

**WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES
April 18, 2012**

TIME: 4:30 p.m.
PLACE: Withlacoochee Regional Planning Council
3600 W. Sovereign Path, Room 166
Lecanto, Florida 34461

The numbers preceding the items listed below correspond with the published agenda.

1. Call to Order

Chairman Dennis Damato called the Withlacoochee Regional Water Supply Authority meeting to order at 4:35 p.m. and asked for a roll call.

2. Roll Call

Mr. Jack Sullivan, Executive Director, called the roll and a quorum was declared present.

MEMBERS PRESENT

Dennis Damato, Chairman, Citrus County Commissioner
Mary S. Rich, Ocala City Councilwoman
John McLeod, Ocala City Councilman
Rebecca Bays, Citrus County Commissioner
Jim Adkins, Hernando County Commissioner
Maureen McNiff, Crystal River City Councilwoman
Gary Ernst, Belleview City Councilman
Stan McClain, Marion County Commissioner
Richard Hoffman, Sumter County Commissioner
John Druzbeck, Vice Chairman, Hernando County Commissioner
Winn Webb, Citrus County Commissioner

MEMBERS ABSENT

Charlie Stone, Marion County Commissioner
Wayne Dukes, Hernando County Commissioner
David Russell, Hernando County Commissioner
Carl Zalak, Treasurer, Marion County Commissioner
Dale Swain, Bushnell City Councilman
Randy Mask, Sumter County Commissioner
Joe Johnston, Brooksville City Councilman

3. Introductions and Announcements

Mr. Jack Sullivan introduced others in the audience.

OTHERS PRESENT

Jack Sullivan, WRWSA Executive Director
Larry Haag, WRWSA Attorney
Nancy Smith, Recording Secretary
Pete Hubbell, Water Resource Associates, Inc.
Diane Salz, Legislative Consultant

Hans Tanzler, SJRWMD
David Hornsby, SJRWMD
David O'Connor, CARDNO TBE
Alys Brockway, Hernando County Utilities
Kim Dinkins, Marion County Water Conservation
Flip Mellinger, Marion County Utilities
Ken Cheek, Citrus County Utilities
Al Grubman, TOOFAR
Jan Grubman, TOOFAR
Richard Owen, Citizen
Robert Knight, Utility Consultant
Brian Armstrong, SWFWMD
John Ferguson, SWFWMD
Jeff Halcomb, City of Ocala
Debra Burden, Citrus County Water Resources
Jimmie T. Smith, State Representative
Jimmy Brooks, Citrus-Hernando Farm Bureau
Peter Rocco, Citizen
Rose Rocco, Citizen
Michael Czerwinski, Michael G. Czerwinski P.A. Environmental Consultants
Chris Zajac, SWFWMD
Daryl Muse, City of Ocala

4. Approval of Minutes of March 21, 2012 Meeting

A copy of the minutes was provided in the board packet for review.

Following consideration, a motion was made by Mr. Adkins to approve the minutes for the March 21, 2012 meeting. The motion was seconded by Mr. McClain and carried unanimously.

5. Introduction of Hans G. Tanzler, III, SJRWMD Executive Director

Jack Sullivan introduced Mr. Hans G. Tanzler, the Executive Director for the St. Johns River Water Management District. Mr. Tanzler discussed the SJRWMD, which covers all or parts of 18 counties. The District's budget has been reduced since the peak in 2007, but the District continues to meet its mission of water quantity, water quality, and flood protection. He stated that there is a new attitude within the District to provide non-adversarial, timely and cost-effective service. The District is also working to resolve issues that arise where jurisdictions are split between water management districts. One collaborative effort is with the Suwanee River Water Management District. Another may be the proposed consumptive use permit for the Adena Springs Ranch and the Silver Springs water basin. Mr. Tanzler invited comments and discussion.

This item was presented for information only; no action was required.

6. Adena Springs Ranch CUP . . . Pete Hubbell, WRA

Pete Hubbell, Water Resource Associates, presented an update on the proposed Adena Springs Ranch consumptive use permit and a draft letter to Mr. Tanzler, SJRWMD Executive Director, regarding the proposed permit on behalf of the WRWSA. Based on discussion by the Board, Mr. Damato requested that the Board add a fifth item to the

letter regarding best management practices and type of forage that could reduce the water demand.

Following consideration, a motion was made by Mr. Adkins to authorize approval of the letter to SJRWMD after the addition of a fifth issue regarding best management practices and investigation of a type of grass or forage that could reduce supplemental water demand. The motion was seconded by Mr. Druzbeck and carried unanimously.

7. Executive Director's Report ... Jack Sullivan, WRWSA

a. Bills to be Paid

Mr. Sullivan provided a handout to the Board detailing the bills for April 2012 and requested the Board approve payment of these bills in the amount of \$50,497.20.

