

**WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES
OCTOBER 19, 2011**

TIME: 4:30 p.m.
PLACE: Withlacoochee Regional Planning Council
1241 SW 10th Street (SR 200)
Ocala, Florida 34471-0323

The numbers preceding the items listed below correspond with the published agenda.

1. **Call to Order**
Chairman Stan McClain called the Withlacoochee Regional Water Supply Authority (WRWSA) meeting to order at 4:32 p.m. and asked for a roll call.
2. **Roll Call**
Mr. Jack Sullivan, Executive Director, called the roll and a quorum was declared present. Mr. Sullivan introduced Joseph Johnston, Brooksville Vice Mayor, as the newest member of the WRWSA Board of Directors.

MEMBERS PRESENT

Stan McClain, Chairman, Marion County Commissioner
Dennis Damato, Vice-Chairman, Citrus County Commissioner
Winn Webb, Citrus County Commissioner
Richard Hoffman, Sumter County Commissioner
Carl Zalak, Marion County Commissioner
Joseph Johnston, Brooksville City Councilman
Jim Adkins, Hernando County Commissioner

MEMBERS ABSENT

John Druzbeck, Treasurer, Hernando County Commissioner
Dale Swain, Bushnell City Councilman
Maureen McNiff, Crystal River City Councilwoman
Gary Ernst, Belleview City Councilman
Mike Amsden, Marion County Commissioner
Wayne Dukes, Hernando County Commissioner
John Priester, Ocala City Councilman
Mary S. Rich, Ocala City Councilwoman
David Russell, Hernando County Commissioner
Rebecca Bays, Citrus County Commissioner
Randy Mask, Sumter County Commissioner

3. **Introductions and Announcements**
Mr. Jack Sullivan introduced others in the audience.

OTHERS PRESENT

Jack Sullivan, WRWSA Executive Director
Johnnye Friedrich, WRWSA Attorney
Peter Hubbell, Water Resource Associates
Diane Salz, Legislative Consultant
Suzanne Webb, Citrus County

Alys Brockway, Hernando County
Kim Dinkins, Marion County
John Ferguson, SWFWMD
Cara Martin, SWFWMD
Flip Mellinger, Marion County Utilities
Al Grubman, TOO FAR
David Hornsby, SJRWMD
Robert Knight, Citrus County Utilities
Debra Burden, Citrus County Utilities
Nancy Smith, Recording Secretary

4. Approval of Minutes of September 21, 2011 Meeting

A copy of the minutes was provided in the board packet for review.

Following consideration, a motion was made by Mr. Hoffman to approve the minutes for the September 21, 2011 meeting. The motion was seconded by Mr. Webb and carried unanimously.

5. Charles A. Black Water Supply Facility – Update on Revision of Rate Structure . . . Jack Sullivan, E.D., WRWSA

Mr. Sullivan requested that the WRWSA consider amending the contract between the WRWSA and Citrus County regarding the Charles A. Black Water Supply Facility. The issues include maximum water withdrawals and a payment structure that includes both water usage and facility construction costs. He recommended that Purvis Gray & Company, CPA, be engaged to work through issues for both parties.

Discussion ensued about a possible conflict of interest. Although it was agreed that no actual conflict of interest exists, Mr. McClain advised that the WRWSA waive any conflict of interest and request the same from Citrus County.

Following consideration, a motion was made by Mr. Damato that the WRWSA approve a letter to waive conflict of interest to resolve water rates and contract language and to request a waiver from Citrus County. The motion was seconded by Mr. Hoffman and carried unanimously.

Following consideration, a motion was made by Mr. Zalak to engage Purvis Gray to work with both the WRWSA and Citrus County to revise the WRWSA/Citrus County agreement for a maximum budget of \$18,000. The motion was seconded by Mr. Damato and carried unanimously.

6. Update on Regional Framework Work Program . . . Pete Hubbell, WRA

Pete Hubbell presented a summary of the Regional Framework Work Program. The focus of the Framework is to integrate future alternative water sources into the overall water supply plan. A draft of the *Regional Framework Initiative Conceptual Plan* will be ready for comments in about three weeks and for presentation to the WRWSA for approval in January 2012.

