

**WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES
April 20, 2011**

TIME: 4:30 p.m.
PLACE: Withlacoochee Regional Planning Council
1241 SW 10th Street (SR 200)
Ocala, Florida 34471-0323

The numbers preceding the items listed below correspond with the published agenda.

1. Call to Order

Chairman Stan McClain called the Withlacoochee Regional Water Supply Authority (WRWSA) meeting to order at 4:32 p.m. and asked for a roll call.

2. Roll Call

Mr. Jack Sullivan, Executive Director, called the roll and a quorum was declared present.

MEMBERS PRESENT

Stan McClain, Chairman, Marion County Commissioner
John Druzbeck, Treasurer, Hernando County Commissioner
Jim Adkins, Hernando County Commissioner
Gary Ernst, Bellview City Councilman
Randy Mask, Sumter County Commissioner
Maureen McNiff, Crystal River City Councilwoman
Dale Swain, Bushnell City Councilman

MEMBERS ABSENT

Dennis Damato, Vice-Chairman, Citrus County Commissioner
Mike Amsden, Marion County Commissioner
Rebecca Bays, Citrus County Commissioner
Winn Webb, Citrus County Commissioner
Wayne Dukes, Hernando County Commissioner
Richard Hoffman, Sumter County Commissioner
Emory Pierce, Brooksville City Councilman
John Priester, Ocala City Councilman
Mary S. Rich, Ocala City Councilwoman
David Russell, Hernando County Commissioner
Carl Zalak, Marion County Commissioner

3. Introductions and Announcements

Mr. Sullivan introduced others in the audience.

OTHERS PRESENT

Jack Sullivan, WRWSA Executive Director
Larry Haag, WRWSA Attorney
Alys Brockway, Hernando County Utilities
Debra Burden, Citrus County

Kim Dinkins, Marion County
John Ferguson, SWFWMD
Al Grubman, TOO FAR
Jeff Halcomb, City of Ocala
David Hornsby, SJRWMD
Peter Hubbell, Water Resource Associates
Robert Knight, Citrus County Utilities
Cara Martin, SWFWMD
Joe Quinn, SWFWMD
Richard Radacky, City of Brooksville
Lori Silvera, District Secretary for State Representative Dennis Baxley
Tahla Paige, Recording Secretary

4. Approval of Minutes of February 16, 2011 Meeting

A copy of the minutes was provided in the board packet for review.

Following consideration, **a motion was made by Mr. Adkins to approve the minutes for the February 16, 2011 meeting. The motion was seconded by Mr. Mask and carried unanimously.**

5. Orientation of Board Members – Re: Charles A. Black Water Supply Facility

Mr. Sullivan gave a history of how the Charles A. Black (CAB) Water Supply Facility was funded using \$4.7 million in grant money from SWFWMD. Citrus County originally had two small facilities donated by DRI developers and wanted to create a county wide water supply system. SWFWMD was striving to promote regional water supply authorities and funded the project through WRWSA. Since the WRWSA did not have staff to run the facility, negotiations were made with Citrus County to run the facility, donate the two DRI facilities to the WRWSA, setup a Renewal and Replacement Fund for the facility, and required Citrus County to purchase bulk water to pay back the cost of the facility. The current payment plan was created on a 30-year amortization schedule, since Citrus County did not have a customer base to establish payment by water use. Mr. Sullivan stated the original contract consisted of a 2 mgd average and a 6 mgd maximum entitlement for Citrus County and after 20 years the current consumption is 4.5 to 5 mgd average daily use. Mr. Sullivan recommended that staff review the CAB Project Facility Charge Agreement with Citrus County.

Following consideration, **a motion was made by Mr. Druzbeck to begin negotiations to update the Project Facility Charge in the contract with Citrus County. The motion was seconded by Mr. Akins.**

Chair McClain expressed concerns about the age of the project. Mr. Sullivan stated it had been well maintained under the Repair and Replace Fund, stating the interconnect had been up graded from 18 inches to 24 inches. Mr. Knight stated Citrus County would not want to increase fees to its customers. Mr. Sullivan stated negotiation meetings would include Mr. Knight, Mr. Haag and himself.