Following consideration, a motion was made by Mr. Adkins to approve payment of the March 2012 bills totaling \$50,497.20. The motion was seconded by Ms. Rich and carried unanimously.

b. CAB Rate Study Update

Mr. Sullivan told the Board that he had contacted CARDNO TBE (formerly Tampa Bay Engineering) as authorized by the Board at the last regular meeting to negotiate a contract. The proposed contract is in the form of a letter agreement. The Agreement includes preparation of the triennial Charles A. Black Water Supply Facility evaluation and an analysis of the Renewal and Replacement Fund. The R&R fund analysis is to be integrated into the overall rate analysis being done by Purvis Gray & Company on the CAB facility. David O'Connor, representing CARDNO TBE, was present to respond to questions. The total cost for both studies is \$23,500, with a draft of the reports to be available within 60 days of the Notice to Proceed. Mr. Sullivan recommended that the Board approve the Letter Agreement.

Following consideration, a motion was made by Mr. Druzbeck to approve the Letter Agreement. The motion was seconded by Mr. McClain and carried unanimously.

c. Selection Process Update

Mr. Sullivan presented an update on the selection process for the new executive director. The staff reviewed 17 complete applications submitted for the position of consulting executive director. Pending background and qualification checks, the staff recommends three candidates for the Board to interview in May. They are Richard Owen, Bruce Wirth, and Robert Knight.

Mr. Sullivan requested clarification of the process to rank the applicants. Rather than selecting a new director based on the most #1 votes as stated in the Board's packet, it may be better to provide for voting until one person has a majority of the #1 votes. Mr. Sullivan presented a memo outlining the revised process.

Chairman Damato asked each member of the Board if they agreed to the revised process. The Board unanimously agreed to the revision. All Board members were encouraged to attend the May Board meeting.

The Board discussed the sequestration of the each candidate during the interview process. Mr. Haag instructed the Board to vote on whether or not to exclude other applicants during another applicant's interview.

Following consideration, **a motion was made by Ms. McNiff to provide that while one candidate is interviewed the other two candidates will be sequestered. The motion was seconded by Mr. Ernst and carried unanimously.**

d. Correspondence

Mr. Sullivan reviewed the correspondence provided in the Board's meeting packet. Citrus and Sumter counties adopted water proclamations and copies were provided to the WRWSA. Mr. Sullivan indicated that a memo had gone out to the local governments and utilities that the local government grant application period is open from May 1 through June 30, 2012.

e. News Articles

This item was provided for information only. No action was required.

8. Legislative Update ... Diane Salz, Legislative Consultant

Ms. Salz provided an update on septic tank inspection requirements within counties having first-magnitude springs. There is an opt-out provision and the Governor has until April 28 to sign, to veto, or to let the bill become law. She also presented clarification on the status of the numeric criteria for water quality. The key issue remains whether the U.S. EPA will approve the Florida Rule in its entirety and repeal its own rule. If EPA continues to apply its rule, then the Florida rule will not go into effect. The Governor signed the state budget, vetoing several items that affect member local governments. These include loss of funds for Crystal River Kings Bay's enhancement, Rainbow Springs Restoration Plan, and Sumter County Feasibility Study for Lake Panasoffkee Wastewater System.

9. Attorney's Report ... Larry Haag, WRWSA Attorney

Mr. Haag presented two items from the handouts for the Board's approval and authorization. The first is an extension of an expired agreement for the Northern Sumter Data Collection and Monitoring Project. The completion of the project requires acquisition of easements for installation of wellfields. The one wellfield remaining to be completed is in Sumter County. The process has been slow due to the need to acquire easements. Mr. Sullivan recommended that the Authority approve the contract.

Following consideration, **a motion was made by Mr. Hoffman authorizing the Chairman to execute the Northern Sumter Data Collection and Monitoring agreement on behalf of the Authority. The motion was seconded by Ms. McNiff and carried unanimously.**

Mr. Haag presented the next item in two parts, the Enhanced Biennial Review and Report and the Compliance Economic Review. These are new reporting requirements in Section 120.745, *Florida Statutes*. He recommended that the Board adopt the reports and authorize execution and filing of these items. Each report will be filed as required and posted on the WRWSA website.

Following consideration, a motion was made by Ms. Rich to adopt the Enhanced Biennial Review and Report as drafted, to authorize execution by the Chairman and Executive Director, and to file the report with the Administration Commission. The motion was seconded by Mr. Adkins and carried unanimously.

Following consideration, a motion was made by Mr. Druzbeck to approve the Compliance Economic Review as drafted, to authorize execution by the Chairman, and to file with the Administration Commission. The motion was seconded by Mr. Ernst and carried unanimously.

10. Other Business

There was no other business

11. Public Comment

Jeff Halcomb, City of Ocala, requested that the Board reconsider holding all board meetings in the Lecanto location and consider holding every other meeting in Ocala.

12. Next Meeting Time and Location

The next meeting is scheduled for May 16, 2012 at 4:30 p.m., at the Lecanto Government Building, Room 166, 3600 W. Sovereign Path, Lecanto, Florida 34461.

13. Adjournment

Chairman Damato announced there was no further business or discussion to come before the WRWSA and adjourned the meeting at 6:08 p.m.

Dennis Damato, Chairman

Jackson E. Sullivan, Executive Director