWSA Executive Director, said Citrus County has submitted to the Authority the annual report for the Charles A. Black (CAB) Wellfield Renewal and Replacement (R&R) Fund, documenting deposits and expenditures for the fiscal year ending September 30, 2017, a copy of which is included as an exhibit to this item. This is the first such annual report submitted pursuant to the revised Water Supply Contract between the WRWSA and Citrus County. Staff has reviewed this report and has found that the report is consistent with the pertinent Contract requirements.

Following consideration, **Mr. Swain moved to accept Citrus County's annual report for the Charles A. Black R&R Fund, documenting expenditures and deposits for the fiscal year ending September 30, 2017. Ms. Stone seconded the motion and it carried unanimously.**

10. Citrus County Water Use Permit Consolidation

This item was deferred to a future meeting.

11. Executive Director's Report

- a. **Bills to be Paid** – Mr. Owen presented the December 2017 bills and requested Board concurrence. **Mr. Carnahan moved to ratify payment of the December 2017 bills in the total amount of \$22,679.38. The motion was seconded by Mr. Brown and carried unanimously.**

Mr. Owen presented the January 2018 bills and requested Board approval. Following consideration, **Mr. Brown moved for payment of the January 2018 bills in the amount of \$16,994.77, as presented. The motion was seconded by Mr. Swain and carried unanimously.**

- b. **Correspondence** – Items were included in the Board's meeting materials.
- c. **News Articles** – Articles of interest were included in the Board's meeting materials.
- d. **Other** – None

12. Legislative Report – Ms. Diane Salz, WRWSA Governmental Affairs, provided an update on the 2018 Legislative Session which began January 9, 2018 and will conclude on May 9, 2018. She noted that Board members received at their seats a copy of the current Bill Tracking Report. She said 38 bills were filed (currently) regarding water quality, supply and funding; and that the Authority is represented when these issues arise, based upon the Authority's Legislative Priorities adopted by the Board on November 15, 2017. Ms. Salz requested that she may be contacted at any time to answer questions.

13. Attorney's Report – Mr. Haag, WRWSA Attorney, said he had no report to provide.

14. Other Business – None

15. Next Meeting Time and Location – March 21, 2018 at 3:30 p.m. at the Lecanto Government Building, Room 166.

16. Adjournment – Chairman Nicholson adjourned the meeting at 4:55 p.m.

Michelle Stone, Chair

Richard S. Owen, Executive Director