Mr. Sullivan had two additional recommendations. First, he requested the WRWSA direct staff to evaluate funding needs to accomplish adopted program objectives and evaluate future funding strategies for the WRWSA. Second, Mr. Sullivan requested the WRWSA evaluate a transition strategy from current staffing to future needs. Mr. Sullivan stated he planned to retire in the next year or so.

Following consideration, **a motion was made by Mr. Druzbeck to amend his motion to include the two additional recommendations. The motion was seconded by Mr. Akins and carried unanimously.**

6. Executive Director's Report

a. Bills to be Paid

Mr. Sullivan provided a handout to the WRWSA detailing March 2011 bills, which totaled \$33,155.99. Mr. Sullivan requested the WRWSA ratify the payment of those bills.

Following consideration, **a motion was made by Mr. Mask to ratify payment of the March 2011 bills totaling \$33,155.99. The motion was seconded by Ms. McNiff and carried unanimously.**

Mr. Sullivan provided a handout to the WRWSA detailing April 2011 bills, which totaled \$28,895.69. Mr. Sullivan requested the WRWSA approve the payment of those bills.

Following consideration, **a motion was made by Mr. Druzbeck to approve payment of the April 2011 bills totaling \$28,895.69. The motion was seconded by Mr. Swain and carried unanimously.**

b. Regional Utility Forum Update

Mr. Sullivan stated the first Regional Utility Forum meeting took place today at 1:00 p.m. just before the current WRWSA meeting. He said six utilities, consisting of Marion, Sumter, Citrus and Hernando Counties and the Cities of Crystal River and Wildwood, participated. Mr. Sullivan stated the meeting was productive and he hoped the next meeting would include some privately-owned utilities.

This item was presented for the WRWSA's information; no action was required.

c. Irrigation Audit Training Update

Mr. Sullivan stated the training took place on April 14 and 15, 2011 at the SWFWMD Headquarters in Brooksville. He said 11 of the 15 participants passed the final test. Mr. Sullivan reported that of the \$5,000 budgeted for the course \$3,610 was spent.

This item was presented for the WRWSA's information; no action was required.

d. Water Conservation Month Resolution

Mr. Sullivan stated the SWFWMD had adopted the month of April as a Water Conservation Month, and he requested approval of Resolution 2011-1 for the WRWSA to also designate April as Water Conservation Month.

Following consideration, **a motion was made by Mr. Swain approve the resolution declaring April as a Water Conservation Month. The motion was seconded by Ms. McNiff and carried unanimously.**

e. News Articles

Mr. Sullivan provided news articles on water supply issues relating to areas both regional and statewide.

This item was presented for the WRWSA's information; no action was required.

7. Legislative Update

Mr. Sullivan stated Ms. Diane Salz is in Tallahassee and a list of the bills she is tracking is included in the meeting handouts. He gave the WRWSA members Ms. Salz's telephone number, so they could contact her directly for addition information.

Mr. Sullivan advised the Board there would be a Water Forum 2011 in Orlando on June 3, 2011 sponsored by Associated Industries of Florida and American Water Works Association. He stated Ms. Salz participated last year, and he asked the Board to approve funding not to exceed \$500 for her to attend again this year.

Following consideration, **a motion was made by Mr. Mask to approve expenditures up to \$500 for Ms. Salz to attend the Water Forum 2011. The motion was seconded by Mr. Ernst and carried unanimously.**

8. Attorney's Report

Mr. Haag stated he had nothing new to report to the board.

9. Other Business

Ms. Brockway announced Hernando County's Water World Seminar to be held on May 6, 2011 from 8:00 a.m. to 3:30 p.m. at the Sand Hill Scout Reservation in Brooksville. She asked the WRWSA to please send in their RSVPs.

10. Public Comment

Mr. Hubbell announced there would be a TRC meeting on May 18, 2011 at 1:30 p.m. before the WRWSA meeting. He said the subject of the meeting would be the Regional Framework.

11. Next Meeting Time and Location

Next meeting is scheduled for May 18, 2011 at 4:30 p.m. at the Southwest Florida Water Management District Headquarters, Governing Board Room, 2379 Broad Street (US 41 South), Brooksville, FL 34604.

12. Adjournment

Chairman McClain announced there was no further business or discussion to come before the Board and adjourned the meeting at 5:35 p.m.

Stan McClain, Chairman

Jackson E. Sullivan, Executive Director