



*Withlacoochee Regional  
Water Supply Authority*

Proposed FY 2018-19  
Annual Budget

May 16, 2018 Board Meeting

**WITHLACOOCHEE REGIONAL WATER SUPPLY AUTHORITY**

**Proposed Fiscal Year 2018-19 Budget**

As of April 26, 2018

	4/1/2017 Population Estimate	Comments	Fiscal Year 2018-19	Fiscal Year 2017-18	\$ Change	% Change
<b>Revenues: Administrative</b>						
Assessments:	Official BEBR Population Estimates					
Citrus	143,801	747 person increase	\$27,322	\$27,180	\$142	0.5%
Hernando	181,882	2,379 person increase	\$34,558	\$34,106	\$452	1.3%
Marion	349,267	3,518 person increase	\$66,361	\$65,692	\$669	1.0%
Sumter	120,700	2,123 person increase	\$22,933	\$22,530	\$403	1.8%
Total Population/Assessments @ 19¢/Capita	795,650		\$151,174	\$149,508	\$1,666	1.1%
Administrative Revenue from Citrus Contract		Based on Citrus County contract and Board direction	\$56,591	\$60,000	-\$3,409	-5.7%
Subtotal			\$207,765	\$209,508	-\$1,744	-0.8%
Carryover Administration Reserve Funds (FYE 17/18 Estimate) (SBA1)		See Attachment 2	\$575,100	\$500,377	\$74,723	14.9%
<b>Total Administrative Revenue Available</b>			<b>\$782,865</b>	<b>\$709,885</b>	<b>\$72,980</b>	<b>10.3%</b>
<b>Revenues: Water Resource Development (WRD) Projects</b>						
Phase 4 Irrigation Audit Program SWFWMD Matching Funds		Based on project schedule and billings	\$31,835	\$52,510	-\$20,675	-39.4%
Phase 4 Irrigation Audit Program Cooperator Matching Funds		Based on project schedule and billings	\$15,917	\$26,255	-\$10,338	-39.4%
Phase 5 Irrigation Audit Program SWFWMD Matching Funds		50% of Total Project Budget	\$72,500	\$0	\$72,500	NA
Phase 5 Irrigation Audit Program Cooperator Matching Funds		25% of Total Project Budget	\$36,250	\$0	\$36,250	NA
Regional Water Supply Plan Update SWFWMD Matching Funds		50% of Projected FY 2018-19 Expenses based on CAB weirfield contract minimum production charge of \$224,000 minus funds allocated to administrative revenue above	\$106,245	\$150,000	-\$43,755	NA
Annual Citrus WRD Payments (SBA2)			\$167,409	\$161,169	\$6,240	3.9%
Subtotal			\$430,156	\$389,934	\$40,223	10.3%
Carryover WRD Reserve Funds (FYE 17/18 Estimate) (SBA2)		See Attachment 2	\$952,989	\$928,280	\$24,709	2.7%
<b>Total Water Resource Development Revenue Available</b>			<b>\$1,383,146</b>	<b>\$1,318,214</b>	<b>\$105,154</b>	<b>8.0%</b>
<b>Total Revenues Available</b>			<b>\$2,166,010</b>	<b>\$2,028,099</b>	<b>\$178,134</b>	<b>8.8%</b>

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**Proposed Fiscal Year 2018-19 Budget**

