



## City of Crystal River

123 Northwest Highway 19  
Crystal River, Florida 34428  
Telephone: (352) 795-4216  
Facsimile: (352) 795-6351

May 9, 2019

Richard S. Owen, Executive Director  
Withlacoochee Regional Water Supply  
Authority Lecanto Government Building  
3600 W. Sovereign Path, Suite 228  
Lecanto, FL 34461

RE: Appointed Representatives to Withlacoochee Regional Water Supply Authority  
(WRWSA) Board

Dear Mr. Owen:

Please be advised that at its regular meeting held on May 13, 2019, the City of Crystal River appointed City Manager Ken Frink as the alternate staff member representative. Council member Ken Brown will continue to serve as the City of Crystal River representative.

Please forward all meeting notices and agenda information to Council Member Ken Brown and Ken Frink to: City of Crystal River, 123 NW Hwy 19, Crystal River, Florida 34428, email [kbrown@crystalriverfl.org](mailto:kbrown@crystalriverfl.org) and [kfrink@crystalriverfl.org](mailto:kfrink@crystalriverfl.org). Additionally, please continue to include Lisa Morris, Executive Administrative Assistant, on meeting notices and information in order to assist with scheduling. Ms. Morris's contact information is email [lmorris@crystalriverfl.org](mailto:lmorris@crystalriverfl.org), telephone number (352) 795-4216 ext. 301.

Sincerely,

Joe Meek  
Mayor of Crystal River

## Fw: Commissioner Burgess as a WRWSA Board Alternate

**From:** Caroline Alrestimawi <CAIrestimawi@sumterclerk.com>  
**Sent:** Friday, May 10, 2019 8:47 AM  
**To:** Arnold, Bradley  
**Cc:** richardowen wrwsa.org  
**Subject:** Re: Commissioner Burgess as a WRWSA Board Alternate

Good Morning,

The attached document is our draft minutes from the meeting of 4/23. The WRWSA was discussed under the County Attorney's time found on the bottom of Page 1 and the top of Page 2. On the top of Page 2, you will find where Mr. Arnold made the Board aware that Commissioner Printz would not be able to attend the next WRWSA meeting and asked Commissioner Burgess if he would fill in for him, which he agreed to do. Please let me know if you require any further documentation.

Thanks,

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Caroline Alrestimawi  
Sumter County Clerk of Court  
BCC / VAB Records Clerk, BCC / VAB Records  
352-569-6629  
[calrestimawi@sumterclerk.com](mailto:calrestimawi@sumterclerk.com)



Sumter County Finance Division  
215 E McCollum Ave // PO Box 247  
Bushnell, FL 33513  
Phone: 352-569-6610 // Fax: 352-569-6618  
[www.sumterclerk.com](http://www.sumterclerk.com)

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**DRAFT**

REGULAR MEETING      BOARD OF COUNTY COMMISSIONERS      APRIL 23, 2019

The Board of Sumter County Commissioners (BOCC/Board) convened in regular session on Tuesday, April 23, 2019, in The Villages, Florida, with the following members present to wit: Al Butler, District No. 1; Doug Gilpin, District No. 2; Don Burgess, Chairman, District No. 3; and Steve Printz, Vice Chairman, District No. 5, and Garry Breeden, 2nd Vice Chairman, District No. 4. The following individuals were also present and acting in their respective official capacities: Bradley Arnold, County Administrator; Bill Kleinsorge, Finance Director; Caroline Alrestimawi, Deputy Clerk; and Jennifer Rey of The Hogan Law Firm, Attorneys for the Board. Commissioner Burgess called the meeting to order at 5:00 p.m. with the invocation given by Commissioner Breeden followed by the flag salute led by Commissioner Printz. The complete audio recording of this meeting is available on the Clerk's Website - [www.sumterclerk.com](http://www.sumterclerk.com).

**1. TIMED ITEMS & PUBLIC HEARINGS**

None

**2. REPORTS AND INPUT**

- a. Proclamation Recognizing May 2019 as Motorcycle Safety Month

No one was present to receive the Proclamation.

4-23-19-2-a

- b. County Administrator

County Administrator, Bradley Arnold, introduced April Shuping with Carr, Riggs & Ingram (the County's independent audit firm). Ms. Shuping made a presentation regarding the audit report for FY 17/18.

4-23-19-2-b-17-18 Audit Report

1. Cancel RFQ 005-0-2019/RS Sumter County Chief Building Inspector Services (Staff Recommends Approval).

4-23-19-2-b-1

- c. County Attorney

County Attorney, Jennifer Rey, attended the Withlacoochee Water Supply Authority meeting last week. At that meeting, the 18/19 Budget was approved and ratified, which resolves the pending legal action. Therefore, Ms. Rey advised that the County should move forward with dismissal of that legal action.

Mr. Arnold noted that Commissioner Printz will miss the next Withlacoochee Water Supply Authority meeting and asked Commissioner Burgess if he would fill in at that meeting, which Commissioner Burgess agreed to.

d. Clerk of Circuit Court

1. Check Registers for March 2019 (For Information Only)

4-23-19-2-d-1

e. Board Members

1. Commissioner Gilpin

No report.

2. Commissioner Printz

Commissioner Printz commented on the Withlacoochee Water Supply Authority.

3. Commissioner Breeden

No report.

4. Commissioner Butler

Commissioner Butler commented on the Withlacoochee Water Supply Authority.

