

**WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES
March 21, 2012**

TIME: 4:30 p.m.
PLACE: Withlacoochee Regional Planning Council
3600 W. Sovereign Path, Room 166
Lecanto, Florida 34461

The numbers preceding the items listed below correspond with the published agenda.

1. Call to Order

Chairman Dennis Damato called the Withlacoochee Regional Water Supply Authority meeting to order at 4:32 p.m. and asked for a roll call.

2. Roll Call

Mr. Jack Sullivan, Executive Director, called the roll and a quorum was declared present.

MEMBERS PRESENT

Dennis Damato, Chairman, Citrus County Commissioner
Mary S. Rich, Ocala City Councilwoman
John McLeod, Ocala City Councilman
Rebecca Bays, Citrus County Commissioner
Jim Adkins, Hernando County Commissioner
Maureen McNiff, Crystal River City Councilwoman
Gary Ernst, Belleview City Councilman
Stan McClain, Marion County Commissioner
Dale Swain, Bushnell City Councilman
Richard Hoffman, Sumter County Commissioner
John Druzbeck, Vice Chairman, Hernando County Commissioner
Joe Johnston, Brooksville City Councilman

MEMBERS ABSENT

Charlie Stone, Marion County Commissioner
Wayne Dukes, Hernando County Commissioner
David Russell, Hernando County Commissioner
Carl Zalak, Treasurer, Marion County Commissioner
Randy Mask, Sumter County Commissioner
Winn Webb, Citrus County Commissioner

3. Introductions and Announcements

Mr. Jack Sullivan introduced others in the audience.

OTHERS PRESENT

Jack Sullivan, WRWSA Executive Director
Larry Haag, WRWSA Attorney
Nancy Smith, Recording Secretary
Pete Hubbell, Water Resource Associates, Inc.
Diane Salz, Legislative Consultant
Mark White, Purvis Gray & Company
David Hornsby, SJRWMD
Lois Sorensen, SWFWMD

Alys Brockway, Hernando County Utilities
Ken Cheek, Citrus County Utilities
Al Grubman, TOOFAR
Bobby Lue, SWFWMD
Bruce Wirth, Citizen
Richard Owen, Citizen
Robert Knight, Citizen
Debra Burden, Citrus County Utilities
John Ferguson, SWFWMD
Doug Andrews, Marion County Utilities
Michael Czerwinski, Michael G. Czerwinski P.A. Environmental Consultants

4. Approval of Minutes of February 15, 2012 Meeting

A copy of the minutes was provided in the board packet for review.

Following consideration, a motion was made by Mr. Swain to approve the minutes for the February 15, 2012 meeting. The motion was seconded by Mr. McClain and carried unanimously.

5. Phase III Water Restrictions . . . Lois Sorensen, SWFWMD

Lois Sorensen, Demand Management Program Manager with SWFWMD, updated the Authority on the Modified Phase III watering restrictions that affect the WRWSA member governments experiencing a critical shortage of rainfall. The Phase III restrictions began on March 10, 2012 and are scheduled to expire on June 30, 2012. The restrictions apply to Hernando, Citrus, Sumter, Lake and Levy counties, the City of Dunnellon and The Villages in Marion County. Further information can be found on the District's website at www.WaterMatters.org.

This item was presented for information only; no action was required.

6. Briefing for New Members . . . Jack Sullivan, WRWSA

Mr. Sullivan presented an overview of the organization and development of the WRWSA for the benefit of members new to the Authority. Questions and discussion followed the presentation. Information was provided in the packet, in the WRWSA Information Handbook, and in a power point presentation.

This item was presented for information only; no action was required.

7. Executive Director's Report ... Jack Sullivan, WRWSA

a. Bills to be Paid

Mr. Sullivan provided a handout to the Board detailing the bills for March 2012 and requested the Board approve payment of these bills in the amount of \$25,931.02.

Following consideration, a motion was made by Mr. Swain to approve payment of the March 2012 bills totaling \$25,931.02. The motion was seconded by Ms. Rich and carried unanimously.

b. 1st Quarter Financial Report

Mr. Sullivan reviewed the 1st Quarter Financial Report prepared by Purvis Gray & Company and referred to the report in the Board Packet. After presenting the financial report, Mr. Sullivan recommended that the Board approve the report.

