

**WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY  
BOARD OF DIRECTORS MEETING MINUTES  
June 20, 2012**

**TIME:** 4:30 p.m.  
**PLACE:** Lecanto Government Building  
3600 W. Sovereign Path, Room 166  
Lecanto, Florida 34461

The numbers preceding the items listed below correspond with the published agenda.

1. **Call to Order**  
Chairman Dennis Damato called the Withlacoochee Regional Water Supply Authority meeting to order at 4:32 p.m. and asked for a roll call.
2. **Roll Call**  
Mr. Jack Sullivan, Executive Director, called the roll and a quorum was declared present.

**MEMBERS PRESENT**

Jim Adkins, Hernando County Commissioner  
Dennis Damato, Chairman, Citrus County Commissioner  
John Druzbeck, Vice Chairman, Hernando County Commissioner  
Joe Johnston, Brooksville City Councilman  
Randy Mask, Sumter County Commissioner  
Maureen McNiff, Crystal River City Councilwoman  
John McLeod, Ocala City Councilman  
Jay Musleh, Ocala City Councilman

**MEMBERS ABSENT**

Rebecca Bays, Citrus County Commissioner  
Wayne Dukes, Hernando County Commissioner  
Gary Ernst, Belleview City Councilman  
Richard Hoffman, Sumter County Commissioner  
Stan McClain, Marion County Commissioner  
David Russell, Hernando County Commissioner  
Charlie Stone, Marion County Commissioner  
Dale Swain, Bushnell City Councilman  
Winn Webb, Citrus County Commissioner  
Carl Zalak, Treasurer, Marion County Commissioner

3. **Introductions and Announcements**  
Mr. Jack Sullivan introduced others in the audience.

**OTHERS PRESENT**

Jack Sullivan, WRWSA Executive Director  
Larry Haag, WRWSA Attorney  
Nancy Smith, Administrative Assistant  
Pete Hubbell, Water Resource Associates, Inc.  
Diane Salz, Governmental Affairs Consultant  
David Hornsby, SJRWMD  
Alys Brockway, Hernando County Utilities  
Susan Goebel-Canning, Hernando County Utilities Director

Jay Hoecker, SWFWMD  
John Ferguson, SWFWMD  
Kim Dinkins, Marion County Water Resources Coordinator  
Al Grubman, TOOFAR  
Richard Owen, Hernando County Resident  
Jeff Halcomb, City of Ocala  
Debra Burden, Citrus County Water Conservation  
Peter Rocco, Hernando County Resident  
Rose Rocco, Hernando County Resident  
Michael Czerwinski, Environmental Consultant

**4. Approval of Minutes of May 16, 2012 Meeting**

A copy of the minutes was provided in the board packet for review.

Following consideration, a motion was made by Mr. Johnston to approve the minutes for the May 16, 2012 meeting. The motion was seconded by Mr. Druzbeck and carried unanimously.

**5. Contract for Consulting Executive Director . . . Jack Sullivan, WRWSA**

Mr. Sullivan presented the proposed contract between Richard S. Owen and the WRWSA for the position of executive director. The contract was negotiated based on the existing director's contract and establishes a July 1, 2012 effective date, compensation, and terms of separation.

Following consideration, a motion was made by Ms. McNiff to approve the new executive director's contract as stated. The motion was seconded by Mr. Johnston and carried unanimously.

**6. Executive Director's Report ... Jack Sullivan, WRWSA**

**a. Bills to be Paid**

Mr. Sullivan provided a handout to the Board detailing the bills for June 2012 and requested the Board approve payment of these bills in the amount of \$28,091.67.

Following consideration, a motion was made by Mr. Mask to approve payment of the June 2012 bills totaling \$28,091.67. The motion was seconded by Mr. Druzbeck and carried unanimously.

**b. 2<sup>nd</sup> Quarter Financial Report**

Mr. Sullivan reviewed the 2<sup>nd</sup> Quarter Financial Report with the Board. Purvis, Gray and Company prepared the report for the three months and six months ended March 31, 2012. The current ratio of assets to liabilities is 21:1. Mr. Sullivan further advised the Board that the operating loss is coming out of the reserve funds as budgeted. He recommended approval of the financial report.

