

**WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY
BOARD OF DIRECTORS**

**Minutes of the Meeting
July 19, 2017**

TIME: 3:30 p.m.
PLACE: Lecanto Government Building
ADDRESS: 3600 W. Sovereign Path, Room 280, Lecanto, Florida 34461

The numbers preceding the items listed below correspond with the published agenda.

1. Call to Order

Due to Chairman Nicholson's absence, Vice Chair Stone called the Withlacoochee Regional Water Supply Authority (WRWSA) Board of Directors meeting to order at 3:30 p.m. and requested a roll call.

2. Roll Call

Mr. Richard Owen, WRWSA Executive Director, called the roll and a quorum was declared present.

BOARD MEMBERS PRESENT

Michelle Stone, *Vice Chair*, Marion County
Commissioner
Stephen Printz, *Treasurer*, Sumter County
Commissioner
Al Butler, Sumter County Commissioner
Scott Carnahan, Citrus County Commissioner
Steve Champion, Hernando Co. Commissioner
William Kemerer, Brooksville City Councilor
Jeff Kinnard, Citrus County Commissioner
Ron Livsey, Belleview City Commissioner

BOARD MEMBERS ABSENT

Ken Brown, Crystal River City Councilor
Kathy Bryant, Marion County Commissioner
Nick Nicholson, *Chairman*, Hernando County
Commissioner
Dale Swain, Bushnell City Councilor
Carl Zalak, Marion County Commissioner

ALTERNATE(S) PRESENT

Dave Burnell, Crystal River City Manager

3. Introductions and Announcements

- *Introductions.* Mr. Owen recognized Authority staff present for this meeting. Audience members introduced themselves for the Board's information.
- *Announcements* – Mr. Owen said that the agenda has been revised to add an item regarding a resolution to support the SWFWMD Chassahowitzka and Homosassa Rivers SWIM Plans. He also noted that bills for June and July are at members' seats.

WRWSA STAFF PRESENT

Richard Owen, Executive Director
Larry Haag, Attorney
LuAnne Stout, Administrative Asst.

LOCAL GOVERNMENT STAFF PRESENT

Alys Brockway, Hernando County Water Resources Manager
Debra Burden, Citrus County Water Conservation Manager
Kim Dinkins, Marion County Office of the County Engineer
Melissa Gulvin, SWFWMD Gov't. Affairs Program Manager
Gene Heath, PRWC Coordinator
Roy Mazur, Water Resource Associates
Joe Quinn, SWFWMD Water Supply Project Manager
Richard Radacky, City of Brooksville
Tracy Straub, Marion County Engineer
Joe Troiano, SJRWMD Intergovernmental Coordinator

4. Approval of Minutes

A copy of the May 17, 2017 minutes was provided in the Board's meeting materials. Following consideration, **Mr. Printz moved to approve the minutes for the May 17, 2017 meeting as presented. The motion was seconded by Mr. Carnahan and carried unanimously.**

5. Public Comment – No speaker cards were submitted.

6. Polk Regional Water Cooperative (PRWC) Status Update

Mr. Owen introduced Mr. Gene Heath, PRWC Coordinator, who presented a status update entitled “Your region, Your water, Your voice at the table.” The presentation included why the PRWC was formed, key provisions of the interlocal agreement (who are the members, functions, etc.), what projects are being pursued, what the future holds, how other local governments are addressing water supply on a regional basis, etc. Mr. Heath stressed the importance of regional, multijurisdictional approaches to solve the region’s water supply challenges. (*Presentation available on Authority’s website for meetings.*)

Discussion ensued regarding future demand, funding projected costs and commitments, population growth, competition for water, taxpayer rebate programs, regional interconnections, and statewide water supply sustainability.

This was an information item only and no action required.

7. Charles A. Black Wellfield – Well #4 Remediation Status Report

Mr. Owen said this item is deferred to a future meeting when a Citrus County representative can be present.

8. Regional Irrigation System Evaluation Project Phase 3 Final Report

Mr. Owen said Phase 3 of the Authority’s Regional Irrigation System Evaluation Program began in October 2014 as part of the Authority’s ongoing water conservation initiative. Phase 3 of the Irrigation Audit Program was funded by and completed in cooperation with the Southwest Florida Water Management District (SWFWMD), and Citrus, Hernando, and Marion counties. Phase 3 has been completed on time and within budget. (*Presentation available on Authority’s website for meetings.*)

Mr. Owen provided a summary of the major findings of the Phase 3 effort. He noted that the Phase 3 final report has been provided as a separate document accompanying the Board’s meeting materials. If approved by the Board, the Final Report will be submitted to the SWFWMD in accordance with the Cooperative Funding Agreement.