5. Commissioner Burgess

Commissioner Burgess will attend the MPO meeting tomorrow. Mr. Arnold and Commissioner Gilpin will also be in attendance.

f. Public Forum

Commissioner Burgess provided the following statement:

"Members of the public shall be entitled, as a matter of right, to address the Board on any item listed on the agenda during the public forum portion of the agenda. The subject matter of the address should be limited to a current concern or topic; related specifically to the jurisdiction of the County; or an issue that needs the attention of the entire Board. Matters that can be addressed by contacting County staff should be handled in that manner. If the subject matter has been voted on at a recent meeting of the Board, no further discussion of that matter will be permitted. Each person shall limit his/her address to five (5) minutes unless granted additional time by majority vote of the Board of County Commissioners. All remarks shall be to the Board of County Commissioners as a body and not to any individual member. No person, other than a Commissioner

**Withlacoochee Regional Water Supply Authority**  
 3600 W. Sovereign Path, Suite 228, Lecanto, Florida 34461

**Bills For Payment**  
**5/15/2019**

<u>Administrative Invoices</u>	<u>Invoice Number(s)</u>	<u>Invoice Date</u>	<u>Amount</u>
Richard S. Owen, AICP, Executive Director	2019-04	5/6/2019	\$6,852.70
Larry Haag, Attorney	34737	4/11/2019	\$105.00
Robert Batsel, Special Counsel	50536	5/7/2019	\$5,334.50
Diane Salz, Governmental Affairs (Professional Fee)	43019	4/30/2019	\$3,500.00
Diane Salz, Governmental Affairs (Travel)	43019	4/30/2019	\$191.98
C. LuAnne Stout, Admin Asst (Services)	04-Apr-2019	5/7/2019	\$3,125.00
Al Butler (Board Travel)		4/17/2019	\$27.59
Steve Champion (Board Travel)		4/17/2019	\$19.58
Gary Ernst (Board Travel)		4/17/2019	\$36.49
Stephen Printz (Board Travel)		4/17/2019	\$27.59
Dale Swain (Board Travel)		4/17/2019	\$27.59
Carl Zalak (Board Travel)		4/17/2019	\$36.49
Purvis Gray & Company (Bookkeeping; Forms 1096/1099)	37811	4/23/2019	\$1,150.00
Karen Allen (Web Maint)	111	5/7/2019	\$100.00
Sun Trust Business Card Statement	05.2.2019	5/2/2019	\$412.50
<b>Total Administrative Invoices</b>			<b>\$20,947.01</b>

<u>Water Supply Studies and Facilities</u>	<u>Contract/Budget</u>	<u>Balance Remaining</u>	<u>Current Invoice(s)</u>
General Services Contract	\$75,000.00	\$35,000.00	
Work Order 18-01. Water Resource Associates	\$25,000.00	\$20,754.60	
Work Order 18-02. Weber and Associates	\$15,000.00	\$11,687.50	
Regional Water Supply Plan Update	\$299,940.00	\$169,850.71	\$16,420.00 (1)
FY2017-18 Water Conservation Grants Program			
Citrus County	\$42,627.50	\$2,461.38	
Hernando County	\$48,350.00	\$7,973.69	
Marion County	\$35,245.00	\$17,571.18	
Phase 4 Irrigation Program	\$200,000.00	\$65,439.78	\$400.00 (2)
Phase 5 Irrigation Program	\$200,000.00	\$163,769.20	\$5,154.01 (3)
<b>Total Project Invoices</b>	<b>\$941,162.50</b>	<b>\$494,508.04</b>	<b>\$21,974.01</b>

<b>Total Bills to be Paid</b>	<b>\$42,921.02</b>
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<b>State Board of Administration</b>	<b>Transfer from SBA2 to SBA1</b>	<b>\$21,974.01</b>
<b>State Board of Administration</b>	<b>Transfer from SBA1 to SunTrust Bank</b>	<b>\$42,921.02</b>

Notes:

(1) Regional Water Supply Plan Update

Cardno Inc                      \$16,420.00      Invoice 273265

(2) Phase 4 (N822) - Irrigation Audit Reinspections

Jack Overdorff, ECO Land Design                      \$400.00      Invoice 353

(3) Phase 5 (Q040) - Irrigation Audits

Jack Overdorff, ECO Land Design                      \$4,504.01      Invoice 352  
 C. LuAnne Stout, Admin Services                      \$650.00      Invoice 04-Apr-Q040 2019  
 \$5,154.01

**Transfer funds from SunTrust to SBA Acct 311172**

SWFWMD Reimbursement - Phase 4 N822 Irrigation Evaluations                      \$30,995.85

WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY

**RESOLUTION 2019-04**

**ADOPTION OF FINAL BUDGET  
FOR FISCAL YEAR 2019-20**

WHEREAS, pursuant to the requirements of Section 189.016(4), Florida Statutes, the Board of Directors of the Withlacoochee Regional Water Supply Authority held a public meeting on May 15, 2019, on the final budget and assessment rate for general administrative, operating and project expenses for the fiscal year beginning October 1, 2019 and ending September 30, 2020; and

WHEREAS, the Board has complied with all requirements of said section and desires to adopt its final budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY:

Section 1. The Board of the Withlacoochee Regional Water Supply Authority hereby adopts its final budget, for general administrative, operating and project expenses for the Fiscal Year beginning October 1, 2019 and ending September 30, 2020, as shown on the attached Exhibit, attached hereto and made a part hereof as Exhibit A.

Section 2. This Resolution and a copy of the final budget as adopted shall be forwarded to the Board of County Commissioners of each member County.

Section 3. This Resolution shall become effective immediately upon its adoption.

ADOPTED in regular session this fifteenth day of May 2019.

WITHLACOOCHEE REGIONAL WATER  
SUPPLY AUTHORITY

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BY: Michelle Stone, Chairperson

Attest:

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Richard S. Owen, Executive Director