

**WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY  
BOARD OF DIRECTORS**

**Minutes of the Meeting  
July 18, 2018**

**TIME:** 3:30 p.m.  
**PLACE:** Lecanto Government Building  
**ADDRESS:** 3600 W. Sovereign Path, Room 280, Lecanto, Florida 34461

*The numbers preceding the items listed below correspond with the published agenda.*

**1. Call to Order**

Mr. Al Butler called the Withlacoochee Regional Water Supply Authority (WRWSA) Board of Directors meeting to order at 3:30 p.m. and requested a roll call.

**2. Roll Call**

Mr. Richard Owen, WRWSA Executive Director, called the roll and a quorum was declared present.

**BOARD MEMBERS PRESIDING**

Al Butler, Sumter County Commissioner  
Gary Ernst, Belleview City Commissioner  
William Kemerer, Brooksville City Councilor

**ALTERNATE(S) PRESIDING**

David Burnell, City of Crystal River Manager  
Alys Brockway, Hernando County Water Res

**BOARD MEMBERS ABSENT**

Michelle Stone, Chair, Marion County Commissioner  
Stephen Printz, *Vice-Chair*, Sumter County Commissioner  
Jeff Kinnard, *Treasurer*, Citrus County Commissioner  
Ken Brown, Crystal River City Councilor  
Kathy Bryant, Marion County Commissioner  
Scott Carnahan, Citrus County Commissioner  
Steve Champion, Hernando Co. Commissioner  
Dale Swain, Bushnell City Councilor  
Carl Zalak, Marion County Commissioner

**3. Introductions and Announcements**

- *Introductions.* Mr. Owen recognized Authority staff present for this meeting. Audience members introduced themselves for the Board's information.
- *Announcements* – Mr. Owen noted the revised agenda as recommended by the Authority's Chair includes a Consent Agenda and Pledge of Allegiance. He said that a quorum is present for purposes of holding a meeting but not for purposes of approving the budget.

**WRWSA STAFF PRESENT**

Richard Owen, Executive Director  
Larry Haag, Attorney  
Diane R. Salz, Governmental Affairs  
LuAnne Stout, Administrative Asst.

**OTHERS PRESENT**

Ken Cheek, Citrus County Water Resources Director  
Michon Fabio, Marion County Water Res Liaison  
Stephanie Fidler, Cardno Inc  
Gregg Jones, PhD, PG  
Dave Kelly, Cardno Inc  
Josh Madden, SWFWMD Environmental Scientist  
Richard Radacky, City of Brooksville Public Works Dir

**4. Pledge of Allegiance** – Mr. Butler led those present in reciting the Pledge of Allegiance.

**5. Public Comment** – No speaker cards were submitted.

**6. Consent Agenda**

- a. **Approval of Minutes** – The May 16, 2018 minutes was provided in the Board's meeting materials.

- b. **Bills to be Paid** – Staff recommended Board concurrence of the June 2018 bills in the total amount of \$43,642.94.

Staff recommended Board approval of the July 2018 bills in the amount of \$42,310.72.

- c. **2018-019 Regulatory Plan** – Staff recommended approval of the WRWSA's proposed 2017-2018 Regulatory Plan; and authorization for the Vice Chair and General Counsel to execute the appropriate certifications.
- d. **Staff Travel to the 2018 Florida Water Forum** – Staff recommended Board approval for Ms. Diane Salz, WRWSA Governmental Affairs Liaison, to attend this year's Florida Water Forum at an estimated cost of \$707.74.

**Mr. Kemerer moved approval of the Consent Agenda Items 6.a., 6.b., 6.c. and 6.d. The motion was seconded by Mr. Ernst and carried unanimously.**

**7. Fiscal Year 2018-19 Budget Approval Ratification**

This item was deferred to the September meeting since a quorum for purposes of budget approval was not available.

**8. Regional Water Supply Plan Update Status Report**

Mr. Gregg Jones, Program Manager, Cardno, presented this item. The Regional Water Supply Plan Update project progresses, with a focus on completing population and water demand projections, estimating future savings through conservation and seeking input from various public supply utilities in the region. This was an information item only.

Mr. Owen noted there has been a change in Mr. Jones' status with Cardno. He said that action is required to approve change of the project manager from Gregg Jones to David Kelly and authorize the Executive Director to approve Mr. Jones as a subcontractor to Cardno in the future should it become necessary. Following consideration, **Mr. Kemerer moved, seconded by Mr. Ernst, to approve the staff recommendation. The motion carried unanimously.**

**9. Fiscal Year 2018-19 Grants Program – Approval of Awards**

Mr. Owen noted that, at the Authority's March 21, 2018 meeting, the Board set the total allocation of funds in Fiscal Year 2018/19 for the Local Government Grant Program at \$130,000 and limited such grants to water conservation projects. The Authority has received three grant applications, one each from Citrus, Hernando and Marion counties.

Following consideration, **Mr. Ernst moved, seconded by Mr. Kemerer, to approve grants in the following amounts: Citrus County \$36,875, Hernando County \$48,350 and Marion County \$42,595; and authorize the Chair to sign the grant Agreements. The motion carried unanimously.**

**10. Phase 5 Irrigation Audit Program Authorization to Issue a Request for Quotes**

Mr. Owen said the total project budget is \$145,000, with 50% (\$72,500) provided by the SWFWMD and the matching 50% being the WRWSA's responsibility. The Authority's matching funds are split 50/50 with participating utilities based upon the number and type of irrigation evaluations conducted in each utility. Local participants include Citrus County, Hernando County and Marion County utilities, the North Sumter County Utility Dependent District and the Village Center Community Development District. The amount of the project budget that is to be implemented by the selected contractor or contractors is a total amount not to exceed of \$125,000.00. This includes conducting irrigation system evaluations (core and enhanced) and follow-ups. Staff will return to the Board with a recommended short list of responsive contractors at the September 2018 meeting. The RFQ and all

subsequent contracts will be dependent upon funding from all participating parties. The draft RFQ Information Packet is included as an Exhibit under separate cover and available on the website.

Following consideration, **Mr. Kemerer moved, seconded by Mr. Burnell, to approve the issuance of the Phase 5 Irrigation Evaluation Program Request for Quotes, as contained in the exhibit. The motion carried unanimously.**

11. **Legislative Report** – Ms. Salz, WRWSA Governmental Affairs, provided a status report on the challenge to implementation of the Water and Land Conservation Constitutional Amendment passed in 2014. Mr. Haag requested a copy of the court judgment.
12. **Attorney’s Report** – Mr. Haag, WRWSA Attorney, said he had no report to provide.
13. **Executive Director’s Report**
  - a. **Correspondence** – Items received or sent were included in the Board’s meeting materials.
  - b. **News Articles** – No articles of interest were included in the Board’s meeting materials.
  - c. **Other** – None
14. **Other Business** – None
15. **Next Meeting Time and Location** – September 19, 2018 at 3:30 p.m. at the Lecanto Government Building, Room 166.
16. **Adjournment** – Mr. Butler adjourned the meeting at 4:02 p.m.

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Michelle Stone, Chair

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Richard S. Owen, Executive Director