Following consideration, **Mr. Carnahan moved, seconded by Mr. Champion, for the Board to accept the Regional Irrigation System Evaluation Program Phase 3 Final Report, dated July 19, 2017; and authorize staff to submit the Final Report to the SWFWMD. The motion carried unanimously.**

9. Fiscal Year 2017-18 Grants Program Applications

Mr. Owen said that, at the Authority’s March 15, 2017 meeting, the Board set the total allocation of funds in Fiscal Year 2017-18 for the Local Government Grant Program at \$130,000 and limited such grants to water conservation projects. The Authority has received three grant applications, one each from Citrus, Hernando and Marion counties. A summary of the applications is presented below while copies of the applications are included as exhibits in the Board’s meeting materials.

The three applications received reflect continuations of member government proven effective water conservation programs. Staff analysis of the applications indicates these water conservation programs continue to meet the Authority’s grant program requirements. It should be noted that, at the time the meeting materials were mailed, Citrus and Marion county resolutions were not included. Authority staff discussed this with county representatives. A copy of Citrus County’s resolution was provided to the Board and Marion County received Commission approval at its July 18, 2017 regularly scheduled meeting. Representatives from Citrus, Hernando and Marion counties were invited to

attend the meeting and answer any Board questions regarding their respective water conservation grant applications.

Following consideration, **Mr. Printz moved, seconded by Mr. Carnahan, for Board approval of the grants in the amounts presented (Citrus County - \$42,627.50, Hernando County - \$48,350.00 and Marion County - \$35,245.00); and authorize the Chair to execute the grant Agreements. The motion carried unanimously.**

10. **Public Facilities Report Work Order**

Mr. Owen said Florida Statutes require special districts such as the Authority to file public facilities reports with each local government in which the special districts are located, and post these reports to their websites. The purpose of the facilities report is to provide local governments with information that is pertinent to developing and updating the local governments' comprehensive plans. Once an initial public facilities report has been filed with the appropriate local governments, the Authority is required to prepare and file an annual notice of any changes with the local governments. In addition, every seven years, each independent special district, including the WRWSA, must submit a Public Facilities Updated Report to each county and/or municipality in which it is located.

Mr. Owen noted that, based upon the schedule provided by the Department of Economic Opportunity, Special District Online Handbook, the schedule for the WRWSA to prepare and file a Public Facilities Report starts in January 2018 for the City of Webster and extends through January 2022 for the City of Brooksville. In order to prepare the Authority's required Public Facilities report, staff solicited a proposed work order from Water Resource Associates (WRA), which is one of the consultants under contract with the Authority for As-Needed Technical and Engineering Work.

Mr. Roy Mazur, Senior Project Manager representing the WRA, provided a brief presentation and answered questions from the Board. A copy of the proposed Work Order 2017-02 was included as an exhibit to this item in the Board's meeting materials. (*Presentation available on Authority's website for meetings.*)

Following consideration, **Mr. Butler moved, seconded by Mr. Carnahan, for Board approval to issue Work Order 2017-02 to Water Resource Associates to prepare the Authority's Special District Public Facilities Report, in an amount not to exceed \$9,580; and authorization of the Executive Director to execute the Work Order. The motion carried unanimously.**

At this time, an item not appearing on the published agenda was considered.

Chassahowitzka and Homosassa Rivers SWIM Plans Resolution

Mr. Owen stated that the Southwest Florida Water Management District (SWFWMD) has completed its proposed Surface Water Improvement and Management (SWIM) Plans for the Chassahowitzka and Homosassa River systems. At its July 12, 2017 meeting, the Springs Coast Steering Committee, on which a number of member governments sit, recommended approval of these Plans. The SWFWMD Governing Board is scheduled to consider approval of the Plans at its August 29, 2017 meeting.