The WRWSA discussed a number of regional issues and the future role of the WRWSA. Mr. Damato spoke about recent contact made by Citrus County with Levy County, Inglis and Yankeetown and about the possibility that Levy County might re-join the WRWSA. Mr. Damato recommended that the WRWSA contact Levy County and the towns of Inglis and Yankeetown.

There are things within the Regional Framework that affect southwest Levy County, but they do not have a seat at the table. It was the consensus of the WRWSA that Jack Sullivan and Pete Hubbell contact Levy County Board of County Commissioners to schedule a meeting to present the Regional Framework and current activities within the WRWSA.

7. Executive Director's Report ... Jack Sullivan, WRWSA

a. Bills to be Paid

Mr. Sullivan provided a handout to the WRWSA detailing the bills for October 2011 and requested the WRWSA approve payment of these bills in the amount of \$50,526.55.

Following consideration, a motion was made by Mr. Damato to approve payment of the October 2011 bills totaling \$50,526.55. The motion was seconded by Mr. Webb and carried unanimously.

b. Contract with Nancy Smith for Administrative Services

Mr. Sullivan presented a proposed contract to engage Nancy H. Smith as an Administrative Assistant to the Executive director, at a rate of \$25,000 annually.

Following consideration, a motion was made by Mr. Damato to approve the contract with Nancy Smith as the WRWSA's Administrative Assistant for \$25,000 for a year. The motion was seconded by Mr. Webb and carried unanimously.

c. Lease Agreement for Office at Citrus County/Lecanto

Mr. Sullivan presented the signed contract between the WRWSA and the Citrus County Board of County Commissioners (BOCC) for lease of office space in the Lecanto Government Building. This lease was approved by the Citrus County BOCC on October 11, 2011. The office space is expected to be ready to occupy by mid-November.

This item was presented for the WRWSA's information; no action was required.

d. Report on Regional Irrigation Audit Program

Mr. Sullivan reviewed the summary of activity in the irrigation audit program.

This item was presented for the WRWSA's information; no action was required.

e. Meeting Locations for 2012

Mr. Sullivan presented the WRWSA's meeting schedule for 2012. He stated that the WRWSA could approve meeting in Ocala and SWFWMD in Brooksville, as provided in the meeting schedule, or that all meetings could be held in the Citrus County Lecanto Government Building, Room 166.

Following consideration, a motion was made by Mr. Webb to approve the 2012 meeting schedule and to hold the meetings at the Lecanto Government Building, Room 166. The motion was seconded by Mr. Hoffman and carried unanimously.

f. Correspondence

Mr. Sullivan reviewed the correspondence enclosed in the meeting package and handouts.

Mr. Sullivan also provided news articles on water supply issues. He advised that all news articles in the future will be provided as a hand-out separate from the Board Package, given that there is a substantial cost savings by doing so.

This item was presented for the WRWSA's information; no action was required.

8. **Legislative Update ... Diane Salz, Legislative Consultant**
Ms. Salz provided an update of legislative activities. Interim committee meetings are ongoing between September and December 2011 and the legislative session begins on January 10, 2012. She is tracking approximately two dozen bills. Progress is being made on the issue of split county/water management district collaboration. She provided the WRWSA with a list of key legislative committees for both the Senate and House.
9. **Attorney's Report ... Johnnye Friedrich, WRWSA Attorney**
Ms. Friedrich stated that there was no business to come before the WRWSA.
10. **Other Business**
There was no other business.
11. **Public Comment**
Mr. Knight stated that EPA is scheduled to release maximum nutrient levels for estuaries in February 2012.
12. **Next Meeting Time and Location**
Next meeting is scheduled for November 16, 2011, 4:30 p.m., at the Withlacoochee Regional Planning Council Headquarters Conference Room, 1241 SW 10th Street (SR 200), Ocala, Florida 34474-0323
13. **Adjournment**
Chairman McClain announced there was no further business or discussion to come before the WRWSA and adjourned the meeting at 6:03 p.m.

Stan McClain, Chairman

Jackson E. Sullivan, Executive Director