As of April 26, 2018

	Comments	Fiscal Year 2018-19	Fiscal Year 2017-18	\$ Change	% Change
<b>Expenditures: General Administration</b>					
Executive Director	Based on annual contract	\$80,000	\$80,000	\$0	0.0%
Administrative Assistant	Based on annual contract	\$37,500	\$37,500	\$0	0.0%
Legal Services	Based on annual contract:				
Monthly Meetings @ \$500/meeting	6 meetings per year	\$3,000	\$5,000	-\$2,000	-40.0%
Other Services @ \$150/hr.	80 hours	\$10,000	\$12,000	-\$2,000	-16.7%
Legislative Consultant	Based on annual contract	\$42,000	\$42,000	\$0	0.0%
Advertising	Based on FY 2017-18 Actual	\$1,000	\$1,000	\$0	0.0%
Audit	FY 2017 Actual plus 3% COLA	\$10,325	\$9,978	\$347	3.5%
Bookkeeping Services	\$500/quarter per Engagement Letter	\$2,000	\$2,000	\$0	0.0%
Liability Insurance	Based on FY 17-18 plus 5% rounded up	\$2,530	\$2,625	-\$95	-3.6%
Office Supplies	Based on FY 2017-18 Actual	\$1,400	\$800	\$600	75.0%
Postage	Based on FY 2017-18 Actual	\$800	\$800	\$0	0.0%
Printing and Reproduction	Based on FY 2017-18 Actual	\$1,500	\$2,000	-\$500	-25.0%
Publications/Software	Based on FY 2017-18 Actual	\$200	\$200	\$0	0.0%
Rent (Lecanto Gov't Bldg)	Based on lease agreement	\$2,048	\$2,048	\$0	0.0%
Registrations/Dues	Based on inventory	\$1,900	\$1,900	\$0	0.0%
State Fees/Assessments	Based on FY 2017-18 Actual	\$175	\$175	\$0	0.0%
Telephone	Based on FY 2017-18 Actual	\$1,400	\$1,100	\$300	27.3%
Travel (Board Members & Staff)	Based on FY 2017-18 Actual	\$6,500	\$9,000	-\$2,500	-27.8%
Web Page / Computer Maintenance	Increase in web maintenance costs	\$2,000	\$2,300	-\$300	-13.0%
Contingencies	@ 5% of non-contract admin costs	\$1,487	\$1,579	-\$92	-5.9%
<b>Subtotal - General Administration Expenditures</b>		<b>\$207,765</b>	<b>\$214,005</b>	<b>-\$6,240</b>	<b>-2.9%</b>
Fund Balance for Admin. Reserves FYE 18/19	FYE17/18 Admin Funds Bal + FY18/19 Admin Rev's - FY18/19 Admin Exp's	\$575,100	\$500,377	\$74,723	14.9%

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**Proposed Fiscal Year 2018-19 Budget**

As of April 26, 2018

	Comments	Fiscal Year 2018-19	Fiscal Year 2017-18	\$ Change	% Change
<b>Expenditures: Water Resource Development Projects</b>					
General Services Contracts	As Needed Eng. & Tech. Firms	\$75,000	\$75,000	\$0	0.0%
Local Government Grant Program	Based on Board Direction	\$130,000	\$130,000	\$0	0.0%
Phase 4 Enhanced Irrigation Audit Program	Based on Project Schedule and Billings	\$65,000	\$105,020	-\$40,020	-38.1%
Phase 5 Irrigation Audit Program	100% of Project Budget	\$145,000	\$0	\$145,000	NA
Regional Water Supply Plan Update SWFWMD	Projected Project Exepnditures	\$212,490	\$300,000	-\$87,510	NA
<b>Subtotal - Water Resource Development Projects</b>		<b>\$627,490</b>	<b>\$610,020</b>	<b>\$17,470</b>	<b>2.9%</b>
Fund Balance for Water Resource Development Reserves FYE 18/19	FYE17/18 WRD Funds Bal + FY18/19 WRD Rev's - FY18/19 WRD Exp's	\$755,656	\$708,194	\$47,462	6.7%
<b>Total Administration and WRD Expenses</b>		<b>\$835,255</b>	<b>\$824,025</b>	<b>\$11,230</b>	<b>1.4%</b>
<b>Total Administration and WRD Fund Balances at FYE 18/19</b>		<b>\$1,330,756</b>	<b>\$1,208,571</b>	<b>\$122,185</b>	<b>10.1%</b>
<b>Combined FYE 18/19 Expenditures and Fund Balances</b>		<b>\$2,166,010</b>	<b>\$2,032,596</b>	<b>\$133,414</b>	<b>6.6%</b>

# FY 2017-18 Work Program

- Water Conservation Grants Program
- Residential Irrigation Audit Program
- Regional Water Supply Plan Update
- Legislative and Governmental Affairs
- Charles A. Black Wellfield
- Groundwater Modeling
- Springs Protection and Restoration
- Program Development and Technical Assistance

# FY 2017-18 Work Program (continued)

- Program Development and Assistance
  - Defining groundwater availability
  - Building regional partnerships for water supply planning & development
  - Monitoring and providing input to MFLs
  - Participating in WMD regional water supply planning
  - Coordinating with State and regional agencies in rule and program development
  - Monitoring water supply planning and development in adjacent communities
  - Monitoring significant water use permit applications

# Staff Recommendation

- Board approval of Resolution 2018-04, Adopting the Final Budget for Fiscal Year 2018-19  
(staff to read Resolution into the record)