There are six SWIM priority waterbodies in the WRWSA four-county area. Waterbodies in the WRWSA region for which SWIM plans have been recently finalized include the Rainbow River, Crystal River / Kings Bay, and the Weeki Wachee river. The Chassahowitzka and Homosassa rivers are the fourth and fifth SWIM plans to be created or updated under the SWFWMD Springs Coast Initiative. The Lake Panasoffkee SWIM plan was last completed in 2000. The WRWSA Board has approved resolutions in support of prior SWIM plans to express its support to the SWFWMD Governing Board. These Plans are intended to guide not only the SWFWMD's future management actions, but also those actions of the many stakeholders involved, including many of the Authority's member governments.

Resolution 17-04, WRWSA Board of Directors Supports the Chassahowitzka and Homosassa Rivers SWIM Plans Prepared by the SWFWMD, was provided to each member.

Following consideration, **Mr. Printz moved, seconded by Mr. Butler, to approve and execute Resolution 2017-04, Withlacoochee Regional Water Supply Authority Board of Directors Supports the Chassahowitzka and Homosassa Rivers Surface Water Improvement and Management Plans Prepared by the Southwest Florida Water Management District, as presented. The motion carried unanimously.**

This resolution was made a part of these minutes as if set forth in full but, for convenience, was filed in the permanent resolution files of the WRWSA.

11. Executive Director's Report

- a. **Bills to be Paid** – Mr. Owen noted that copies of June 2017 bills paid and July 2017 bills to be paid were provided to Board members at their seats.

Mr. Owen presented the June 2017 bills and requested Board concurrence. **Mr. Butler moved to ratify payment of the June 2017 bills in the total amount of \$19,034.74. The motion was seconded by Mr. Printz and carried unanimously.**

Mr. Owen presented the July 2017 bills and requested Board approval. Following consideration, **Mr. Printz moved for payment of the July 2017 bills in the amount of \$15,661.49, as presented. The motion was seconded by Mr. Butler and carried unanimously.**

- b. **2017-2018 Regulatory Plan** – Mr. Owen noted that, pursuant to Chapter 120.74, the WRWSA is required to file a regulatory plan annually by October 1st of each year. The regulatory plan must identify laws enacted or amended during the previous 12 months that affect the duties or authority of the agency, and for each such law, the agency must state whether it must adopt rules to implement the law and provide details about the proposed rulemaking schedule. The regulatory plan must include certifications by the presiding officer and principal legal advisor to the agency.

Mr. Owen noted that no rulemaking activities are planned for the 2017-2018 timeframe. Upon approval by the Board, the WRWSA will submit the Authority's 2017-2018 Regulatory Plan and publish it on the Authority's website.

Following consideration, **Mr. Printz moved, seconded by Mr. Carnahan, for the Board to approve the WRWSA's proposed 2017-2018 Regulatory Plan; and authorize the Vice Chair and General Counsel to execute the appropriate certifications. The motion carried unanimously.**

- c. **Correspondence** – No items were included in the Board's meeting materials.
- d. **News Articles** – News articles of interest were included in the Board's meeting materials and at their seats.
- e. **Other**
- Mr. Owen said he participated in the Sumter-Lake Counties Water School with about 50 to 75 attendees. He spoke on the role of federal and state governments for supply and water management.
 - Mr. Owen requested the Board consider approval he and Ms. Salz to attend the Florida Water Forum. Following consideration, **Mr. Carnahan, seconded by Mr. Champion, to approve Mr. Owen and Ms. Salz attending the Florida Water Forum at an estimated cost of \$860 (registration and travel). The motion carried unanimously.**

12. Legislative Report

Mr. Owen noted that Ms. Diane Salz, WRWSA Governmental Affairs, is absent due to attending the Environmental Summer School.

13. Attorney's Report – Mr. Haag, WRWSA Attorney, said he had no report to provide. He commented that the *Citrus Chronicle* had an article regarding Sugar Mill Woods and high usage of water. Mr. Owen and Ms. Brockway provided clarifying information.

14. Other Business – None

15. Next Meeting Time and Location

- **Vice Chair Stone called the question to cancel the August 16, 2017 monthly meeting. Mr. Butler moved, seconded by Mr. Printz, to cancel the meeting, and it carried unanimously.**
- The next monthly meeting is scheduled for September 20, 2017 at 3:30 p.m. at the Lecanto Government Building, Room 166.

16. Adjournment

Vice Chair Stone adjourned the meeting at 4:46 p.m.

Nick Nicholson, Chairman

Richard S. Owen, Executive Director