Following consideration, a motion was made by Mr. McLeod to approve the financial report. The motion was seconded by Ms. McNiff and carried unanimously.

**c. Proposed Budget FY 2012-2013**

Mr. Sullivan reviewed the proposed budget for fiscal year 2012-2013. He reviewed additions and deletions to the proposed budget compared to the prior fiscal year budget items. Significant changes to the upcoming budget include a reduction in the executive Director's compensation and reductions in the "overlap funds" included in the current budget, slightly offset by a small allowance for as-needed services from Mr. Sullivan,

requested by the incoming Executive Director, an increase in the administrative support, which is more than offset by Nancy Smith assuming responsibilities for administering Phase 2 of the Irrigation Audit program in lieu of retaining a separate contract administrator. Other changes include two matching grants through the SWFWMD Cooperative Funding Initiative program to update the Master Water Supply Plan and to continue the Residential Irrigation Audit program. The proposed budget also includes \$75,000 for seeking additional professional services as needed. The Authority will solicit various firms with abilities in engineering and planning, through a Request for Qualifications process. Chairman Damato requested clarification as to the dollar amount of contracts that can be let by the WRWSA without competitive bidding. Mr. Haag responded that state laws allows qualified firms to be contracted with as needed, as long as the contract is \$25,000 or less. Mr. Sullivan recommended approval of the proposed budget.

Following consideration, **a motion was made by Mr. Druzbeck to approve the budget for FY 2012-2013. The motion was seconded by Mr. Mask and carried unanimously.**

**d. Request Travel for Diane Salz, Environmental Permitting Course**

Mr. Sullivan presented a travel request for Diane Salz, Governmental Affairs Consultant, to attend the Environmental Permitting Summer School. The event is scheduled for July 17-20, 2012 on Marco Island. The FY 2011-2012 budget has money for both travel and registration.

Following consideration, **a motion was made by Mr. Johnston to approve travel costs for Ms. Salz to attend the Environmental Permitting Summer School. The motion was seconded by Mr. Druzbeck and carried unanimously.**

**e. Correspondence**

Mr. Sullivan reviewed the correspondence provided in the Board's meeting packet and in the handouts. This item was provided for information only. No action was required.

**f. News Articles**

This item was provided for information only. No action was required.

**7. Legislative Update ... Diane Salz, Governmental Affairs Consultant**

Ms. Salz reported on several water and water-related issues under discussion in various venues across the state. She also advised the Board on upcoming meetings of the SWFWMD Governing Board, the Florida Conservation Coalition, and the Central Florida Water Initiative.

This item was provided for information only. No action was required.

**8. Attorney's Report ... Larry Haag, WRWSA Attorney**

Mr. Haag had no business for the Board.

**9. Other Business**

There was no other business.

**10. Public Comment**

Al Grubman spoke to the Board concerning its adopted Phase II plan [Detailed Water Supply Feasibility Analyses] dated April 2010. He is concerned that it does not guarantee against

groundwater being transferred from county to county and he requested that the WRWSA officially amend this plan by the next board meeting.

Rose Rocco, Hernando County resident, addressed the Board with concerns about the types of materials being used to fill and stabilize sinkholes. Chairman Damato asked Richard Owen for some follow-up information on sinkhole remediation.

Pete Hubbell commented on the Phase II report. The Phase II report contains recommendations for short-, mid- and long-term water supply needs and resources. This does not commit the WRWSA or its member governments to any specific strategy. In addition, local governments that seek to inter-connect with other local governments in sharing water supplies do not come before the WRWSA for approval.

**11. Next Meeting Time and Location**

The next meeting is scheduled for July 18, 2012 at 4:30 p.m., at the Lecanto Government Building, Room 166, 3600 W. Sovereign Path, Lecanto, Florida 34461.

Mr. Sullivan reminded the Board that traditionally, the WRWSA has not held a regular board meeting in August. He asked the Board to consider whether to meet on August 15, 2012. It was the consensus of the Board to eliminate the August meeting from the schedule.

**12. Adjournment**

Chairman Damato announced there was no further business or discussion to come before the WRWSA and adjourned the meeting at 5:28 p.m.

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Dennis Damato, Chairman

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Richard S. Owen, Executive Director