Following consideration, a motion was made by Ms. Bays to approve the 1st Quarter Financial Report. The motion was seconded by Ms. McNiff and carried unanimously.

c. Update on Citrus Wellfield Rate Study/CAB Evaluation

Mr. Sullivan presented an update on the status of the Citrus Wellfield Rate Study and evaluation of the Charles A. Black Water Supply Facility (CAB) Renewal and Replacement Fund. Mr. Sullivan said the Authority authorized an analysis of the current project facility charges. This analysis may lead to contract revisions for payments from Citrus County to be based on the amount of water being pumped rather than just pay back for the capital costs of the facility. Mark White, Purvis Gray & Company, is proceeding with that analysis. In order to have a complete list of all financial obligations of the Authority and Citrus County, the renewal and replacement fund should be reviewed at the same time.

Mr. Sullivan suggested that if the evaluation of the Renewal and Replacement Fund is combined with the triennial engineering evaluation of CAB, one engineering firm could be selected to do both. The Authority has a list of engineering firms that were previously approved through the competitive negotiations process. Mr. Sullivan recommended that the Board authorize the Executive Director to contact Tampa Bay Engineering, a listed firm, to initiate negotiations for the Charles A. Black engineering evaluation and to update the capital cost analysis for the Renewal & Replacement fund. The total cost should be less than \$25,000. The Board discussed the current basis for Citrus County repayment, the role of the SWFWMD, the potential use of the results of the renewal and replacement fund review, and the potential purchase of water.

< Commissioner Bays left the meeting at 5:55 p.m. >

Following consideration, a motion was made by Mr. Druzbeck to authorize the Executive Director to contact Tampa Bay Engineering to initiate negotiations for the Charles A. Black evaluation and update of the capital cost analysis for the renewal and replacement fund. The motion was seconded by Mr. Johnston and carried unanimously.

d. Water Conservation Resolution

Mr. Sullivan advised the Board that he had prepared a Water Conservation Resolution to designate April as the water conservation month within the region. He recommended that the Board approve the resolution.

Following consideration, a motion was made by Mr. Adkins to approve the Water Conservation Resolution designating the month of April 2012 as water conservation month. The motion was seconded by Mr. Swain and carried unanimously.

e. Public Records Seminar

Mr. Sullivan requested that Nancy Smith, Administrative Assistant, be authorized to attend a public records seminar in Tallahassee, Florida on April 12, 2012. The cost is estimated as \$425.

Following consideration, a motion was made by Mr. Swain to authorize Ms. Smith to attend the public records seminar in Tallahassee. The motion was seconded by Ms. Rich and carried unanimously.

f. Adena Ranch CUP

Mr. Hubbell, Water Resource Associates, presented information about the proposed Adena Springs Ranch Consumptive Use Permit (CUP) application in Marion County, and within the St. Johns' River Water Management District. The Adena Springs Ranch CUP application is for 13.3 million gallons of water per day for a cattle ranch and processing plant. Mr. Hubbell included a set of recommendations in the power point presentation for the Board's consideration. The recommendations are:

1. Request that the WRWSA be placed on the interested parties list with the SJRWMD;
2. Draft letter for Chairman's signature putting concerns on the record;
3. Continue to review information submitted by applicant: a) reasonable & beneficial use; b) Groundwater modeling; c) APT test; and d) Water quality issues;
4. Update Board at critical points of the review and approval process;
5. At some future point, formulate possible action by the WRWSA.

Following consideration, a motion was made by Mr. Druzbeck to adopt the recommendations as drafted. The motion was seconded by Mr. McClain and carried unanimously.

g. News Articles

These items were provided for information only. No action was required.

8. Legislative Update ... Diane Salz, Legislative Consultant

Ms. Salz provided updates on the status of various bills at the end of the legislative session. The list of items reviewed was provided as a handout to the Board. In addition, Ms. Salz reported that there were no changes regarding the land application of septage in this session; however, counties with first magnitude springs may have additional septic tank inspection requirements.

Mr. Druzbeck requested that the information about septic tanks be forwarded to Hernando County. Chairman Damato requested that a bulleted list of requirements for counties containing first magnitude springs be provided at the next Board meeting.

9. Attorney's Report ... Larry Haag, WRWSA Attorney

Mr. Haag had no business to report at this time.

10. Other Business

There was no other business

11. Public Comment

There was no comment by the public.

Chairman Damato presented a plaque to Mr. McClain in appreciation for his service to the WRWSA as chairman for the year 2011.

12. Next Meeting Time and Location

The next meeting is scheduled for April 18, 2012 at 4:30 p.m., at the Lecanto Government Building, Room 166, 3600 W. Sovereign Path, Lecanto, Florida 34461.

13. Adjournment

Chairman Damato announced there was no further business or discussion to come before the WRWSA and adjourned the meeting at 6:58 p.m.

Dennis Damato, Chairman

Jackson E. Sullivan, Executive Director